

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting/Public Hearing
June 24, 2024

Bradley Beach Mission Statement

The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:04 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Roll Call

Present: Ms. Caruso Walker Ms. Walleston
Ms. Devane Ms. Weinberg
Ms. Flynn Dr. Franks
Ms. Sacci
Mr. Heidelberg, Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Davis

III. Announcement of Notice – Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

IV. Flag Salute

Dr. Franks called the meeting to order and opened the public hearing on the business administrator's contract.

A. Public Hearing on the Business Administrator's Contract

**Resolution for the Public Hearing Appointing David Tonzola as
School Business Administrator/Board Secretary**

WHEREAS, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

WHEREAS, Section 5 of the Act amended *N.J.S.A.* 18A:11-11 to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 17, 2024; and

WHEREAS, Section 5 of the Act amended *N.J.S.A.* 18A:11-11 to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 17, 2024; now therefore be it

RESOLVED, That the Bradley Beach Board of Education hereby designates from 7:00 p.m. to 7:10 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on June 24, 2024 as the public hearing required by the Act.

Notice to the Public

Members of the public are invited to submit public comments regarding the appointment of the BUSINESS ADMINISTRATOR/BOARD SECRETARY. The board, pursuant to *N.J.S.A.* 10:4-12(b), the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

Public Comments – None

Close Public Hearing

Dr. Franks began the public hearing portion of the meeting by opening up the dialogue to any board member who wished to speak. She then turned the dialogue to any member of the public wishing to speak. Seeing that there was no further public comment, Dr. Franks closed the public hearing and reconvened the workshop session.

V. Discussion Items

After the public hearing on the business administrator's contract, Dr. Franks introduced the Bradley Beach Education Foundation members to present the first Bradley Beach Education Foundation Scholarship to a graduating senior who attended Bradley Beach Elementary School. The winner of this year's scholarship was Joshua Nesheiwat. Dr. Franks then welcomed members of the PTA. The PTA presented the Bradley Beach Board of Education with a check for \$20,780 for clubs and after-school activities for the 2024/2025 school year.

VI. President's Report

Dr. Franks then reviewed her President's Report, read thank you notes from the community, and thanked everyone who supported the Hall of Fame event. Lastly, she thanked Mr. Heidelberg and Mr. Tonzola for their help navigating the adjustments available for the 2024/2205 budget.

VII. Student Representative's Report – None

VIII. Superintendent's Report

Dr. Franks then turned the meeting over to Mr. Heidelberg, who reviewed the following items:

1. 7th Grade Car Wash
2. 4th/5th Grade Liberty Science Trip
3. Torch Run
4. Field Day
5. Spring Concert
6. Pre-K Graduation
7. Beach Safety
8. Water Safety at Neptune
9. 8th Grade Washington Trip
10. 8th Grade Graduation

Moreover, Mr. Heidelberg also presented the HIB data for reporting period 2, 2023/2024 school year. Lastly, Mr. Heidelberg gave the board an overview of the district's current financial status, the impact of the tax flexibility tax law, the new Stabilized School Budget Aid Grant Program, and what the district plans to use the additional funds for.

IX. Committee Reports

Ms. Flynn stated that the curriculum committee met and discussed the following items:

- Summer Fundraising
- The PTA 50/50 raffle
- The parent workshops
- Curriculum writing approval
- 2024/2025 field trips

Ms. Walleston stated that the finance and facilities committee met on June 4th and June 18th. At the June 4th meeting, the discussion dealt with the adjustments that are being recommended to the 2024/2025 budget. At the June 18th meeting, the committee received the final facilities assessment report from Di Cara Rubino Architects. The committee also reviewed the agenda items appearing on tonight's agenda.

Ms. Sacci stated that the committee met on June 17th and discussed the district's homework policy.

X. Public Comments – Agenda Items Only – None

XI. Executive Session

President Franks called for an Executive Session at 7:31 p.m. to discuss personnel matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 7-0

Public Workshop Reconvened

On a motion made by Ms. Weinberg, and seconded by Ms. Flynn, the Board reconvened into the workshop session at 7:41 p.m.

XII. Workshop Agenda Items

Mr. Heidelberg reviewed his agenda items with the Board, particularly the personnel items. After Mr. Heidelberg's report, Dr. Franks turned the meeting over to Mr. Tonzola, who reviewed his agenda items with the Board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:23 p.m.

XIII. Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:24 p.m.

Present: Ms. Caruso Walker Ms. Walleston
Ms. Devane Ms. Weinberg
Ms. Flynn Dr. Franks
Ms. Sacci
Mr. Heidelberg, Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Davis

XIV. Approval of Minutes

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – May 21, 2024

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 7-0

Resolved: That the Board approve the Minutes of:

Special Meeting – June 14, 2024
Confidential Executive Session – June 14, 2024

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 5-0-2
Ms. Caruso Walker abstained
Dr. Franks abstained

XV. Regular Meeting – Superintendent

A. Personnel – The superintendent recommends:

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status

1. Resolved: That the Board approve the reappointment of Mr. David Tonzola to the position of Business Administrator/Board Secretary for the 2024/2025 school year. (Attachment XV-A.1) [B]
2. Resolved: That the Board approve the reappointment of Ms. Morgan Maclearie-Gonzalez to the position of Director of Curriculum and Instruction for the 2024/2025 school year. (Attachment XV-A.2) [B]
3. Resolved: That the Board approve the reappointment of Mrs. Alison Zylinski to the position of Director of Special Services/Social Worker for the 2024/2025 school year. (Attachment XV-A.3) [B]
4. Resolved: That the Board approve the reappointment of Mr. Salvatore Catalano to the position of Information Technology Coordinator for the 2024/2025 school year. (Attachment XV-A.4) [B]
5. Resolved: That the Board approve the appointment of Dr. Steven Kairys as the Bradley Beach School Physician for the 2024/2025 school year for an annual fee of \$2,000.00. [B]
6. Resolved: That the Board approve the appointment of the following teachers to be substitute teachers for part of the Bradley Beach Elementary School’s Summer Jumpstart Program or ESY Program. The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts (\$45 per hour). [G/B]
 - Ms. Nicole Cohen-Perez
 - Ms. Jennifer Niece
 - Ms. A Schutzbank

Note: Grant funds to be paid out of federal funds account code 20-489-100-101.00-SU ARP ESSER Evidence Based Summer Learning and Enrichment.

7. Resolved: That the Board approve the appointment of the following classroom aide to support students during all or part of the Bradley Beach Elementary School's Summer Jumpstart Program or ESY Program. The hours for classroom aides will be 3.5 hours/day at a rate of \$20.00/hour: [B]
 - Ms. D. Dolan
8. Resolved: That the Board approve the appointment of the following school nurses for all or part of the Bradley Beach Elementary School's Summer Jumpstart Program or ESY program. The hours for certified teaching staff will be 3.75 hours/day at a rate of \$45/hour, consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts. (Attachment XV-A.8)
 - Ms. Katherine Braker
 - Ms. Kelli O'Keefe
9. Resolved: That the Board approve the appointment of Jessica Mack, BCBA, to provide BCBA services to the Bradley Beach School District from July 8, 2024, through August 8, 2024, at a rate of \$45 per hour, for no more than 55 hours.
10. Resolved: That the Board approve Ms. Jesica Santamaria Delgado, substitute school secretary to work at an hourly rate of \$20.00 an hour for up to 150 hours from July 1, 2024 through August 31, 2024 to support the Summer Jumpstart Program, ESY Program, and general school operations in preparation for the 2024/2025 school year at a total cost not to exceed \$3,000.
11. Resolved: That the Board approve, with regret, the resignation of Ms. Traci Rankel, Paraprofessional, effective June 30, 2024.
12. Resolved: That the Board approve the appointment of Ms. Tetianna Dmytryshyn, as a Paraprofessional for the 2024/2025 school year, at a salary of \$28,819, replacing Ms. Traci Rankel, under the supervision of Mr. Michael Heidelberg, Superintendent / Principal. [B]
13. Resolved: That the Board approve the appointment of Ms. Nicole Cohen-Perez, Elementary and Teacher of Students with Disabilities teacher for the 2024/2025 school year, salary guide step 1, (BA , \$55,550), per the negotiated contract agreement, replacing Ms. Marjorie Zaccaro, under the supervision of Mr. Michael Heidelberg, Superintendent / Principal. (Attachment XV-A.13) [B]
14. Resolved: That the Board approve the request for Maternity Leave by Mrs. K. Goldsworthy, to begin on or about September 9, 2024 and ending on or about January 27, 2025. (Attachment XV-A.14)
15. Resolved: That the Board approve the appointment of Ms. Valerie Kneis, Elementary School Maternity Leave Replacement teacher, from September 1, 2024 to on or about January 15, 2025, salary guide step 5, (BA, \$61,350), per the negotiated contract

agreement, replacing Ms. Goldsworthy, under the supervision of Mr. Michael Heidelberg, Superintendent / Principal. (Attachment XV-A.15) [T]

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

16. Resolved: That the Board approve the appointment of the following substitute teachers for the 2024/2025 school year, at a rate of \$100.00 per day: [B]

- Margaret Azzarella
- William Barrett Jr.
- Eva Carella
- Tetiana Dmytryshyn
- Sheryl Fordin
- Fran Guito
- Debra Holcombe Procyson
- Jessica Hunter
- George Joseph
- Melanie McCarthy
- Thomas Meidhof
- Tatiana Mincencova
- Jennifer Niece
- Luz O'Chat
- Joanne Papaiani
- Susan Pazinko
- Anita Pecorelli
- Bruce Pilger
- Mary Prazantelli - Gray
- Gianna Sacci
- Isaac Sultan

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 6-0-1
Ms. Sacci abstained

17. Resolved: That the Board approve the appointment of the following substitute nurses for the 2024/2025 school year, at a rate of \$125.00 per day: [B]

- Carol Cantor
- Eileen Ruane

18. Resolved: That the Board approve the appointment of the following substitute school secretaries for the 2024/2025 school year, at a rate of \$100.00 per day: [B]

- Ginger Feola
- Cecilia Guerrero Herrera
- Rosita Guzman
- Lenore Lambert
- Melanie McCarthy

- Jessica Santamaria Delgado

19. Resolved: That the Board approve the appointment of the following cafeteria aides for the 2024/2025 school year, at a rate of \$17.50 per hour. Hours to be determined based on cafeteria usage needs: [B]

- Tatiana Mincencova
- Marcia Falcon

20. Resolved: That the Board approve the following appointments in the New Jersey/District School Information System for the 2024/2025 School Year:

| Position | Name |
|--|------------------------|
| Anti-Bullying Coordinator | Ms. Anya Angeloni |
| District Homeless Education Liaison | Mrs. Alison Zylinski |
| Intervention and Referral Services Coordinator | Mrs. Alison Zylinski |
| District Professional Development Chair | Ms. Maclearie-Gonzalez |
| State Testing Coordinator | Mr. Michael Heidelberg |
| District NCLB Coordinator (ESSA) | Mr. Michael Heidelberg |
| District Anti-Bullying Specialist | Mrs. Alison Zylinski |
| District Educational Stability Liaison | Mrs. Alison Zylinski |
| District Bilingual/ESL/ELS Point of Contact | Mrs. Alison Zylinski |
| NJSMART Point of Contact | Mr. Michael Heidelberg |
| School Safety Specialist | Mr. Michael Heidelberg |

21. Resolved: That the Board approve the following educational service providers for the 2024/2025 school year: [B/G]

| Provider | Address | Service | 24/25 Cost |
|--|--|---|--|
| Dr. Tara Mango WLB@LiveBetterHearing.com | Live Better Hearing & Balance 223 Monmouth Rd. West Long Branch NJ 07764 732-229-5431 fax: 732-924-8114 | Auditory Testing & Reports | TAP (Central Auditory Processing Eval.) \$615 CAE (Hearing Eval.) \$315 |
| Dr. Noah Gilson | Neurology Specialists of Mon County, NJ Suite 110 107 Monomouth Rd. West Long Branch, NJ 07764 | Neurological Consultations & Reports | \$525/Eval. |
| Dr. Ankur Desai | Premium Psychiatry Svcs. Of Central Jersey, LLC 901 W Main Bldg A, St # 367 Freehold, NJ 07728 732-637-6323 Fax 732-845-5407 | Psychiatric Evaluations & Reports | \$700/Eval. |
| The Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. | 18 Sheppard Place, Suite G Edison, NJ 08817 (908) 754-8593 Fax: 908-754-8597 learningtreej@yahoo.com | Multicultural/Multilingual Evaluations and Consulting | All Spanish Evals: \$800 All Other Languages: \$850 Translation 120/hour Written Translation 120/page |

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| NeurAbilities: A Member of CNNH NeuroHealth | 1451 NJ-34 #201 Wall Township, NJ 07727 | Neurological Consultations & Reports | \$780 Neurological/ Developmental Evaluation \$3,400 Neuropsychological Testing 3,950 On-Site Neurological and Developmental Evals. (5 evals/day) \$150/hr Behavior Services (FBA approx. 10 hours) |
| Dr. Alison Smoller | Developmental Pediatrics of Central Jersey 1806 Highway 35 South, Suite 107 Oakhurst, NJ 07755 | Neurological Consultations & Reports | \$650/Developmental Eval + addit. \$600 for ASD eval.. |
| Aida I. Piereria | 60 Crine Road Colts Neck, NJ 07722 7324063361/7329462785 aidaslp14@yahoo.com | Bilingual Speech Evaluations | \$575/Monolingual Eval. \$625/Bilingual Eval. \$125 per hr/meetings \$125 per hr/consult \$100 per session S&L |
| MOESC Child Study Team Services | 900 Hope Road Tinton Falls, NJ 07712 | Social, Psychological Educational, Speech, and Occupational Evaluations | \$390/ per Eval. (Social, Psych, Educ.) \$675/per Bilingual Eval. \$390/Speech Eval. \$390/OT / PT Eval. |
| MOESC Child Study Team Services | 900 Hope Road Tinton Falls, NJ 07712 | Social, Psychological Educational, Speech, and Occupational Evaluations | \$400/ per Evaluation \$695/per Bilingual Evaluation |
| Lauren Padula, MS Tech Abilities Consulting, LLC ASHA# 14088810 ATP#86011 NJ License#41YS00849800 | 142 Beachview Avenue Manahawkin, NJ 08050 lauren@TAConsultingServices 609.290.2581 | Assistive Technology Assessments and Consultation | \$1000 Augmentative & Alternative Communication Evaluation \$875 Assistive Technology Evaluation 175/hr AAC Training |

22. Resolved: That the Board approve the following personnel for stipend positions for the 2024/2025 school year as agreed in the BBEA Collective Bargaining Agreement, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]

| Position | Staff Member(s) | Payment |
|----------------------|-----------------|------------|
| Boys Soccer | Ms. B. Dilger | \$3,834.00 |
| Girls Soccer | Ms. C. Hammell | \$3,834.00 |
| Girls Basketball | Mr. P. Mulligan | \$3,834.00 |
| Girls Softball | Ms. B. Dilger | \$3,834.00 |
| Cheerleaders Advisor | Ms. N. Covert | \$1,917.50 |
| (split stipend) | Ms. S. Soriano | \$1,917.50 |

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| Athletic Director | Ms. C. Hammell | \$2,997.00 |
| Environmental Club | Ms. H. Sauer | \$2,997.00 |
| Musical Director | Mr. A. LeProtto | \$3,438.00 |
| Safety Patrol Director | Ms. A. Fox | \$2,997.00 |
| Student Government (split stipend) | Ms. J. Acerra | \$1,498.50 |
| | Ms. N. Covert | \$1,498.50 |
| Computer Club | Ms. A. Fox | \$2,997.00 |
| Newspaper | Ms. K. Sucato | \$2,997.00 |
| Yearbook Advisor | Ms. H. Sauer | \$2,997.00 |
| Webmaster | Ms. A. Fox | \$2,997.00 |
| DJ | Mr. A. LeProtto | \$2,997.00 |
| 8th Grade Trip Advisor (split stipend) | Ms. J. Acerra | \$1,498.50 |
| | Ms. N. Covert | \$1,498.50 |

23. Resolved: That the Board approve the following yearly stipend positions for the 2024/2025 school year, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent:

- Yearbook II
- Garden Club
- High School Math Preparation

24. Resolved: That the Board approve the following personnel for yearly stipend position for the 2024/2025 school year, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B/T]

| Position | Staff Member(s) | Payment |
|--------------------------------------|-----------------|--|
| Yearbook II Advisor | Ms. M. Vitale | \$45.00 Per Hour, at a total cost not to exceed \$2,997.00 [B] |
| Garden Club Advisor | Mr. K. Cosgrove | \$45.00 Per Hour, at a total cost not to exceed \$2,997.00 [T] |
| High School Math Preparation Advisor | Ms. A. Fox | \$45.00 Per Hour, at a total cost not to exceed \$2,997.00 [T] |

25. Resolved: That the Board approve the following staff to serve as translators as needed, paid at the contractual hourly rate of \$45/hour, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]

- Ms. L. Newberry
- Ms. D. Rodrick
- Ms. I. Segoviano
- Ms. C. Torres
- Ms. S. Soriano

26. Resolved: That the Board approve the following student teacher placements for the 2024/2025 school year, under the supervision of Ms. Morgan Maclearie-Gonzalez, Director of Curriculum and Instruction:

| Name | University | Cooperating Teacher | Timeline |
|----------------|---------------------|--|-----------------|
| Chloe Lehrfeld | Monmouth University | Ms. Isabel Segoviano Ms. Heather Mansur | September - May |

27. Resolved: That the Board approve the appointment of Dyshon Day as a substitute custodian for the 2024/2025 school year at the rate of \$17.50 per hour.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

B. Students – The superintendent recommends:

1. Resolved: That the Board affirms the Bradley Beach Elementary School HIB Specialist’s Harassment, Intimidation, and Bullying report for the month of May / June 2024, with 0 investigations and 0 findings of HIB.

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 7-0

C. Curriculum – The superintendent recommends:

1. Resolved: That the Board approve Curriculum Development summer hours at a rate of \$45/hour, consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts for the following staff:

| Name | Subject | Grades | Hours |
|-------------------|---------|--------|-------|
| Ashley Fox | Math | K | 3 |
| Ashley Fox | Math | 1 | 3 |
| Stephanie Soriano | Math | 2 | 3 |
| Ashley Fox | Math | 3 | 3 |
| Ashley Fox | Math | 4 | 3 |
| Courtney Hammell | Math | 5 | 3 |
| Courtney Hammell | Math | 6 | 3 |

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| Courtney Hammell | Math Accelerated | 6 | 1 |
| Courtney Hammell | Math | 7 | 3 |
| Courtney Hammell | Math Accelerated | 7 | 1 |
| Ashley Fox | Math | 8 | 2 |
| Isabel Segoviano | Reading | K | 2 |
| Isabel Segoviano | Reading | 1 | 2 |
| Stephanie Soriano | Reading | 2 | 2 |
| Kristin Goldsworthy | Reading | 3 | 3 |
| Kristin Goldsworthy | Reading | 4 | 3 |
| Lisa D'Amore | Reading | 5 | 3 |
| Lisa D'Amore | Reading | 6 | 3 |
| Marissa Vitale | Reading | 7 | 3 |
| Marissa Vitale | Reading | 8 | 3 |
| Isabel Segoviano | Writing | K | 3 |
| Isabel Segoviano | Writing | 1 | 3 |
| Stephanie Soriano | Writing | 2 | 3 |
| Kristin Goldsworthy | Writing | 3 | 3 |
| Kristin Goldsworthy | Writing | 4 | 3 |
| Lisa D'Amore | Writing | 5 | 3 |
| Lisa D'Amore | Writing | 6 | 3 |
| Marissa Vitale | Writing | 7 | 3 |
| Marissa Vitale | Writing | 8 | 3 |
| Isabel Segoviano | Phonics | K | 2 |
| Isabel Segoviano | Phonics | 1 | 2 |
| Isabel Segoviano | Phonics | 2 | 2 |

2. Resolved: That the Board approves the following walking Field trips for the 2024/2025 School year.

- Bradley Beach Library
- Bradley Beach Boardwalk
- Main Street Shops
- Fire Department / Rescue Squad
- Bradley Beach Boro Hall
- Bradley Beach Recreation Center

▪ Riley Park

3. Resolved: That the Board approve the establishment of a Special Education Special Class Program - Autism. (Attachment XV-C.3)

MOTION: Ms. Walleston SECOND: Ms. Caruso Walker VOTE: 7-0

D. Policy – The superintendent recommends:

1. Resolved: That the Board approve the following Policy and Regulation for a first reading. (Attachment XV-D.1)

| Policy/Regulation Number | Policy/Regulation Title |
|--------------------------|-------------------------|
| P & R 2330 | Homework (Revised) |

2. Resolved: That the Board approve the Security Drill Statement of Assurance for the 2023/2024 school year. (Attachment XV-D.2)

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 7-0

XVI. Regular Meeting – Business Administrator/Board Secretary

Board Secretary’s Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/Board Secretary does hereby certify that as of May 31, 2024 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola
School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following May amounts:

May 15, 2024 \$221,928.95
May 30, 2024 \$218,925.99

Item of Interest: P.O. Journal by Purchase Order, pursuant to PL 2015, Chapter 47

A. The Superintendent Recommends the Approval of 2024/2025 Stabilized School Budget Aid Grant and Increase in 2024/2025 Tax Levy

WHEREAS, P.L.2024, c13: Stabilized School Budget Aid Grant Program and Increased Tax Levy Cap for Certain Districts, and

WHEREAS, Under the Stabilized School Budget Aid Grant Program, a school district subject to a State school aid reduction in the 2024-2025 school year is eligible for an aid grant equal to 45% of the amount of the school district’s State school aid reduction, and;

WHEREAS, Eligible Districts may request additional increases to its adjusted tax levy that are authorized pursuant to section 2 of this act, and;

WHEREAS, Districts were provided notice of the amounts eligible on or about May 15, 2024, and;

WHEREAS, District must appropriate these funds no later than July 5, 2024, and;

WHEREAS, the Bradley Beach Board of Education appropriates the additional funds received in the amount of \$23,268 and the additional allowable tax levy in the amount of \$156,354 for a total budget increase of \$179,622 in the following budgetary line items:

| Budget Line | Amount | Description |
|-------------------|-----------|--|
| 11-000-217-100-00 | \$ 28,819 | Classroom Aide |
| 11-000-217-270-00 | 16,679 | Classroom Aide Benefits |
| 11-000-261-420-00 | 15,000 | Funds for required maintenance projects |
| 11-190-100-610-00 | 23,268 | Supplies (Chromebooks) Stabilization School Budget Aid Grant Program |
| 11-214-100-101-00 | 81,300 | Teacher Salary |
| 11-214-100-270-00 | 14,556 | Teacher Benefits |
| Total | \$179,622 | |

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education hereby adopts the revised tentative budget for school year 2024/2025 for submission to the county office for approval and sets a public hearing date of Thursday, July 11, 2024.

| | General Fund | Special Revenue | Debt Service | Total |
|------------------------------|--------------|-----------------|--------------|-------------|
| 2024/2025 Total Expenditures | \$7,888,487 | \$1,292,829 | \$0 | \$9,181,316 |
| Less Anticipated Revenues | \$891,389 | \$1,292,829 | \$0 | \$2,184,218 |
| Taxes to be Raised | \$6,997,098 | \$0 | \$0 | \$6,997,098 |

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

B. The Superintendent Recommends the Advertisement of the Revised Tentative Budget

Resolved: That the Business Administrator is authorized to advertise said tentative budget in the Asbury Park Press on July 7, 2024 in accordance with the format required by the State Department of Education and according to law.

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

C. The Superintendent Recommends the Approval to Delete Stale Dated Checks

Resolved: That the Board approve the deletion of the following stale dated check from the Bradley Beach Warrant Account ending in 0062:

| Check Date | Check Number | Check Amount |
|------------|--------------|--------------|
| 6/27/2023 | 21675 | \$29.75 |
| 6/27/2023 | 21706 | \$197.00 |

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

D. The Superintendent Recommends the Approval of General Property/Liability Insurance (2024/2025 School Year)

Resolved: That the Board approve the proposal as submitted by the New Jersey Schools Insurance Group for General and Liability Insurance for the 2024/2025 school year effective 7/01/24 - 6/30/25 as follows: [B]

| Coverage | Premium |
|--|----------|
| Property (incl. environmental impairment, terrorism, restart, crisis management) | \$34,383 |
| Boiler & Machinery | 1,616 |
| Crime | 443 |
| General Liability | 5,834 |
| Auto | 2,922 |
| School Board Legal | 8,151 |
| Total | \$53,349 |

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

E. The Superintendent Recommends the Approval of Worker's Compensation Insurance (2024/2025 School Year)

Resolved: That the Board approve the proposal as submitted by New Jersey Schools Insurance Group for Workers Compensation insurance for the 2024/2025 school year effective 7/1/24 - 6/30/25 as follows: [B]

| Coverage | Premium |
|-----------------------|-----------|
| Worker's Compensation | \$49,859* |

*The district's experience modification for this year increased to 1.0184 from 0.80182 (27.01%). When calculating the Experience Modification, the 2019/2020 claims history dropped-off and the 2022/2023 claims history replaced it.

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

F. The Superintendent Recommends the Approval of Compulsory Student Accident Insurance (2024/2025 School Year)

Resolved: That the Board approve the renewal of compulsory student accident insurance coverage through the Zurich America Insurance Company for the 2024/2025 school year. The plan will be offered to parents at a cost of \$5,733 to the Board. [B]

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

G. The Superintendent Recommends the Approval of Excess Liability Insurance (2024/2025 School Year)

Resolved: That the Board approve the renewal of excess liability insurance coverage through Fireman's Fund Insurance Company for the 2024/2025 school year at a premium cost of \$3,570. [B]

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

H. The Superintendent Recommends the Approval of Environmental Liability Insurance (2024/2025 School Year)

Resolved: That the Board approve the renewal of the environmental liability coverage through Beazley Insurance Company for the 2024/2025 school year at a premium cost of \$3,561. [B]

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

I. The Superintendent Recommends the Approval of Cyber Liability (2024/2025 School Year)

Resolved: That the Board approve the cyber liability coverage through New Jersey Schools Insurance Group for the 2024/2025 school year at a premium cost of \$1,184. [B]

