

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Special Meeting/Public Hearing**  
**May 7, 2024**

Bradley Beach Mission Statement

*The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.*

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:06 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Roll Call

Present:        Mr. Carrea                      Ms. Sacchi  
                     Ms. Caruso Walker        Ms. Walleston  
                     Ms. Davis                        Ms. Weinberg  
                     Ms. Devane                      Dr. Franks  
                     Ms. Flynn  
                     Mr. Heidelberg, Superintendent/Principal  
                     Mr. Tonzola, Business Administrator/Board Secretary

III. Announcement of Notice – Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press and the Coast Star*, and posted in the school in a place reserved for this kind of notice.

IV. Flag Salute

V. Discussion Items

Dr. Franks called the meeting to order and wanted to introduce the Bradley Beach Education Foundation members, Ms. Tracie Davis and Mr. Michael Flynn, who presented the Board with a \$2,580 donation for the 2024 8th Grade Washington D.C. Trip. Dr. Franks then turned the meeting over to Mr. Heidelberg and Mr. Tonzola to present the public hearing on the 2024/2025 budget.

Formal Public Hearing and Presentation of the Proposed 2024/2025 School Budget

During the public hearing portion of the meeting, Mr. Heidelberg and Mr. Tonzola reviewed the Budget PowerPoint Presentation with the Board and the public. Mr. Heidelberg addressed the educational impact that the 2024/2025 budget will have on the district, while Mr. Tonzola reviewed the fiscal budget with the Board.

Mr. Tonzola stated that the general fund budget would increase by \$82,731, or over 1%. Mr. Tonzola indicated that the Board would increase the general fund tax levy by 2% to \$6,840,744. Mr. Tonzola reviewed the revenue sources and the appropriations funded by the various revenues. Mr. Tonzola also discussed the tax rate and the tax rate's effect on an average residential assessed home in Bradley Beach. The tax rate for the general fund will be \$0.3024 per \$100 of the assessed valuation. Therefore, the annual tax, including the general fund and debt service fund on an average assessed home of \$1,046,893, would be \$3,165.80, representing a yearly increase of \$59.12 over last year.

VI. President's Report

Dr. Franks acknowledged all the teachers of Bradley Beach as the district celebrates Teacher Appreciation Week. Moreover, Dr. Franks wished to thank the Bradley Beach Education Foundation for their support and contribution.

VII. Student Representative's Report – None

VIII. Superintendent's Report – None

IX. Committee Reports – None

X. Public Comments – Agenda Items Only – None

XI. Executive Session (if needed) – None

XII. Workshop Agenda Items

After the budget presentation Mr. Heidelberg reviewed his agenda items with the Board.

Mr. Tonzola then reviewed his agenda items with the board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:50 p.m.

XIII. Regular Meeting

The Special Public Meeting was called to order by President Franks at 7:51 p.m.

Present:      Mr. Carrea                      Ms. Sacchi  
                    Ms. Caruso Walker      Ms. Walleston  
                    Ms. Davis                      Ms. Weinberg  
                    Ms. Devane                      Dr. Franks  
                    Ms. Flynn

Mr. Heidelberg, Superintendent/Principal  
 Mr. Tonzola, Business Administrator/Board Secretary

XIV. Approval of Minutes – None

XV. Regular Meeting – Superintendent

A. Personnel – The superintendent recommends:

*Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status*

1. Resolved: That the Board approve the following addition and revision to the following stipend position: [B]

| Position       | Staff Member(s)   | Revised Stipend |
|----------------|-------------------|-----------------|
| Baseball Coach | Mr. Conner Prasad | \$2,468.67      |
|                | Mr. Paul Mulligan | \$1,234.33      |

2. Resolved: That the Board approve the following request for leave of absence:

| Name          | Reason                    | Position         | Date Effective | End Date  | Notes |
|---------------|---------------------------|------------------|----------------|-----------|-------|
| Carmen Torres | Extension of Family Leave | School Secretary | 4/8/2024       | 6/30/2024 | FMLA  |

3. Resolved: That the Board approve the appointment of Ms. Jesica Santamaria Delgado, as a leave replacement school secretary for the 2023/2024 school year, \$30,202, prorated, replacing Ms. Carmen Torres, effective on or about May 8, 2024, under the supervision of Mr. Michael Heidelberg, Superintendent / Principal. [B]

4. Resolved: That the Board approve the reappointments of non-tenured certificated staff for the 2024/2025 school year as on file in the office of the Superintendent. (Attachment XV-A.4)

MOTION: Ms. Walleston SECOND: Ms. Flynn VOTE: 9-0

XVI. Regular Meeting – Business Administrator/Board Secretary

A. The Superintendent Recommends the Approval of School Budget – 2024/2025 School Year

Resolved: That the Board approve the following resolution:

WHEREAS, the Bradley Beach Board of Education adopted a tentative budget on March 19, 2024, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 11, 2024, and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on May 1, 2024, and

WHEREAS, the final budget was presented to the public during a hearing held in the Bradley Beach Auditorium, Bradley Beach, NJ on May 7, 2024,

NOW THEREFORE LET IT BE RESOLVED that the Board approve the 2024/2025 School budget in the following amounts:

|                              | <b>General Fund</b> | <b>Special Revenue</b> | <b>Debt Service</b> | <b>Total</b> |
|------------------------------|---------------------|------------------------|---------------------|--------------|
| 2024/2025 Total Expenditures | \$7,708,865         | \$1,292,829            | \$0                 | \$9,001,694  |
| Less: Anticipated Revenues   | 868,121             | 1,292,829              | \$0                 | 2,160,950    |
| Taxes to be Raised           | \$6,840,744         | \$0                    | \$0                 | \$6,840,744  |

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

B. The Superintendent Recommends the Approval of General & Debt Service Funds' Tax Levies – 2024/2025 School Year

Resolved: That the Board approve the following amounts to be raised by taxes:

|              |             |
|--------------|-------------|
| General Fund | \$6,840,744 |
| Debt Service | 0           |

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

C. The Superintendent Recommends the Approval of Maintenance Reserve Withdrawal

Resolved: That as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$35,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

D. The Superintendent Recommends the Approval of Advertised Budget

Resolved: That the Business Administrator has advertised said budget in the Asbury Park Press on May 1, 2024 in accordance with the format required by the State Department of Education and according to law.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

E. The Superintendent Recommends the Approval of Maximum General Fund Travel Expenditure

Resolved: That in accordance with State Statute the maximum general fund expenditure for travel and related expenditures for the 2024/2025 school year for all staff and board members is \$15,000. For 2023/2024 the maximum amount approved for travel and related general fund expenditures was \$14,100 of which \$8,803.22 has been spent to date.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

F. The Superintendent Recommends the Approval of the District's General Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2024/2025 general fund professional services appropriation budget be set for the amount of:

| <b>Professional Services</b> | <b>Amount</b> |
|------------------------------|---------------|
| Legal                        | \$ 6,000.00   |
| Auditing                     | 27,560.00     |
| Architectural/Engineering    | 10,000.00     |
| Occupational Therapist       | 33,385.00     |
| BCBA                         | 15,000.00     |
| Board Labor Negotiator       | 3,075.00      |
| Physician                    | 2,000.00      |

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

G. The Superintendent Recommends the Approval of the District's Special Revenue Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2024/2025 special revenue fund professional services appropriation budget be set for the amount of:

| <b>Professional Services</b> | <b>Amount</b> |
|------------------------------|---------------|
| Physical Therapy             | \$ 10,000.00  |

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

H. The Superintendent Recommends the Approval of the District’s General Fund Co-Curricular Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2024/2025 general fund co-curricular appropriation budget be established as follows:

| <b>Co-Curricular Activities</b>    | <b>Salaries</b>    |
|------------------------------------|--------------------|
| Safety Patrol                      | \$ 2,997.00        |
| Yearbook                           | 2,997.00           |
| Yearbook Tech. Advisor             | 2,997.00           |
| Environmental Club                 | 2,997.00           |
| Computer Club                      | 2,997.00           |
| Newspaper Relations                | 2,997.00           |
| Music Director                     | 3,438.00           |
| DJ                                 | 2,997.00           |
| Student Government                 | 2,997.00           |
| Drama Club                         | 2,997.00           |
| 8 <sup>TH</sup> Grade Trip Advisor | 2,997.00           |
| Webmaster                          | 2,997.00           |
| Washington Stipend                 | 1,200.00           |
| <b>Total</b>                       | <b>\$37,605.00</b> |

| <b>Co-Curricular Activities</b> | <b>Supplies</b> |
|---------------------------------|-----------------|
| Safety Patrol                   | \$ 31.25        |
| Yearbook                        | 31.25           |
| Environmental Club              | 31.25           |
| Computer Club                   | 31.25           |
| Newspaper Club                  | 31.25           |
| Choral Director                 | 31.25           |
| Student Government              | 31.25           |
| Drama Club                      | 31.25           |
| <b>Total</b>                    | <b>\$250.00</b> |

MOTION: Ms. Davis                      SECOND: Ms. Caruso Walker                      VOTE: 9-0

I. The Superintendent Recommends the Approval of the District’s General Fund Athletics Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2024/2025 general fund athletics appropriation budget be established as follows:

| <b>Athletics</b> | <b>Salaries</b> |
|------------------|-----------------|
| Baseball         | \$3,834.00      |
| Softball         | 3,834.00        |
| Boys Basketball  | 3,834.00        |
| Girls Basketball | 3,834.00        |

Special Meeting/Public Hearing  
 May 7, 2024

|                   |                    |
|-------------------|--------------------|
| Boys Soccer       | 3,834.00           |
| Girls Soccer      | 3,834.00           |
| Athletic Director | 2,997.00           |
| Cheerleaders      | 3,834.00           |
| <b>Total</b>      | <b>\$29,835.00</b> |

| <b>Athletics</b> | <b>Purchased Services<br/>(Board Subsidy e.g.<br/>transportation &amp; officials)</b> |
|------------------|---|
| Baseball         | \$ 2,500.00   |
| Softball         | 2,500.00  |
| Boys Basketball  | 2,500.00  |
| Girls Basketball | 2,500.00  |
| Boys Soccer      | 2,500.00  |
| Girls Soccer     | 2,500.00  |
| Cheerleaders     | n/a   |
| <b>Total</b>     | <b>\$15,000.00</b>  |

| <b>Athletics</b> | <b>Supplies</b>   |
|------------------|-------------------|
| Baseball         | \$ 357.14         |
| Softball         | 357.14            |
| Boys Basketball  | 357.14            |
| Girls Basketball | 357.14            |
| Boys Soccer      | 357.14            |
| Girls Soccer     | 357.14            |
| Cheerleaders     | 357.16            |
| <b>Total</b>     | <b>\$2,500.00</b> |

MOTION: Ms. Davis                      SECOND: Ms. Caruso Walker                      VOTE: 9-0

J.        The Superintendent Recommends the Approval of Parliamentary Procedures (2024/2025)

Resolved:        That the Board adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary to act as the parliamentarian for the 2024/2025 school year.

MOTION: Ms. Davis                      SECOND: Ms. Caruso Walker                      VOTE: 9-0

K.        The Superintendent Recommends the Approval of Implementation of the 2024/2025 Budget

Resolved:        That the Board authorize the Superintendent and Business Administrator/Board Secretary to implement the 2024/2025 budget pursuant with local and state policies and regulations.

MOTION: Ms. Davis                      SECOND: Ms. Caruso Walker                      VOTE: 9-0

L. The Superintendent Recommends the Approval of Tax Requisition Schedule (2024/2025)

Resolved: That the Board hereby approve the tax requisition schedule for the 2024/2025 school year as listed on Attachment XVI-L.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

M. The Superintendent Recommends the Bank Resolutions

1. Resolved: That the following bank for the specific accounts, as listed, is continued as depository of school funds:

Bank of America, Bradley Beach

General Account  
Payroll Account  
Payroll Agency Account  
Unemployment Tax Trust Account  
Cafeteria Account  
Student Council Activity Account  
School Account

2. Resolved: That for investment purposes, the following bank is hereby approved and that the Business Administrator/Board Secretary be authorized to amend this initial list predicated on prevailing interest rates and investment activity when such additions and/or deletions present an investment enhancement for the Bradley Beach Board of Education:

Bank of America Bradley Beach, NJ

3. Resolved: That the following warrant signatures (signatures may be original or facsimile) are hereby authorized for the accounts specified:

General Account – Three (3) Signatures Required

1. Board President
2. Treasurer of School Funds
3. Business Administrator or Superintendent

Payroll Account – One (1) Signature Required

1. Treasurer of School Funds or Business Administrator

Payroll Agency Account – Two (2) Signatures Required

1. Business Administrator/Board Secretary or Superintendent
2. Treasurer of School Funds



Cafeteria Account – Two (2) Signatures Required

1. Business Administrator/Board Secretary
2. Treasurer of School Funds

School Account - Two (2) Signatures Required

1. Treasurer of School Funds
2. Superintendent or Business Administrator/Board Secretary

Unemployment Account - Two (2) Signatures Required

1. Treasurer of School Funds
2. Superintendent or Business Administrator/Board Secretary

Student Council Account - Two (2) Signatures Required

1. Treasurer of School Funds
2. Superintendent or Business Administrator/Board Secretary

MOTION: Ms. Davis                      SECOND: Ms. Caruso Walker                      VOTE: 9-0

N. The Superintendent Recommends the Appointment of Authorized Agent for Federal and State Funds

Resolved: That the following resolution is hereby adopted:

BE IT RESOLVED that the Business Administrator/Board Secretary of the Bradley Beach Board of Education is hereby designated as the Board's authorized agent to file applications and requests for State and Federal Funds under existing State and Federal laws.

MOTION: Ms. Davis                      SECOND: Ms. Caruso Walker                      VOTE: 9-0

O. The Superintendent Recommends the Appointment of Architect of Record

Resolved: That the firm of Di Cara/Rubino Architects, Wayne, NJ, is hereby reappointed as Architect of Record for the 2024/2025 school year.

MOTION: Ms. Davis                      SECOND: Ms. Caruso Walker                      VOTE: 9-0

P. The Superintendent Recommends the Appointment of Property/Liability and Worker Compensation Insurance Advisor

Resolved: That the Board approve the firm of Arthur J. Gallagher & Co., Princeton, NJ as its Property/Liability and Worker Comp. Insurance Advisor for the 2024/2025 school year.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

Q. The Superintendent Recommends the Appointment of Health/Dental Insurance Advisor

Resolved: That the Board approve the firm of Brown & Brown Benefit Advisors, Shrewsbury, NJ, as their Health/Dental Insurance Advisor for the 2024/2025 school year.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

R. The Superintendent Recommends the Appointment of School Board Attorney

Resolved: That the following resolution is hereby adopted:

RESOLUTION AUTHORIZING AN AGREEMENT FOR LEGAL SERVICES  
ADOPTED BY THE BRADLEY BEACH BOARD OF EDUCATION IN THE  
COUNTY OF MONMOUTH.

WHEREAS, there exists a need for legal services for the Bradley Beach Board of Education; and

WHEREAS, such legal services can be provided only by a licensed attorney and is so recognized as such; and Michael Gross of Kenny, Gross, Kovats, and Parton, 130 Maple Ave., PO Box 8610, Red Bank, N. J. 07701

WHEREAS, funds in the amount of \$6,000 annually are available for this purpose;

NOW THEREFORE, BE IT RESOLVED, BY THE BRADLEY BEACH BOARD OF EDUCATION, IN THE COUNTY OF MONMOUTH, AS FOLLOWS:

1. Michael Gross of Kenny, Gross, Kovats, and Parton, is hereby appointed as Board Attorney at \$130 per hour for the period July 1, 2024 to June 30, 2025.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School contracts Law, N.J.S.A. 18A:18A (a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution shall be placed on file with the Secretary of the Board.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

S. The Superintendent Recommends the Appointment of Treasurer of School Funds

Resolved: That Bruce Rodman is hereby reappointed as Treasurer of School Funds for the 2024/2025 school year at an annual fee of \$2,858.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

T. The Superintendent Recommends the Approval of 403b and 457 Tax Shelter Providers

Resolved: That the Board approve the following list of 403b and 457 Tax Shelter Providers for the 2024/2025 school year:

**403b Tax Shelter Provider**

1. Axa Equitable
2. Great American Life Insurance Co.
3. Siracusa
4. Tax Deferred Services

**457 Tax Shelter Provider**

1. Axa Equitable

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

U. The Superintendent Recommends the Approval of Resolution Authorizing the Procurement of Goods and Services Through State Agency for the 2024/2025 School Year

Resolved: That the following resolution is hereby adopted:

WHEREAS, Title 18A:18A-10 provides that "a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, The Bradley Beach Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, The Bradley Beach Board of Education desires to authorize its purchasing agent for the 2024/2025 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year."

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

V. The Superintendent Recommends the Approval of Procurement of Goods and Services through the Monmouth-Ocean Educational Services Commission

Resolved: That the Board authorizes the district purchasing agent to make purchases of goods and services entered into on behalf of the Monmouth-Ocean Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts for the 2024/2025 school year.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

W. The Superintendent Recommends the Approval of Procurement of Goods and Services through the Hunterdon County Educational Services Commission

Resolved: That the Board authorizes the district purchasing agent to make purchases of goods and services entered into on behalf of the Hunterdon County Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts for the 2024/2025 school year.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

X. The Superintendent Recommends the Approval of Procurement of Goods and Services through the Educational Services Commission of New Jersey

Resolved: That the Board authorizes the district purchasing agent to make purchases of goods and services entered into on behalf of the Educational Services Commission of New Jersey Cooperative Pricing System utilizing various vendors that have participating contracts for the 2024/2025 school year.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

Y. The Superintendent Recommends the Approval of Authorization to Award Contracts Up to the Bid Threshold and Set the Quote and Verification of Claims Thresholds

Resolved: That the Board approve the authorization to award contracts up to the bid threshold of \$44,000 pursuant to N.J.S.A. 18A:18A-2 and set the quote and verification of claims threshold to 15% of the bid threshold pursuant to N.J.S.A. 18A:18A-37 and 18A:19-3 respectively.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

Z. The Superintendent Recommends the Approval of Board Policies and Regulations

Resolved: That the policies and regulations governing the actions of the Bradley Beach Board of Education are hereby readopted.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

AA. The Superintendent Recommends the Approval of the Uniform Minimum Chart of Accounts for 2024/2025 School Year

Resolved: That the Board adopt the Uniform Minimum Chart of Accounts (Handbook 2R2, March 2023 Edition) for New Jersey Public Schools for the 2024/2025 school year.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

BB. The Superintendent Recommends the Approval of Travel and Related Expense Reimbursement 2024/2025

Resolved: That the following resolution is hereby adopted:

WHEREAS, the Bradley Beach Board of Education recognizes school staff and Board Members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6a:23b-1.1 et seq. requires Board Members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools; and

WHEREAS, the Bradley Beach Board of Education has established in its annual school general fund budget a maximum amount that may be allotted for such travel and expense reimbursement for the 2024/2025 school year; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6a:23B-1.2(b), to a maximum expenditure of \$15,000 for all staff and Board Members; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

CC. The Superintendent Recommends the Approval of Doctrine of Necessity

Resolved: That the Board approve the following resolution:

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set for the in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED, that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED, that Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED, that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

MOTION: Ms. Davis                      SECOND: Ms. Caruso Walker                      VOTE: 9-0

XVII. Regular Meeting – Old Business

Mr. Carrea stated that working with the Board over the past year and five months was a pleasure and that he hoped he had made a difference while serving. Mr. Carrea wished the Bradley Beach community nothing but success in the future.

Board members wished Dominic success and thanked him for his service on the Board.

XVIII. Regular Meeting – New Business

Ms. Flynn stated that the PTA will have a table at the May Market this Saturday, May 11, 2024.

Special Meeting/Public Hearing  
May 7, 2024

XIX. Public Comments – None

XX. Executive Session (if needed) – None

XXI. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:58 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary