

**BBES District Strategic Plan**  
**Action Plan #8: Years 2017-2022**  
**Action Plan for Student Services**

**Primary Goal:** Review the effectiveness of the Character Education Program  
**Secondary Goals/Objectives:** Development of Character Education Curriculum for lessons  
 Development of a school wide discipline program  
 Development of Junior National Honor Society  
 Professional Development as needed

<b><u>Strategies/Action Steps</u></b>	<b><u>Responsibilities</u></b>	<b><u>Resources (including budget impact, if any)</u></b>	<b><u>Timeline</u></b>
<ol style="list-style-type: none"> <li>1) Develop committees to evaluate current Character Education curriculum, programs and desired outcomes</li> <li>2) Faculty Council for Junior National Honor Society.</li> <li>3) Work with committee to identify and develop specific lessons to be developed and taught within the homeroom setting.</li> <li>4) Develop criteria and bylaws for JNHS</li> <li>5) Research effective school wide discipline programs</li> <li>6) Make recommendations for changes to curriculum, if necessary</li> <li>7) Develop schedule to deliver lessons</li> <li>8) Work with K-8 to provide job-embedded, frequent professional development to selected staff</li> <li>9) Invite Students to apply for membership based off pillars of qualifications.</li> <li>10) Selection of students for induction</li> <li>11) Develop student helping student groups ie.. Homework Club</li> <li>12) Provide presentations to the community to discuss changes to the curriculum</li> <li>13) Development of a Character Education website for communication of information and updates as it relates to</li> </ol>	<ol style="list-style-type: none"> <li>1) Development of committee and Faculty Council</li> <li>2) Curriculum Review of Character Education program</li> <li>3) Identification of best practices</li> <li>4) Development of character education lessons for classroom</li> <li>5) Develop criteria and bylaws for JNHS</li> <li>6) Induction of students</li> <li>7) Professional Development</li> <li>8) Pilot of school wide discipline program</li> <li>9) Development of a new curricular sequence, if needed</li> <li>10) Work to communicate to the community via websites and presentations</li> </ol>	<p>School Staff            Sight Visits to Model Schools            Pilot Programs            Classroom Materials            Professional Development – time and financial resources</p>	<p>Phase 1 – Action Steps 1 – 12            June 2017 - December 2017</p> <ul style="list-style-type: none"> <li>• June 2017, develop Character Education committees (Curriculum Writing)</li> <li>• June 2017, develop Faculty Council for Junior National Honor Society</li> <li>• July – August 2017, work with committee to develop specific lessons and research effective discipline programs</li> <li>• August 2017, develop new curriculum and make recommendations for changes</li> <li>• August 2017, Presentation to the Board of Education</li> <li>• September 2017, develop lesson schedule</li> <li>• October 2017, invite students to apply for JNHS</li> <li>• October 2017, selection of students for JNHS</li> <li>• October – December 2017, work with K-8 to provide professional development</li> <li>• October – December 2017, develop student helping</li> </ul>

<p>implementation</p> <ol style="list-style-type: none"> <li>14) Implement pilot group of classes with discipline programs</li> <li>15) Investigate the materials, human capital, financial capital and programs needed to address possible changes</li> <li>16) Set yearly review of curriculum, programs, and discipline program</li> <li>17) Work with Character Education committee to further develop lessons and programs. Increased number of class meetings.</li> <li>18) Make recommendations for programmatic changes</li> <li>19) Work with K-8 to provide job-embedded, frequent professional development to selected staff</li> <li>20) Implement school wide discipline program</li> <li>21) Invite Students to apply for membership based off pillars of qualifications.</li> <li>22) Selection of students for induction</li> <li>23) Set yearly review of curriculum, programs, and discipline program</li> <li>24) Make recommendations for changes to curriculum, if necessary</li> </ol>	<p>Suggested Sources:  Supervisor of Special Services, School Administration, Grade Level Committees, Professional Development Committee</p>		<p>student groups</p> <ul style="list-style-type: none"> <li>• November 2017, Provide presentations to the community to discuss changes to the curriculum</li> </ul> <p>Phase 2 – Action Steps 13 – 15  January 2018 – June 2018</p> <ul style="list-style-type: none"> <li>• January – June 2018, Development of a Character Education website</li> <li>• January – June 2018, implement discipline pilot group of classes</li> <li>• January – June 2018, provide professional development opportunities for selected staff</li> <li>• April 2018, invite students to apply for JNHS</li> <li>• May 2018, selection of students for JNHS</li> <li>• May – June 2018, investigate the materials, human capital, financial capital and programs needed to address possible changes</li> </ul> <p>Phase 3 – Action Steps 16 – 20  July 2018 – December 2018</p> <ul style="list-style-type: none"> <li>• July and August 2018, review Character Education curriculum and program. Further develop program with additional lessons.</li> <li>• August 2018, make recommendations for curricular changes</li> <li>• August 2018, Curriculum Presentation to the Board of Education</li> <li>• September and October 2018, implement school wide</li> </ul>
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			<p>discipline program</p> <ul style="list-style-type: none"> <li>• September, October, November, December 2018, Work with K-8 to provide professional development opportunities for selected staff</li> <li>• November 2018, Provide presentation to the community to discuss changes to the reading curriculum</li> </ul> <p>Phase 4 – Action Steps 14, 21 &amp; 22 January 2019 – June 2019</p> <ul style="list-style-type: none"> <li>• January – June, 2019, Work with K-8 grade teachers to continue to implement Character Education and school wide discipline program and provide professional development opportunities for selected staff</li> <li>• April 2019, invite students to apply for JNHS</li> <li>• May 2019, selection of students for JNHS</li> </ul> <p>Phase 5 – Action Steps 23 – 24 July 2019 and Beyond</p> <ul style="list-style-type: none"> <li>• Provide Professional Development for new programs, and to address the changes in programs</li> <li>• Review curriculum on a yearly basis</li> </ul>
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Implications for Professional Development – Selected staff must have working knowledge of the Character Education Program and the School wide discipline program, and demonstration of this will be assessed through observation of classroom meetings and through teacher evaluation. Development of the bylaws and criteria for Junior National Honor Society. All staff must have working knowledge of programmatic changes.

Implications for Stakeholders – All staff must be invited into this process and communication through each phase is mandatory. The development of a character education program and a school wide discipline plan is based off of input and agreement from the staff. All community members must be made aware of the changes in proactive presentations. A minimum of two presentations per year and development of a website for communication of information and updates as it relates to implementation.

Review Each Phase

- 1) Phase 1 – Committees are developed and procedures are put in place to evaluate current Character Education program Curriculum is written for specific lessons and a schedule is designed for presentations of the lessons. Criteria and bylaws are developed for Junior National Honor Society. Students are able to apply and are selected for JNHS. Development of student clubs. Professional development for staff.
- 2) Phase 2 – Implementation of pilot discipline program with selected classes. Professional development for selected staff. Evaluation of possible changes to the program. Students are able to apply and are selected for JNHS.
- 3) Phase 3 – Evaluation of Character Education curriculum and school wide discipline program. Proposed changes if needed. Presentations to Board members and community for changes. Program begins at start of school year.
- 4) Phase 4 – Continuation of Character Education Program and school wide discipline program. Professional development for selected staff. Evaluation of possible changes to the program. Students are able to apply and are selected for JNHS.
- 5) Phase 5 – Provide professional development where needed. Create curricular and/or program changes if needed.