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

J. The Superintendent Recommends the Approval of Business Administrator and School Treasurer Bonds

Resolved: That the Board approve the renewal of the Business Administrator (Tonzola) and School Treasurer (Rodman) Bonds through Selective Insurance Company for the 2024/2025 school year at a premium cost of \$910. [B]

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

K. The Superintendent Recommends the Approval to Transfer Current Year Surplus to Capital Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that \$4,200 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

L. The Superintendent Recommends the Approval to Transfer Current Year Surplus to Maintenance Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that \$4,900 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

M. The Superintendent Recommends the Approval to Authorize the Business Administrator to Pre-approve and Pay Any Legitimate 2023/2024 School Year Bills

Resolved: That the Board authorizes the Business Administrator to pre-approve and pay any legitimate 2023/2024 school year bills, received up to and including those presented as of June 30, 2024, before the close of the school year. The bills will be reported to the Board of Education at the July Board meeting.

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

N. The Superintendent Recommends the Approval of Maximum Travel Expenditure Amount (2024/2025 School Year)

Resolved: That the Board approve the following resolution:

WHEREAS, pursuant to N.J.S.A. 18A: 11-12, in each pre-budget year, the Bradley Beach Board of Education is required to establish a maximum travel expenditures amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education has elected to excluded travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the 2022/2023 school year was \$9,466.13 and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures currently supported by federal funds from the 2023/2024 school year is \$31,696.07; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the 2024/2025 school year is projected to be \$15,000.00,

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby establishes the maximum travel expenditure amount not supported by Federal Funds, which has been budgeted for the 2024/2025 school year as \$15,000.00.

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

O. The Superintendent Recommends the Approval of Appointment of Board Member

Resolved: That the Board appoint Katelyn Saldutti as a Board member to fill the vacant unexpired term of office effective immediately. Katelyn Saldutti shall serve until the organization meeting following the upcoming annual election (December 2024).

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 7-0

P. The Superintendent Recommends the Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2024 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment XVI -P)

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

Q. The Superintendent Recommends the Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2024 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment XVI-Q)

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

R. The Superintendent Recommends the Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of May 31, 2024, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

S. The Superintendent Recommends the Approval of Budget Transfers (2023/2024)

Resolved: That the Board approve the 2023/2024 budget transfers as listed on Attachment XVI-S.

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

T. The Superintendent Recommends the Approval of May 2024 Payroll

Resolved: That the Board approve the May 2024 gross payroll in the amount of \$440,854.94.

MOTION: Ms. Weinberg SECOND: Sacci VOTE: 7-0

U. The Superintendent Recommends the Approval of Bills Payment

Resolved: That the Board approve payment of the June 24, 2024 regular bills list and as certified and approved. (Attachment XVI-U)

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 7-0

V. The Superintendent Recommends the Approval of Construction Project Change Orders

Resolved: That the Board approve the following resolution:

WHEREAS, on October 17, 2023 the Bradley Beach Board of Education awarded Chappelle Mechanical, Inc. for the HVAC Upgrades at Bradley Beach Elementary School project in the total contract lump sum of \$345,560, which included one allowance.

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED that the Bradley Beach Board of Education approves the following change orders, GC-01 to Chappelle Mechanical, Inc. as per attachment XVI-V. [B]

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 7-0

XVII. Regular Meeting – Old Business – None

XVIII. Regular Meeting – New Business – None

XIX. Public Comments – None

XX. Executive Session

President Franks called for an Executive Session at 8:31 p.m. to discuss personnel matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Sacci SECOND: Ms. Caruso Walker VOTE: 7-0

Regular Meeting/Public Hearing
June 24, 2024

Regular Meeting Reconvened

On a motion made by Ms. Flynn, and seconded by Ms. Sacci, the Board reconvened into the workshop session at 8:51 p.m.

XXI. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:52 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary