

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
December 21, 2021

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Mrs. Merenda
 Ms. Caruso Walker Ms. Sacci
 Ms. Davis Ms. Shu Hofsess
 Ms. Devane Dr. Franks
 Ms. Flynn
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

IV. Superintendent's Report

Dr. Wisniewski began the workshop session by introducing Ms. Sarah Seeley, Director of Curriculum and Instruction, to present the Start Strong Results. Ms. Seeley stated that the information garnered from the test results gave teachers information to address the needs of students. Ms. Seeley also said that individual students' reports were sent home to parents. The reports that the administrator reviewed informed the staff of those students who need more support, some support, or less support. Ms. Seeley also stated that through the staffs' professional learning community, the teachers would use the reports to help students focus on the support they need and create intervention strategies for students who need them. Ms. Seeley then discussed the related art programs offered at the school. Those programs include health and physical education, visual and performing arts, STEM, world language, and gifted and talented.

After Ms. Seeley's presentation, Dr. Wisniewski called for an executive session to discuss student issues. The Board would be in executive session for about ten minutes.

Executive Session

President Franks called for an Executive Session at 8:16 p.m. to discuss student matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Devane SECOND: Mrs. Merenda VOTE: 9-0

Public Workshop Reconvened

On a motion made by Ms. Devane, and seconded by Mrs. Carlucci, the Board reconvened into the workshop session at 8:22 p.m.

After the executive session, Dr. Wisniewski went over his agenda items with the Board, particularly the hiring of the new ESL teacher.

Before reviewing his schedule, items Mr. Tonzola gave the Board an update on the finance committee meeting on December 14th and reminded the Board of the reorganization meeting on Wednesday, January 5th. Mr. Tonzola then reviewed his agenda items with the Board. In particular, the Special Education Medicaid Initiative Program waiver and the approval of the submission and acceptance of the emergent and capital maintenance certification and funds.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:58 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:59 p.m.

Roll Call

Present: Mrs. Carlucci Mrs. Merenda
Ms. Caruso Walker Ms. Sacci
Ms. Davis Ms. Shu Hofsess
Ms. Devane Dr. Franks
Ms. Flynn
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – November 16, 2021
Confidential Executive Session (First) – November 16, 2021

MOTION: Ms. Devane SECOND: Ms. Sacci VOTE: 8-0-1
Mrs. Carlucci abstained

VI. Superintendent’s Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teacher for the 2021/2022 school year, at a rate of \$75.00 per day: [B]

- Jaclyn Wetzel

2. Resolved: That the board approve the appointment of Hillary Karpoff to the position of English as a Second Language Teacher, effective on December 22, 2021, or as soon as released from current district, through June 30, 2022, at MA Step 1-3, with a salary of \$56,535.00 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association. (Attachment VI-A.2) [B]

3. Resolved: That the Board approve the following staff member be compensated at an increased level, effective January 1, 2022 as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Yolanda Roeder	\$57,835 (MA Step 6/7)	\$60,535 (MA +30 Step 6/7)

4. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Cindy Aurilio	2/10/22	Decrease Tantrum Behaviors	Freehold, NJ	\$279.00
Ashley Fox	3/18/22	NJ Association for Gifted Children Conference	Virtual	\$104.00

MOTION: Ms. Flynn SECOND: Ms. Devane VOTE : 9-0

B. Policy

1. Resolved: That the Board approve the following resolution approving representation on the Neptune Township Board of Education:

Whereas, the sending school districts of Belmar, Bradley Beach, and Neptune City must individually send at least 10% of Neptune Township High School enrollment for Board representation in Neptune Township,

Whereas, none of the three sending school districts currently send at least 10% of Neptune Township High School enrollment,

Whereas, the three sending school districts currently collectively send 15% of Neptune Township High School enrollment, which entitles the three sending school districts to two Board representatives,

Whereas, upon consultation of the Chief School Administrators (CSAs), only Bradley Beach and Neptune City are currently interested in Board representation in Neptune Township,

Be it resolved, upon recommendation of the CSAs, Bradley Beach and Neptune City will each appoint a Board member to represent the sending school districts in Neptune Township,

Be it further resolved that, at any time if Belmar is interested in Board representation, the CSAs will reconvene to develop a rotation schedule to be reviewed and approved by their respective Boards.

Therefore, the Bradley Beach Board of Education names Mrs. Liza Flynn as the representative to the Neptune Township Board of Education. (Attachment VI-B.1)

MOTION: Ms. Sacci SECOND: Ms. Devane VOTE : 9-0

C. Students

1. Resolved: That the Board accept the Bradley Beach Elementary School Anti-Bullying Specialist report in the month of November. (Attachment VI-C.1)

MOTION: Ms. Flynn SECOND: Ms. Devane VOTE : 9-0

D. Curriculum

1. Resolved: That the Board approve the Bradley Beach School District's Annual Preschool Operational Plan Update and District Enrollment and Planning Workbook. (Attachment VI-D.1)

MOTION: Ms. Sacci SECOND: Ms. Caruso Walker VOTE : 9-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Results of Annual School Election – November 2, 2021

Resolved: That the Board make the following Combined Statement of Results of the Annual School Election of the Bradley Beach Board of Education, held on November 2, 2021 part of the December 21, 2021 minutes. (Attachment (Attachment VII-A)

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

B. Approval to Request Waiver for Special Education Medicaid Initiative Program (SEMI) Program

Resolved: That the Board approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022/2023 school year and

WHEREAS, the Bradley Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2022/2023 school year.

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

C. Approval to Delete Stale Dated Checks

Resolved: That the Board approve the deletion of the following stale dated checks from the Bradley Beach School Account ending in 0186:

Check Date	Check Number	Check Amount
11/13/2020	5777	\$10.00
12/15/2020	5784	\$80.00

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

D. Approval of Submission and Acceptance of Emergent and Capital Maintenance Certification and Funds

Resolved: That the Board approve the submission and acceptance of the Emergent and Capital Maintenance Certification and Funds in the following amount:

Source	Amount
NJ School Development Authority	\$6,238

Note: The allocation will be recorded in the Special Revenue Fund account 20-3257 and expenses related to this funding will be record in the Special Revenue Fund in new program code 492.

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

E. Approval of the Submission of the FY 2022 American Rescue Plan Act of 2021 Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER) Grant Application

Resolved: That the Board approve the submission of the FY 2022 American Rescue Plan Act of 2021 Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER) Grant Application in the following amounts:

Program Name	Amount
ESSER III	\$972,080
Accelerated Learning Coaching and Educator Support	50,000
Summer Learning and Enrichment Activities	40,000
Comprehensive Beyond the School Day Activities	40,000
Mental Health Support Staffing	45,000

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

F. Approval of the Transportation Agreement with the Union County Educational Services Commission

Resolved: That the Board approve the transportation agreement with the Union County Educational Services Commission for the transportation of one student for the 2021/2022 school year at a cost of \$7,415.96. [B]

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

G. Approval to Accept Three (3) Twenty Dollar Gift Certificates from Paula Gavin

Resolved: That the Board approve the acceptance of three (3) twenty dollar gift certificates from Paula Gavin.

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

H. Approval to Accept Two (2) Twenty Dollar Gift Certificates from Barbara Kenny

Resolved: That the Board approve the acceptance of two (2) twenty dollar gift certificates from Barbara Kenny.

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

I. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending November 30, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-I)

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

J. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending November 30, 2021 is hereby approved and the Business Administrator/Board Secretary

is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-J)

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

K. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of November 30, 2021, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

L. Approval of Budget Transfers (2021/2022)

Resolved: That the Board approve the 2021/2022 budget transfers as listed on Attachment VII-L.

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

M. Approval of November 2021 Payroll

Resolved: That the Board approve the November 2021 gross payroll in the amount of \$403,257.66.

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the December 21, 2021 regular bills list and as certified and approved. (Attachment VII-N)

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

VIII. Old Business

Ms. Sacci wanted to thank Mr. Tonzola for his work explaining the audit during the exit conference.

Dr. Franks stated that the Board would continue monitoring and discussing the process to return to in-person meetings.

IX. New Business

Dr. Franks gave the Board an overview of the Wall of Fame meeting.

X. Committee Reports

Ms. Devane stated that the curriculum and community relations committee met. Items discussed at the meeting were:

- Discipline issues
- The Start Strong Assessment
- Grading and retaking test procedure
- The current Junior National Honor Society event supporting the SPCA
- The recently held PTA events
- Bradley Beach Mentoring program
- The Green Teams submission of their application

Mrs. Carlucci stated the finance and facilities committee reviewed the agenda items and had their audit exit conference on December 14th.

Dr. Franks stated that the personnel/policy committee discussed the items on tonight's agenda via email.

XI. President's Report

Dr. Franks wanted to congratulate the Teacher of the Year, Mrs. Cara Vilardi, and Educational Service Professional, Mrs. Alisa Guzzi.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:07 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary