

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
August 17, 2021

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Mrs. Merenda
 Ms. Caruso Walker Ms. Sacci
 Ms. Devane Ms. Shu Hofsess
 Ms. Flynn Dr. Franks
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

IV. Superintendent's Report

Dr. Wisniewski began the workshop session by giving the Board an update on the Restart Committee meeting that the committee held on August 12th. The committee discussed the health and safety guidelines that will be in place this upcoming school year, i.e., masks will be mandatory, sanitizing all areas, maintaining social distancing, and school must be in session for 180 days. Dr. Wisniewski also went over the safe return plan with the Board. Matters addressed and discussed were lunch locations, scheduling, and synchronizing remote instruction for students who need to quarantine. A brief board discussion followed regarding small group instruction, after-school activities, and the aftercare program. Dr. Wisniewski then went over his agenda items with the Board, in particular the personnel issues.

Afterward, Mr. Tonzola reviewed his agenda items with the Board, mainly the submission of the ESEA Title I SIA grant, the submission of the American Rescue Plan IDEA grant, the nonpublic transportation aid, the preschool toilet waiver, and dual-use application, as well as the corrective action plan for the 2019/2020 child nutrition procurement review. Mr. Tonzola also went over the Board's timeline when appointing a new board member due to Mr. Warnet's resignation

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:11 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:12 p.m.

Roll Call

Present: Mrs. Carlucci Mrs. Merenda
Ms. Caruso Walker Ms. Sacci
Ms. Devane Ms. Shu Hofsess
Ms. Flynn Dr. Franks
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – July 20, 2021
Confidential Executive Session – July 20, 2021

MOTION: Ms. Sacci SECOND: Mrs. Merenda VOTE: 8-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board accept the resignation of Marissa Raia in the position of English as a Second Language Teacher effective immediately. (Attachment VI-A.1)
2. Resolved: That the Board approve the appointment of Stephanie Soriano to the position of Elementary School Special Education Teacher, effective on September 1, 2021 through June 30, 2022, at MA Step 1-3, with a salary of \$56,535.00 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association. [G]

Note: this resolution supersedes the June 22, 2021 resolution VI-A.9. \$56,535 will be funded with CRRSA-ESSER II, account code 20-483-100-101-00.

3. Resolved: That the Board approve the appointment of the following substitute teachers for the 2021/2022 school year, at a rate of \$75.00 per day: [B]

- Aurilio, Alyssa
- Azzarella, Margaret
- Brown, Jennifer

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- Catrambone, Mary Ann
- Ginnane, Anne Marie
- Guito, Frances
- Holcombe Procyson, Debora
- Mehos, Lisa
- Miklacki, Hilary
- Moir, Stephanie
- Mullooly, Erin
- O’Neill, Katelyn
- Rosenthal, Deborah

4. Resolved: That the Board approve the appointment of the following substitute nurses for the 2021/2022 school year, at a rate of \$105.00 per day: [B]

- Neiberlien, Lynn
- Printon, Kathleen
- Ruane, Eileen
- Ryder, Joanne

5. Resolved: That the Board approve the following Monmouth University Students for their Clinical Practice in the 2021/2022 school year:

- Emily Osterman with Heather Keith – Grade 1
- Brianna Paliotta with Amanda Silverstein – Grade 3

6. Resolved: That the Board approve Eileen Ruane as a Substitute School Nurse for the 2021 Bradley Beach Elementary Extended School Year Summer Program for 3.5 hours per day on an as needed basis from July 12, 2021, through August 12, 2021 at the rate of \$40.00 per hour. [B]

7. Resolved: That the Board approve the appointment of the following Cafeteria Aides for the 2021/2022 school year, at a rate of \$14.00 per hour. [B]

- Mary Theresa Abel
- Nancy Gerlach
- Carmen Torres

8. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Amanda Fahy	Self-paced course	American School Counseling Training Anxiety & Stress Management	Online	\$99.00

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Christina Boyle	9-15-21	Teaching & Assessing Multilingual Learners after a Difficult Year	Online	\$130.97
Alison Zylinski Sarah Seeley Dr. Wisniewski	8-30-21	Annual IRR & Recertification Training	Online	\$195.00 Per person Total: \$585.00

9. Resolved: That the Board approve the following educational service providers for the 2021/2022 school year: [B]

Provider	Address	Service	21/22 Cost
Sandra Fields Kuhn	West Long Branch Speech & Hearing Ctr 223 Monmouth Rd. West Long Branch NJ 07764	Auditory Testing & Reports	TAP (Central Auditory Processing Eval.) \$535 CAE (Hearing Eval.) \$275
Keelam Kharod Sell, MD	The Milestones Center 65 Mechanic Street Suite L3 Red Bank, NJ 07701 (new address)	Developmental Behavioral Pediatrician	\$575/Eval
Dr. Noah Gilson	Neurology Specialists of Mon County, NJ Suite 110 107 Monomouth Rd. West Long Branch, NJ 07764	Neurological Consultations & Reports	\$410/Eval.
Dr. Ankur Desai	Premium Psychiatry Svcs. Of Central Jersey, LLC 901 W Main St # 367 Freehold, NJ 07728	Psychiatric Evaluations & Reports	\$600/Eval.
The Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc.	18 Sheppard Place, Suite G Edison, NJ 08817 (908) 754-8593 Fax: 908-754-8597 learningtreenj@yahoo.com	Multicultural/Multilingual Evaluations and Consulting	All Spanish Evals: \$750 All Other Languages: \$800
Center for Neurological and Neurodevelopmental Health	3350 NJ-138 #117 Wall, NJ	Neurological Consultations & Reports	\$660/Neurological Eval. \$2,750 Neuropsychological Eval.
Dr. Alison Smoller	Developmental Pediatrics of Central Jersey 1806 Highway 35 South, Suite 107 Oakhurst, NJ 07755	Neurological Consultations & Reports	\$600/Eval.
Aida I. Piereria	60 Crine Road Colts Neck, NJ 07722 7324063361/7329462785 aidaslp14@yahoo.com	Bilingual Speech Evaluations	\$575/Bilingual Eval. \$ 95 per hr/meetings \$125 per hr/consult
Monica Peter	Bilingual Evaluation Services, LLC 732-693-3008	Bilingual Psychological Evaluation	\$495/Eval.
Marc Seidenstein	302 Wellington Pl Matawan, NJ 077	Bilingual LDTC	\$500/Eval.

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MOESC Child Study Team Services	900 Hope Road Tinton Falls, NJ 07712	Social, Psychological Educational, Speech, and Occupational Evaluations	\$360/Eval. \$545/Bilingual Eval. \$345/Speech Eval. \$325/OT Eval.
Joan Bruno, Ph.D., CCC-SLP joanbruno@CTR-NJ.com	Communication Technology Resources LLC 200 Portland Road, A-20 Highlands, NJ 07732 732-737-4298 joanbruno@CTR-NJ.com www.CTR-NJ.com www.gatewaytolanguageandlearning.com	Communication Device Assessments and Consultation	\$550 for two hr. eval. \$ 35 per 1/2 hour of travel \$120/hr. consult fee
Acelero Learning Monmouth/Middlesex Co., Inc.	310 Augusta Street South Amboy, NJ 08879	Master Teacher Consulting	\$500/month

MOTION: Mrs. Carlucci SECOND: Ms. Flynn VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the following Policies and Regulations for a second reading: (Attachment VI-B.1)

Policy/Regulation Number	Policy/Regulation Title
P 0131	Bylaws, Policies, and Regulations (Revised)
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished)
P 2421	Career and Technical Education (Revised)
R 2421	Vocational – Technical Education (Abolished)
P 3132	Assignment of Extra Duties (Revised)
P&R 3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)
P&R 3221	Evaluation of Teachers (M) (Revised)
P&R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
P&R 3223	Evaluation of Administrator, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
P&R 3221	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
P&R 4146	Nonrenewal of Nontenured Support Staff Members (Revised)
P&R 6471	School District Travel (M) (Revised)

2. Resolved: That the Board approve the Bradley Beach School District Mentoring Plan for the 2021/2022 school year. (Attachment VI-B.2)

3. Resolved: That the Board approve the Stronge Teacher and Leader Effectiveness Performance Evaluation System for staff evaluation for the 2021/2022 school year.

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 8-0

C. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of July.

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Attendance at Virtual NJSBA 2021 Workshop and Exhibition October 26th – 28th 2021

Resolved: That the Board approve the attendance of the following board members and administrators to the annual Virtual New Jersey School Boards Association Conference, which will be held on October 26th – 28th at a total travel cost not to exceed \$900.00. [B]

Name	Registration Amount
Barbara Carlucci	\$90.00
Roseann Caruso Walker	90.00
Bridget Devane	90.00
Elizabeth Franks	90.00
Liza Flynn	90.00
Joanne Shu Hofsess	90.00
Margaret Merenda	90.00
Felicia Sacci	90.00
David Tonzola	90.00
Stephen Wisniewski	90.00
Total	\$900.00

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

B. Approval of Acceptance of FY 2022 Elementary and Secondary Education Act (ESEA) Formula Grant Funds

Resolved: That the Board approve the acceptance of the FY 2022 ESEA Formula Grant Funds as follows:

Program Name	FY 2022 Award Amount
ESEA Title IA	\$111,955

ESEA Title II	9,605
ESEA Title III	9,593
ESEA Title IV	10,000

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

C. Approval of FY 2022 Elementary and Secondary Education Act (ESEA) Formula Grant Funds Application Submission for Title I SIA

Resolved: That the Board approve the acceptance of the FY 2022 ESEA Formula Grant Application submission as follows:

Program Name	FY 2022 Award Amount
ESEA Title I SIA	\$10,000

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

D. Approval of FY 2022 American Rescue Plan IDEA Grant Submission

Resolved: That the Board approve the acceptance of the FY 2022 American Rescue Plan (ARP) IDEA Grant Application submission as follows:

Program Name	FY 2022 Award Amount
ARP IDEA Basic	\$14,247
ARP IDEA Preschool	\$1,209

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

E. Approval of Nonpublic School Transportation Aid (2020/2021 School Year)

Resolved: That the Board accept 2020/2021 State Nonpublic Transportation Aid in the amount of \$2,180. (Attachment VII-E)

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

F. Approval of Toilet Room Facilities Waiver for Pre-Kindergarten Classroom-16 for the 2021/2022 School Year

Resolved: That the Board approve the Toilet Room Waiver for pre-kindergarten classroom number-16 for the 2021/2022 school year.

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

G. Approval of Toilet Room Facilities Waiver for Pre-Kindergarten Classroom-17 for the 2021/2022 School Year

Resolved: That the Board approve the Toilet Room Facilities Waiver for pre-kindergarten classroom number-17 for the 2021/2022 school year.

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

H. Approval of Application for Dual Use of Educational Space for the 2021/2022 School Year

Resolved: That the Board approve the application for dual use of educational space within classroom number-19 for the 2021/2022 school year.

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

I. Approval of Submission of the 2019/2020 Procurement Review Corrective Action Plan to the New Jersey Department of Agriculture, Division of Food and Nutrition

Resolved: That the Board approve the submission of the 2019/2020 procurement review corrective action plan to the New Jersey Department of Agriculture, Division of Food and Nutrition. (Attachment VI-I).

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

J. Board Member Resignation

Resolved: That the Board accept, with regret, the resignation of Donald Warnet from the Board of Education, effective August 1, 2021. (Attachment VII-J)

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

K. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-K)

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

L. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-L)

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

M. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of July 31, 2021, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account 31 or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

N. Approval of Budget Transfers (2021/2022)

Resolved: That the Board approve the 2021/2022 budget transfers as listed on Attachment VII-N.

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

O. Approval of July 2021 Payroll

Resolved: That the Board approve the July 2021 gross payroll in the amount of \$88,626.80.

MOTION: Ms. Shu Hofsess SECOND: Mrs. Merenda VOTE: 8-0

P. Approval of Bills Payment

Resolved: That the Board approve payment of the August 17, 2021 regular bills lists and as certified and approved. (Attachment VII-P)

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

VIII. Old Business

Dr. Franks stated that New Jersey School Boards would be collecting the self-evaluation data to assist with the Board's goal setting.

Dr. Franks stated that they would be moving forward to try and put together a Wall of Fame for alumni members.

IX. New Business

Dr. Franks wanted to thank the anonymous donors of the recently received financial literacy curriculum. The Board will be submitting a letter to the editor to thank the donors.

X. Committee Reports

Ms. Devane stated that the Curriculum and Community Relations Committee met. The committee reviewed the restart plan, the gifted and talented program, the academic vocabulary initiative, the SOLE program, the Harry Porter House program, the faculty summer book reading program, and the I-Ready assessment. Ms. Devane also stated that the committee also discussed the Bradley Beach mentor program, and the mentor program will be moving forward this fall for middle school students. Lastly, the PTA will be at Back-to-School Night, and that the association is gearing up for their Day of the Dead event and a Trunk or Treat event at Riley Park.

Mrs. Carlucci stated that the Finance and Facilities Committee went over the items on the agenda on August 10th. Moreover, the committee discussed some of the facilities issues confronting the district. Mrs. Carlucci also sought another Board member to join the Finance and Facilities Committee due to Mr. Warnet's resignation. Ms. Sacchi volunteered to join the committee.

Dr. Franks stated that the personnel/policy committee discussed the items on tonight's agenda via email.

XI. President's Report

Dr. Franks stated that she is still attending the Neptune Board of Education meetings and gathering and requesting information concerning the Bradley Beach graduating seniors.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:18 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary