

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
October 19, 2021

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:01 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Mrs. Merenda
 Ms. Caruso Walker Ms. Sacci
 Ms. Devane Ms. Shu Hofsess
 Ms. Flynn Dr. Franks
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

IV. Discussion Items

- WIDA ACCESS and iReady Score Reporting - Mrs. Sarah Seeley, Director of Curriculum and Instruction

Dr. Wisniewski began the workshop session by introducing Ms. Sarah Seeley, Director of Curriculum and Instruction, to present WIDA ACCESS and iReady Score Reporting. Ms. Seeley presented the results of the WIDA ACCESS and iReady progress monitoring testing results. Ms. Seeley stated that students receive a score between 1-6, with 1 equaling entering and 6 equaling reaching. Ms. Seeley showed a snapshot of the 3rd through 8th-grade scores, and she spoke about the ESL programs for the current school year. After going over the WIDA ACCESS results, Ms. Seeley reviewed the iReady results. Ms. Seeley stated that the administration of the iReady assessment will occur three times a year and that there is an evaluation of the proficiency comparisons for both reading and mathematics. Moreover, the diagnostic results are available for teachers to help with the delivery of instruction. Moving forward, Ms. Seeley stated, the district will use a multitude of data collection from iReady, the Start Strong assessment data, and NJSLA to help increase proficiencies for the students. A Board discussion followed Ms. Seeley's presentation.

After Ms. Seeley's presentation, Dr. Wisniewski went over his agenda items, mainly the policy items.

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Afterward, Mr. Tonzola discussed his agenda items with the Board. Mr. Tonzola discussed the Three Year Comprehensive Maintenance Plan, the Required Maintenance Budget Amount – Form M-1, and the generous donation from Bradley Beach resident Peter Sharpe. Mr. Tonzola informed the Board of those maintenance projects that are anticipated to be funded out of the 2021-2022 school budget. Furthermore, the Board should continue to make deposits into its maintenance reserve during the budget development or at the end of the fiscal year.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:44 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:45 p.m.

Roll Call

Present: Mrs. Carlucci Mrs. Merenda
Ms. Caruso Walker Ms. Sacci
Ms. Devane Ms. Shu Hofsess
Ms. Flynn Dr. Franks
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – September 21, 2021
Special Meeting – October 4, 2021

TIONMOTION: Ms. Sacci SECOND: Ms. Flynn VOTE: 8-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board accept the request for maternity leave by Middle School English/Special Education Teacher, Marissa Vitale, commencing on or about December 23, 2021, ending on or about May 24, 2022, with a return date of May 25, 2022. (Attachment VI-A.1)
2. Resolved: That the Board approve the appointment of the following substitute teachers for the 2021/2022 school year, at a rate of \$75.00 per day:

- Jessica Desmond
- Leila Johnson
- William Randall-Goodwin
- Emily A. Osterman
- William Barrett Jr.
- Joanne Papaianni

3. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Lisa D'Amore	10-27-21	Jen Serravallo Small Group Instruction Starting the Year with Intention and Power	Virtual 9:30-4:30	\$125.00
Katie Skribner	10-27-21	Jen Serravallo Small Group Instruction Starting the Year with Intention and Power	Virtual 9:30-4:30	\$125.00
Jen DiZefalo	10-29-21	Visual Arts Academy & Workshop	RBR HS	\$ 20.00
Emilee D'Angelo Kristin Goldsworthy Megan Jardine	11-02-21	Illustrative Math K-5 Math Fall Module Planning with a Focus and Pedagogy	Virtual 5-7 PM	\$200.00
Kirsty Sucato Marissa Vitale	10-29-21	Creative Writing Articulation -RBR School of Visual & Performing Arts	RBR HS	\$ 20.00
Jessica Stephan	1 x Month Dates TBA	Veteran PIRS Seminar	Virtual	\$225.00
Christina Boyle	9-15-21	Teaching & Assessing Multilingual Learners After a Difficult Year	Virtual	\$130.97

MOTION: Ms. Caruso Walker SECOND: Ms. Devane VOTE: 8-0

B. Policy

1.a Resolved: That the Board approve the following Policies and Regulations for a first reading:
(Attachment VI-B.1)

Policy/Regulation Number	Policy/Regulation Title
P 1648	Restart and Recovery Plan (M) (Abolished)
P 1648.02	Remote Learning Options for Families (M) (Abolished)
P 1648.03	Restart and Recovery Plan – Full Time Remote Instruction (M) (Abolished)
P 1648.13	School Employee Vaccination Requirements (M) (New)
P 2422	Comprehensive Health and Physical Education (M) (Revised)

P 2425	Emergency Virtual or Remote Instructional Program (M) (New)
P 2467	Surrogate Parents and Resource Family Parents (M) (Revised)
P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5114	Children Displaced by Domestic Violence (Abolished)
P 5116	Education of Homeless Children (Revised)
P 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
P 6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P&R 7432	Eye Protection (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
R 8420.1	Fire and Fire Drills (M) (Revised)
P 8540	School Nutrition Programs (M) (Revised)
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Revised)
P 8600	Student Transportation (M) (Revised)
P 8810	Religious Holidays (Abolished)

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 8-0

1.b Resolved: That the Board approve the following Policy and Regulation for a first reading:

Policy/Regulation Number	Policy/Regulation Title
P 1648.11	The Road Forward COVID-19 – Health and Safety (M) (New)

MOTION: Ms. Devane SECOND: Ms. Caruso Walker VOTE: 7-0-1
Mrs. Merenda abstained

2. Resolved: That the Board approve the 2021/2022 School Operations Plan for Restart and Recovery Planning: Remote Instruction Plan. (Attachment VI-B.2)

3. Resolved: That the Board approve the Board Goals for the 2021/2022 school year. (Attachment VI-B.3)

MOTION: Ms. Caruso Walker SECOND: Ms. Devane VOTE: 8-0

C. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of September.

MOTION: Ms. Devane SECOND: Ms. Sacchi VOTE: 7-0-1
Mrs. Merenda abstained

2. Resolved: That the Board approve the following tuition students for the 2021/2022 school year:

- Student #2510 – Grade 5
- Student #2344 – Grade 8

3. Resolved: That the Board approve the following 2021/2022 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
11/12/21	PreK	Allaire Community Park 4265 Atlantic Ave Farmingdale, NJ 07727	\$450	\$150

MOTION: Ms. Flynn SECOND: Mrs. Merenda VOTE: 8-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Revised Three-Year Comprehensive Maintenance Plan

Resolved: That the Board approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to have three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the school facilities of the Bradley Beach Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities safe for use or in their original condition and keep their system warranties valid, and

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education hereby authorizes the Business Administrator/Board Secretary to submit the attached Three-Year Comprehensive Maintenance Plan for the Bradley Beach Board of Education in compliance with Department of Education requirements. Said plan is on file for public inspection in the Office of the Business Administrator/Board Secretary.
(Attachment VII-A)

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

B. Approval of Annual Required Maintenance Budget Amount – Form M-1

Resolved: That the Board approve Form M-1, Annual Maintenance Budget Amount Worksheet, required per N.J.A.C. 6:24. (Attachment VII-B)

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

C. Approval of the Acceptance FY 2021 Elementary and Secondary Education (ESEA) Formula Grant Carry-Over Funds

Resolved: That the Board approve the acceptance of the FY 2021 ESEA Carry-Over funds in the following amount:

Program Name	Carry-Over Amount
Title IA	\$15,509.17
Title ISIA	179.84
Title IIA	1,560.10
Title IV	4,600.00

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

D. Approval of the Acceptance of FY 2021 Individuals with Disabilities Educational Act (IDEA) Carry-Over Funds

Resolved: That the Board approve the acceptance of the Individuals with Disabilities Education Act (IDEA) Carry-Over Funds for Fiscal Year 2021 in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$586.15

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

E. Approval of FY 2021 Preschool Education Aid (PEA) Carry-Over Funds

Resolved: That the Board approve the acceptance of the FY 2021 Preschool Education Aid (PEA) Carry-Over Funds for Fiscal Year 2021 in the following amount:

Program Name	Carry-Over Amount
Preschool Education Aid	\$.06

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

F. Approval of Extended Year Special Education Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ

Resolved: That the Board approve the extended year special education school route with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ. [B]

Route	Destination	Cost
ESY217	New Road (Lakewood)	\$2,555.03
ESY224	New Road (Parlin)	4,301.22

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

G. Approval to Delete Stale Dated Check

Resolved: That the Board approve the deletion of the following stale dated check from the Bradley Beach School Account ending in 0186:

Check Date	Check Number	Check Amount
6/29/2020	5756	\$5.00
6/29/2020	5759	5.00

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

H. Approval to Delete Stale Dated Check

Resolved: That the Board approve the deletion of the following stale dated check from the Bradley Beach Student Council Account ending in 9026:

Check Date	Check Number	Check Amount
6/29/20	1593	\$40.00

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

I. Approval of the Generous Donation from Bradley Beach Resident, Peter Sharpe, for Various School Supplies

Resolved: That the Board accept the generous donation from Bradley Beach resident, Peter Sharpe, for the following supplies: dissecting kit, 10 binders with folders, 7 book covers, 4 pencil pouches, 4 expo dry erase markers, 1 laboratory quality microscope.

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

J. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-J)

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

K. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-K)

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

L. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of September 30, 2021, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

M. Approval of Budget Transfers (2021/2022)

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Resolved: That the Board approve the 2021/2022 budget transfers as listed on Attachment VII-M.

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

N. Approval of September 2021 Payroll

Resolved: That the Board approve the September 2021 gross payroll in the amount of \$408,421.75.

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0

O. Approval of Bills Payment

Resolved: That the Board approve payment of the October 19, 2021 regular bills list and as certified and approved. (Attachment VII-O)

MOTION: Mrs. Merenda SECOND: Ms. Devane VOTE: 8-0

VIII. Old Business – None

IX. New Business

Dr. Franks reviewed the Board goals with the entire Board and asked for the approval of the goals at this meeting.

X. Committee Reports

Ms. Devane stated that the curriculum and community relations committee met. Items discussed at the meeting were:

- The class field trips
- Ms. Seeley's presentation
- The gifted and talented program
- The green team results
- The Bradley Beach mentor program
- The Wall of Fame initiative
- Upcoming PTA events

Mrs. Carlucci stated the finance and facilities committee met and had a walkthrough of the facilities. The Committee saw the completed projects over the summer and reviewed those projects for next summer.

Dr. Franks stated that the personnel/policy committee discussed the items on tonight's agenda. Mrs. Merenda wanted to thank Dr. Wisniewski for adding language concerning informed consent; however, she does feel that additional language would be beneficial for the second reading of the policy.

XI. President's Report

Dr. Franks reminded the Board of the virtual school Board's convention next week.

XII. Public Comments (Agenda Items Only)

Ms. McGuire, 610 Brinley Avenue, Bradley Beach, NJ, expressed her opposition to the Road Forward Plan.

XIII. Public Comments (Other Items Only)

Ms. Caldwell, 603 Monmouth Avenue, Bradley Beach, NJ, inquired about a plan to have parents participate in school activities this school year.

XIV. Executive Session

President Franks called for an Executive Session at 9:02 p.m. to discuss personnel matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 8-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 10:10 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary