

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
May 24, 2022

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:06 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Ms. Flynn
 Ms. Caruso Walker Mrs. Merenda
 Ms. Davis Ms. Shu Hofsess
 Ms. Devane Dr. Franks
 David Tonzola, Business Administrator/Board Secretary

Absent: Ms. Sacci
 Dr. Wisniewski, Superintendent/Principal

IV. Discussion Items

National Junior Honor Society Induction Presentation

Dr. Franks began the workshop session of the meeting by first welcoming and congratulating the National Junior Honor Society inductee. Dr. Franks then turned the meeting over to Mrs. Alison Zylinski and Ms. Amanda Fahy to conduct the National Junior Honor Society Induction Presentation. Next, Mrs. Zylinski and Ms. Fahy went over the process for selection into the National Junior Honor Society. Both Mrs. Zylinski and Ms. Fahy spoke about the characteristics of leadership, academics, and character needed to be selected into the National Junior Honor Society. Finally, they congratulated the inductee for being instated as the newest member of the Bradley Beach Chapter of the National Junior Honor Society.

Dr. Franks then called for an executive session to discuss student issues.

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Executive Session

President Franks called for an Executive Session at 7:15 p.m. to discuss student matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Caruso Walker SECOND: Mrs. Carlucci VOTE: 8-0

Public Workshop Reconvened

On a motion made by Ms. Flynn, and seconded by Mrs. Merenda, the Board reconvened into the workshop session at 7:21 p.m.

Superintendent's Report

Dr. Franks reviewed the superintendent's agenda items with the board, particularly the personnel items.

A brief Board discussion occurred concerning the summer school program.

Dr. Franks then turned the meeting over to Mr. Tonzola.

Before going over his agenda items, Mr. Tonzola reminded the Board about the mandatory training that must be completed before December 31st and the time of the Memorial Day Parade on Saturday, May 28th. Mr. Tonzola then went over his agenda items with the Board, in particular, the approval of the fiscal year 2023 ESEA Grant and the renewal of health/dental insurance providers' rates for the 2022/2023 school year.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:05 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:06 p.m.

Roll Call

Present: Mrs. Carlucci Ms. Flynn
Ms. Caruso Walker Mrs. Merenda
Ms. Davis Ms. Shu Hofsess
Ms. Devane Dr. Franks
David Tonzola, Business Administrator/Board Secretary

Absent: Ms. Sacci
Dr. Wisniewski, Superintendent/Principal

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V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – April 26, 2022
Confidential Executive Session – April 26, 2022
Special/Public Hearing Meeting – May 3, 2022
Confidential Executive Session – May 3, 2022
Special Meeting – May 5, 2022
Confidential Executive Session – May 5, 2022

MOTION: Ms. Flynn SECOND: Mrs. Merenda VOTE: 8-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of School Nurse Kelli O'Keefe for the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 11, 2022, through August 11, 2022, (Monday through Thursday). The hours will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts. [B]
2. Resolved: That the Board approve Eileen Ruane as a Substitute School Nurse for the 2022 Bradley Beach Elementary Extended School Year Summer Program for 3.5 hours per day on an as needed basis from July 11, 2022, through August 11, 2022 at the rate consistent with the Bradley Beach Education Association Schedule D Special Contracts. [B]
3. Resolved: That the Board approve the appointment of School Psychologist, Jessica Stephan to provide Child Study Team services from July 1, 2022, through August 31, 2022, not exceed a total of 40 hours with compensation at a rate consistent with the collective agreement with the Bradley Beach Education Schedule D Special Contracts. [B]
4. Resolved: That the Board approve the appointment of Barbara O'Boyle to provide Physical Therapy services to the Bradley Beach School District from July 1, 2022, through June 30, 2023 at a rate of \$90 per hour. [G]
5. Resolved: That the Board approve the appointment of Jessica Mack, BCBA, to provide BCBA services to the Bradley Beach School District from July 1, 2022, through June 30, 2023, at a rate of \$125 per hour. [G]
6. Resolved: That the Board approve the appointment of Synergy-Rehab LLC, (Sonali Khatri, ITR/L) to provide Occupational Therapy provide services to the Bradley Beach School District from July 1, 2022, through June 30, 2023, at a rate of \$85 per hour. [B]

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7. Resolved: That the Board approve the appointment of Speech Therapist Julie Ferwerda to provide Speech and Language services for the Bradley Beach Elementary Extended School Year Summer Program which will run from July 11, 2022, through August 11, 2022, at a rate consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts. [B]
8. Resolved: That the Board approve the appointment of the following teachers to teach in the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 11, 2022, through August 11, 2022, (Monday through Thursday). The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts. [B]
- Amanda Bialek
 - Laurel Degnan
 - Heather Keith
9. Resolved: That the Board approve the appointment of the following classroom aides in the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 11, 2022, through August 11, 2022, (Monday through Thursday). The hours for classroom aides will be 3.5 hours/day at a rate of \$15.00/hour: [B]
- Jessica Hunter
 - Traci Rankel
 - Donna Taylor
10. Resolved: That the Board approve the appointment of the following teachers to teach in the Bradley Beach Elementary School's Summer Jumpstart Program. The program will run from July 11, 2022, through August 11, 2022, (Monday through Thursday). The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts. [G]
- Emiliee D'Angelo
 - Megan Jardine
 - Christina Loucel
 - Kelsey Dunnigan
 - Stephanie Soriano
 - Hilary Karpoff
 - Lucia Newberry

Note: Grant funds to be used are 20-484-100-101-00-SU CRRSA Act – Learning Acceleration Grant Program and 20-483-100-101-00-SU CRRSA Act – ESSER II at 100%

11. Resolved: That the Board approve the appointment of the following substitute teachers to teach in the Bradley Beach Elementary Extended School Year Summer Program on an as needed basis. The program will run from July 11, 2022, through August 11, 2022, (Monday

through Thursday). The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts. [G]

- Miranda Sariyan
- Marissa Finch

Note: Grant funds to be used are 20-484-100-101-00-SU CRRSA Act – Learning Acceleration Grant Program and 20-483-100-101-00-SU CRRSA Act – ESSER II at 100%

12. Resolved: That Board agrees to contract nursing services with the Monmouth Ocean Education Services Commission (MOESC) on an as needed basis for substitute school nurses and nurses for transportation at rate of \$75.00 per hour for a Certified Public School Nurse, \$65.00 per hour for Registered Nurse services and \$50.00 per hour for Licensed Practicing Nurse services for the 2022/2023 school year.

13. Resolved: That the Board approve the appointment of the non-tenured teaching staff for the 2022/2023 school year, as on file in the Office of the Superintendent. (Attachment VI-A.13)

MOTION: Ms. Davis SECOND: Mrs. Merenda VOTE: 8-0

14. Resolved: That the Board accept the letter of resignation, with regret, of Mrs. Amanda Fahy, Guidance Counselor, effective July 1, 2022. (Attachment VI-A.14)

MOTION: Ms. Davis SECOND: Mrs. Merenda VOTE: 6-0-2
Ms. Caruso Walker voted no
Ms. Flynn voted no

15. Resolved: That the Board accept the letter of resignation, with regret, of Mrs. Erin Healy-Kuper, Physical Education Teacher, effective July 1, 2022. (Attachment VI-A.15)

16. Resolved: That the Board approve the appointment of Dr. Margaret Hayes to the position of Interim Superintendent/Principal, effective June 1, 2022 as per the contract on file with the School Business Administrator's office. [B] (Attachment VI-A.16)

17. Resolved: That the Board reapprove the resignation of Dr. Stephen Wisniewski, Superintendent/Principal, with a revised release date effective June 1, 2022.

18. Resolved: That the Board approve Tierney Weisner, Monmouth University Student, for a 150-hour Speech Language Pathology externship placement with Julie Ferwerda in the Fall 2022 semester.

19. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Courtney Hammell	6/28/22 7/12/22 7/26/22	What is Mathematical Thinking and How Do We Teach It?	Virtual	\$450.00
Alison Zylinski	6/15/22	HIB Law Year in Review	Virtual	\$0.00

20. Resolved: That the Board approve the appointment of Ms. Reveka Bojic-Medic to the position of Attendance Secretary, effective on July 1, 2022 through June 30, 2023, at a salary of \$35,000.00. (Attachment VI-A.20) [B]

MOTION: Ms. Davis SECOND: Mrs. Merenda VOTE: 8-0

B. Students

1. Resolved: That the Board approves the Bradley Beach Elementary School Bullying Specialist’s Harassment, Intimidation, and Bullying report for the month of April. (Attachment VI-B.1)

2. Resolved: That the Board approve the following tuition students for the 2021/2022 school year:

- Student #2499 – Grade 6
- Student #2500 – Grade 6
- Student #2613 – Grade 3

3. Resolved: That the Board approve the following 2021/2022 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
5/26/22	PreK	Vic’s Restaurant	\$0.00	\$0.00

MOTION: Ms. Davis SECOND: Ms. Devane VOTE: 8-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Application for Extraordinary Aid – FY 2021/2022 School Year

Resolved: That the Board approve the Application for Extraordinary Aid for the 2021/2022 school year.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

B. Approval of Additional Appointments/Reappointments

Resolved: That the Board approve the additional following appointments/reappointments for the 2022/2023 school year:

Right To Know Contact Person	Philip Henderson
AHERA Representative	Philip Henderson
Integrated Pest Mgmt. Contact Person	Philip Henderson
Public Agency Compliance Officer	David Tonzola
Open Public Records Administrator	David Tonzola
Purchasing Agent	David Tonzola
Affirmative Action Officer	Sarah Seeley
Title IX Contact Person	Sarah Seeley
Substance Abuse Coordinator	Alison Zylinski

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

C. Appointment of School Board Auditor

Resolved: That the following resolution is hereby adopted:

RESOLUTION AUTHORIZING AN AGREEMENT FOR AUDITING SERVICES
ADOPTED BY THE BRADLEY BEACH BOARD OF EDUCATION IN THE
COUNTY OF MONMOUTH.

WHEREAS, there exists a need for audition services for the Bradley Beach Board of Education; and

WHEREAS, such auditing services can be provided only by a Certified Public Accountant and is so recognized as such; and Robert Allison of Holman, Frenia and Allison, P.C., 1985 Cedar Bridge Avenue, Suite 2, Lakewood, NJ 08701

WHEREAS, the fees for the audit will be \$25,500 annually;

NOW THEREFORE, BE IT RESOLVED, BY THE BRADLEY BEACH BOARD OF EDUCATION,
IN THE COUNTY OF MONMOUTH AS FOLLOWS:

1. Robert Allison of Holman, Frenia and Allison, P.C. is hereby appointed as Board Auditor for the period July 1, 2022 to June 30, 2023.
2. The contract is award without competitive bidding as a "Professional Service" in accordance with the Public School contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution shall be placed on file with the Secretary of the Board.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

D. Approval of Procurement of Goods and Services through the Monmouth-Ocean Educational Services Commission

Resolved: That the Bradley Beach Board of Education authorizes the district purchasing agent to make purchases of goods and services entered into on behalf of the Monmouth-Ocean Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts for the 2022/2023 school year.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

E. Approval of Procurement of Goods and Services through the Hunterdon County Educational Services Commission

Resolved: That the Bradley Beach Board of Education authorizes the district purchasing agent to make purchases of goods and services entered into on behalf of the Hunterdon County Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts for the 2022/2023 school year

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

F. Approval of Procurement of Goods and Services through the Educational Services Commission of New Jersey

Resolved: That the Bradley Beach Board of Education authorizes the district purchasing agent to make purchases of goods and services entered into on behalf of the Educational Services Commission of New Jersey Cooperative Pricing System utilizing various vendors that have participating contracts for the 2022/2023 school year

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

G. Approval of FY 2023 Elementary and Secondary Education (ESEA) Formula Grant Application Submission

Resolved: That the Board approve the acceptance of the FY 2023 ESEA Formula Grant Application Submission as follows:

Program Name	FY 2023 Award Amount
ESEA Title IA	\$95,042
ESEA Title IIA	10,886
ESEA Title III	10,190
ESEA Title IV	10,000

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

H. Approval of Use of School Building – The Parish of Saint Teresa of Calcutta

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Parish of Saint Teresa of Calcutta for its Faith Formation Program on Sundays during the 2022/2023 School Year. (Attachment VII-H)

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

I. Approval of Health/Dental Insurance Providers/Rates (2022/2023)

Resolved: That the Board approve the following insurance providers/rates for the 2022/2023 school year:

Horizon POS Health Plan

Horizon Blue Cross Blue Shield of New Jersey
Newark, NJ

Monthly Premiums

	<u>Health/Prescription</u> (Group # 82768-03)
Single	\$1,243.69
2 Adults	2,634.37
Parent/Child	2,039.33
Family	3,516.53

Horizon Direct Access – NJ Educations Health Plan (NJEHP)

Horizon Blue Cross Blue Shield of New Jersey
Newark, NJ

Monthly Premiums

	Health (Group # 82768-35)	Prescription (Group #82768-35)	Total Premium Cost
Single	\$ 927.64	\$277.83	\$1,205.47
2 Adults	1,964.93	588.51	2,553.44
Parent/Child	2,622.92	785.58	1,976.67
Family	1,521.10	455.57	3,408.50

Horizon Direct Access – Garden State Health Plan (GSHP)

Horizon Blue Cross Blue Shield of New Jersey
Newark, NJ

Monthly Premiums

	Health (Group # 82768-40)	Prescription (Group #82768-40)	Total Premium Cost
Single	\$ 888.68	\$277.83	\$1,166.51
2 Adults	1,882.40	588.51	2,470.91
Parent/Child	2,512.76	785.58	1,912.79
Family	1,457.22	455.57	3,298.34

Horizon Dental Option Plan

Horizon Blue Cross Blue Shield of New Jersey
Newark, NJ

Monthly Premiums

	Dental (Group # 82768-30)
Single	\$ 52.97
Family	148.33

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

J. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2022 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-J)

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

K. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2022 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-K)

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

L. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3, we certify that as of April 30, 2022, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge,

no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)3; that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

M. Approval of Budget Transfers (2021/2022)

Resolved: That the Board approve the 2021/2022 budget transfers as listed on Attachment VII-M.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

N. Approval of April 2022 Payroll

Resolved: That the Board approve the April 2022 gross payroll in the amount of \$404,178.06.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

O. Approval of Bills Payment

Resolved: That the Board approve payment of the May 24, 2022 regular bills list and as certified and approved. (Attachment VII-O)

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 8-0

VIII. Old Business

Dr. Franks announced the first members of the Bradley Beach Hall of Fame.

Mrs. Carlucci inquired about the new picnic tables that the student government requested the board help purchase.

IX. New Business

Ms. Flynn went over the current PTA fundraising activities, as well as the Neptune High School report.

X. Committee Reports

Ms. Devane stated that the negotiation committee met as a committee and with the Bradley Beach Education Association to discuss the proposals from each side.

Ms. Shu Hofsess stated that they received the agenda items via email for the month.

Ms. Caruso Walker stated that the whole board discussed personnel issues at the May 10th meeting,

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XI. President's Report

Dr. Franks congratulated Dr. Wisniewski on his new position with the Robbinsville Board of Education.

Dr. Franks stated that there would be a parent information session on the selection process of the new superintendent on Tuesday, June 14th.

Dr. Franks stated that the new interim superintendent would be Dr. Margaret Hayes starting on June 1st.

Dr. Franks discussed her concern with the enrollment for the next school year and that families are becoming displaced due to the high rent charges in the borough.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

Mrs. D'Amore, Ocean Avenue, Bradley Beach, NJ, inquired if the town conducts any public relations endeavors on behalf of the school.

XIV. Executive Session

President Franks called for an Executive Session at 8:19 p.m. to discuss personnel matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Davis SECOND: Mrs. Merenda VOTE: 8-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:44 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary