

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

A G E N D A

Regular Meeting/Public Hearing
June 24, 2024

Bradley Beach Mission Statement

The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.

- I. Call To Order
- II. Roll Call
- III. Announcement of Notice – Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

- IV. Flag Salute
 - A. Public Hearing on the Business Administrator's Contract

**Resolution for the Public Hearing Appointing David Tonzola as
School Business Administrator/Board Secretary**

WHEREAS, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 17, 2024; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 17, 2024; now therefore be it

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RESOLVED, That the Bradley Beach Board of Education hereby designates from 7:00 p.m. to 7:10 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on June 24, 2024 as the public hearing required by the Act.

Notice to the Public

Members of the public are invited to submit public comments regarding the appointment of the BUSINESS ADMINISTRATOR/BOARD SECRETARY. The board, pursuant to *N.J.S.A. 10:4-12(b)*, the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

Public Comments

Close Public Hearing

- V. Discussion Items
- BBEF Scholarship Presentation
 - PTA Donation Presentation
- VI. President's Report
- VII. Student Representative's Report
- VIII. Superintendent's Report
- IX. Committee Reports
- X. Public Comments – Agenda Items Only
- XI. Executive Session (if needed)
- XII. Workshop Agenda Items
- XIII. Regular Meeting
- XIV. Approval of Minutes

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – May 21, 2024

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Special Meeting – June 14, 2024
Confidential Executive Session – June 14, 2024

MOTION: _____ SECOND: _____ VOTE: _____

XV. Regular Meeting – Superintendent

A. Personnel – The superintendent recommends:

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status

1. Resolved: That the Board approve the reappointment of Mr. David Tonzola to the position of Business Administrator/Board Secretary for the 2024/2025 school year. (Attachment XV-A.1) [B]
2. Resolved: That the Board approve the reappointment of Ms. Morgan Maclearie-Gonzalez to the position of Director of Curriculum and Instruction for the 2024/2025 school year. (Attachment XV-A.2) [B]
3. Resolved: That the Board approve the reappointment of Mrs. Alison Zylinski to the position of Director of Special Services/Social Worker for the 2024/2025 school year. (Attachment XV-A.3) [B]
4. Resolved: That the Board approve the reappointment of Mr. Salvatore Catalano to the position of Information Technology Coordinator for the 2024/2025 school year. (Attachment XV-A.4) [B]
5. Resolved: That the Board approve the appointment of Dr. Steven Kairys as the Bradley Beach School Physician for the 2024/2025 school year for an annual fee of \$2,000.00. [B]
6. Resolved: That the Board approve the appointment of the following teachers to be substitute teachers for part of the Bradley Beach Elementary School's Summer Jumpstart Program or ESY Program. The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts (\$45 per hour). [G/B]
 - Ms. Nicole Cohen-Perez
 - Ms. Jennifer Niece
 - Ms. A Schutzbank

Note: Grant funds to be paid out of federal funds account code 20-489-100-101.00-SU
ARP ESSER Evidence Based Summer Learning and Enrichment.

7. Resolved: That the Board approve the appointment of the following classroom aide to support students during all or part of the Bradley Beach Elementary School's Summer Jumpstart

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Program or ESY Program. The hours for classroom aides will be 3.5 hours/day at a rate of \$20.00/hour: [B]

- Ms. D. Dolan

8. Resolved: That the Board approve the appointment of the following school nurses for all or part of the Bradley Beach Elementary School's Summer Jumpstart Program or ESY program. The hours for certified teaching staff will be 3.75 hours/day at a rate of \$45/hour, consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts. (Attachment XV-A.8)
 - Ms. Katherine Braker
 - Ms. Kelli O'Keefe
9. Resolved: That the Board approve the appointment of Jessica Mack, BCBA, to provide BCBA services to the Bradley Beach School District from July 8, 2024, through August 8, 2024, at a rate of \$45 per hour, for no more than 55 hours.
10. Resolved: That the Board approve Ms. Jesica Santamaria Delgado, substitute school secretary to work at an hourly rate of \$20.00 an hour for up to 150 hours from July 1, 2024 through August 31, 2024 to support the Summer Jumpstart Program, ESY Program, and general school operations in preparation for the 2024/2025 school year at a total cost not to exceed \$3,000.
11. Resolved: That the Board approve, with regret, the resignation of Ms. Traci Rankel, Paraprofessional, effective June 30, 2024.
12. Resolved: That the Board approve the appointment of Ms. Tetianna Dmytryshyn, as a Paraprofessional for the 2024/2025 school year, at a salary of \$28,819, replacing Ms. Traci Rankel, under the supervision of Mr. Michael Heidelberg, Superintendent / Principal. [B]
13. Resolved: That the Board approve the appointment of Ms. Nicole Cohen-Perez, Elementary and Teacher of Students with Disabilities teacher for the 2024/2025 school year, salary guide step 1, (BA , \$55,550), per the negotiated contract agreement, replacing Ms. Marjorie Zaccaro, under the supervision of Mr. Michael Heidelberg, Superintendent / Principal. (Attachment XV-A.13) [B]
14. Resolved: That the Board approve the request for Maternity Leave by Mrs. K. Goldsworthy, to begin on or about September 9, 2024 and ending on or about January 27, 2025. (Attachment XV-A.14)
15. Resolved: That the Board approve the appointment of Ms. Valerie Kneis, Elementary School Maternity Leave Replacement teacher, from September 1, 2024 to on or about January 15, 2025, salary guide step 5, (BA, \$61,350), per the negotiated contract agreement, replacing Ms. Goldsworthy, under the supervision of Mr. Michael Heidelberg, Superintendent / Principal. (Attachment XV-A.15) [T]

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16. Resolved: That the Board approve the appointment of the following substitute teachers for the 2024/2025 school year, at a rate of \$100.00 per day: [B]

- Margaret Azzarella
- William Barrett Jr.
- Eva Carella
- Tetiana Dmytryshyn
- Sheryl Fordin
- Fran Guito
- Debra Holcombe Procyson
- Jessica Hunter
- George Joseph
- Melanie McCarthy
- Thomas Meidhof
- Tatiana Mincencova
- Jennifer Niece
- Luz O'Chat
- Joanne Papaiani
- Susan Pazinko
- Anita Pecorelli
- Bruce Pilger
- Mary Prazantelli - Gray
- Gianna Sacci
- Isaac Sultan

17. Resolved: That the Board approve the appointment of the following substitute nurses for the 2024/2025 school year, at a rate of \$125.00 per day: [B]

- Carol Cantor
- Eileen Ruane

18. Resolved: That the Board approve the appointment of the following substitute school secretaries for the 2024/2025 school year, at a rate of \$100.00 per day: [B]

- Ginger Feola
- Cecilia Guerrero Herrera
- Rosita Guzman
- Lenore Lambert
- Melanie McCarthy
- Jesica Santamaria Delgado

19. Resolved: That the Board approve the appointment of the following cafeteria aides for the 2024/2025 school year, at a rate of \$17.50 per hour. Hours to be determined based on cafeteria usage needs: [B]

- Tatiana Mincencova
- Marcia Falcon

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20. Resolved: That the Board approve the following appointments in the New Jersey/District School Information System for the 2024/2025 School Year:

Position	Name
Anti-Bullying Coordinator	Ms. Anya Angeloni
District Homeless Education Liaison	Mrs. Alison Zylinski
Intervention and Referral Services Coordinator	Mrs. Alison Zylinski
District Professional Development Chair	Ms. Maclearie-Gonzalez
State Testing Coordinator	Mr. Michael Heidelberg
District NCLB Coordinator (ESSA)	Mr. Michael Heidelberg
District Anti-Bullying Specialist	Mrs. Alison Zylinski
District Educational Stability Liaison	Mrs. Alison Zylinski
District Bilingual/ESL/ELS Point of Contact	Mrs. Alison Zylinski
NJSMART Point of Contact	Mr. Salvatore Catalano
School Safety Specialist	Mr. Michael Heidelberg

21. Resolved: That the Board approve the following educational service providers for the 2024/2025 school year: [B/G]

Provider	Address	Service	24/25 Cost
Dr. Tara Mango WLB@LiveBetterHearing.com	Live Better Hearing & Balance 223 Monmouth Rd. West Long Branch NJ 07764 732-229-5431 fax: 732-924-8114	Auditory Testing & Reports	TAP (Central Auditory Processing Eval.) \$615 CAE (Hearing Eval.) \$315
Dr. Noah Gilson	Neurology Specialists of Mon County, NJ Suite 110 107 Monomouth Rd. West Long Branch, NJ 07764	Neurological Consultations & Reports	\$525/Eval.
Dr. Ankur Desai	Premium Psychiatry Svcs. Of Central Jersey, LLC 901 W Main Bldg A, St # 367 Freehold, NJ 07728 732-637-6323 Fax 732-845-5407	Psychiatric Evaluations & Reports	\$700/Eval.
The Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc.	18 Sheppard Place, Suite G Edison, NJ 08817 (908) 754-8593 Fax: 908-754-8597 learningtreenj@yahoo.com	Multicultural/Multilingual Evaluations and Consulting	All Spanish Evals: \$800 All Other Languages: \$850 Translation 120/hour Written Translation 120/page
NeurAbilities: A Member of CNNH NeuroHealth	1451 NJ-34 #201 Wall Township, NJ 07727	Neurological Consultations & Reports	\$780 Neurological/ Developmental Evaluation \$3,400 Neuropsychological Testing 3,950 On-Site Neurological and Developmental Evals. (5 evals/day) \$150/hr Behavior Services (FBA approx. 10 hours)

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Dr. Alison Smoller	Developmental Pediatrics of Central Jersey 1806 Highway 35 South, Suite 107 Oakhurst, NJ 07755	Neurological Consultations & Reports	\$650/Developmental Eval + addit. \$600 for ASD eval..
Aida I. Piereria	60 Crine Road Colts Neck, NJ 07722 7324063361/7329462785 aidaslp14@yahoo.com	Bilingual Speech Evaluations	\$575/Monolingual Eval. \$625/Bilingual Eval. \$125 per hr/meetings \$125 per hr/consult \$100 per session S&L
MOESC Child Study Team Services	900 Hope Road Tinton Falls, NJ 07712	Social, Psychological Educational, Speech, and Occupational Evaluations	\$390/ per Eval. (Social, Psych, Educ.) \$675/per Bilingual Eval. \$390/Speech Eval. \$390/OT / PT Eval.
MOESC Child Study Team Services	900 Hope Road Tinton Falls, NJ 07712	Social, Psychological Educational, Speech, and Occupational Evaluations	\$400/ per Evaluation \$695/per Bilingual Evaluation
Lauren Padula, MS Tech Abilities Consulting, LLC ASHA# 14088810 ATP#86011 NJ License#41YS00849800	142 Beachview Avenue Manahawkin, NJ 08050 lauren@TAConsultingServices 609.290.2581	Assistive Technology Assessments and Consultation	\$1000 Augmentative & Alternative Communication Evaluation \$875 Assistive Technology Evaluation 175/hr AAC Training

22. Resolved: That the Board approve the following personnel for stipend positions for the 2024/2025 school year as agreed in the BBEA Collective Bargaining Agreement, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]

Position	Staff Member(s)	Payment
Boys Soccer	Ms. B. Dilger	\$3,834.00
Girls Soccer	Ms. C. Hammell	\$3,834.00
Girls Basketball	Mr. P. Mulligan	\$3,834.00
Girls Softball	Ms. B. Dilger	\$3,834.00
Cheerleaders Advisor	Ms. N. Covert	\$1,917.50
(split stipend)	Ms. S. Soriano	\$1,917.50
Athletic Director	Ms. C. Hammell	\$2,997.00
Environmental Club	Ms. H. Sauer	\$2,997.00
Musical Director	Mr. A. LeProtto	\$3,438.00
Safety Patrol Director	Ms. A. Fox	\$2,997.00
Student Government	Ms. J. Acerra	\$1,498.50

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(split stipend)	Ms. N. Covert	\$1,498.50
Computer Club	Ms. A. Fox	\$2,997.00
Newspaper	Ms. K. Sucato	\$2,997.00
Yearbook Advisor	Ms. H. Sauer	\$2,997.00
Webmaster	Ms. A. Fox	\$2,997.00
DJ	Mr. A. LeProtto	\$2,997.00
8th Grade Trip Advisor (split stipend)	Ms. J. Acerra	\$1,498.50
	Ms. N. Covert	\$1,498.50

23. Resolved: That the Board approve the following yearly stipend positions for the 2024/2025 school year, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent:

- Yearbook II
- Garden Club
- High School Math Preparation

24. Resolved: That the Board approve the following personnel for yearly stipend position for the 2024/2025 school year, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B/T]

Position	Staff Member(s)	Payment
Yearbook II Advisor	Ms. M. Vitale	\$45.00 Per Hour, at a total cost not to exceed \$2,997.00 [B]
Garden Club Advisor	Mr. K. Cosgrove	\$45.00 Per Hour, at a total cost not to exceed \$2,997.00 [T]
High School Math Preparation Advisor	Ms. A. Fox	\$45.00 Per Hour, at a total cost not to exceed \$2,997.00 [T]

25. Resolved: That the Board approve the following staff to serve as translators as needed, paid at the contractual hourly rate of \$45/hour, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]

- Ms. L. Newberry
- Ms. D. Rodrick
- Ms. I. Segoviano
- Ms. C. Torres
- Ms. S. Soriano

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26. Resolved: That the Board approve the following student teacher placements for the 2024/2025 school year, under the supervision of Ms. Morgan Maclearie-Gonzalez, Director of Curriculum and Instruction:

Name	University	Cooperating Teacher	Timeline
Chloe Lehrfeld	Monmouth University	Ms. Isabel Segoviano Ms. Heather Mansur	September - May

27. Resolved: That the Board approve the appointment of Dyshon Day as a substitute custodian for the 2024/2025 school year at the rate of \$17.50 per hour.

MOTION: _____ SECOND: _____ VOTE: _____

B. Students – The superintendent recommends:

1. Resolved: That the Board affirms the Bradley Beach Elementary School HIB Specialist’s Harassment, Intimidation, and Bullying report for the month of May / June 2024, with 0 investigations and 0 findings of HIB.

MOTION: _____ SECOND: _____ VOTE: _____

C. Curriculum – The superintendent recommends:

1. Resolved: That the Board approve Curriculum Development summer hours at a rate of \$45/hour, consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts for the following staff:

Name	Subject	Grades	Hours
Ashley Fox	Math	K	3
Ashley Fox	Math	1	3
Stephanie Soriano	Math	2	3
Ashley Fox	Math	3	3
Ashley Fox	Math	4	3
Courtney Hammell	Math	5	3
Courtney Hammell	Math	6	3
Courtney Hammell	Math Accelerated	6	1
Courtney Hammell	Math	7	3
Courtney Hammell	Math Accelerated	7	1
Ashley Fox	Math	8	2

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Isabel Segoviano	Reading	K	2
Isabel Segoviano	Reading	1	2
Stephanie Soriano	Reading	2	2
Kristin Goldsworthy	Reading	3	3
Kristin Goldsworthy	Reading	4	3
Lisa D'Amore	Reading	5	3
Lisa D'Amore	Reading	6	3
Marissa Vitale	Reading	7	3
Marissa Vitale	Reading	8	3
Isabel Segoviano	Writing	K	3
Isabel Segoviano	Writing	1	3
Stephanie Soriano	Writing	2	3
Kristin Goldsworthy	Writing	3	3
Kristin Goldsworthy	Writing	4	3
Lisa D'Amore	Writing	5	3
Lisa D'Amore	Writing	6	3
Marissa Vitale	Writing	7	3
Marissa Vitale	Writing	8	3
Isabel Segoviano	Phonics	K	2
Isabel Segoviano	Phonics	1	2
Isabel Segoviano	Phonics	2	2

2. Resolved: That the Board approves the following walking Field trips for the 2024/2025 School year.

- Bradley Beach Library
- Bradley Beach Boardwalk
- Main Street Shops
- Fire Department / Rescue Squad
- Bradley Beach Boro Hall
- Bradley Beach Recreation Center
- Riley Park

3. Resolved: That the Board approve the establishment of a Special Education Special Class Program - Autism. (Attachment XV-C.3)

MOTION: _____ SECOND: _____ VOTE: _____

D. Policy – The superintendent recommends:

1. Resolved: That the Board approve the following Policy and Regulation for a first reading. (Attachment XV-D.1)

Policy/Regulation Number	Policy/Regulation Title
P & R 2330	Homework (Revised)

2. Resolved: That the Board approve the Security Drill Statement of Assurance for the 2023/2024 school year. (Attachment XV-D.2)

MOTION: _____ SECOND: _____ VOTE: _____

XVI. Regular Meeting – Business Administrator/Board Secretary

Board Secretary’s Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/Board Secretary does hereby certify that as of May 31, 2024 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4

David Tonzola
 School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following December amounts:

May 15, 2024 \$221,928.95
 May 30, 2024 \$218,925.99

Item of Interest: P.O. Journal by Purchase Order, pursuant to PL 2015, Chapter 47

A. The Superintendent Recommends the Approval of 2024/2025 Stabilized School Budget Aid Grant and Increase in 2024/2025 Tax Levy

WHEREAS, P.L.2024, c13: Stabilized School Budget Aid Grant Program and Increased Tax Levy Cap for Certain Districts, and

WHEREAS, Under the Stabilized School Budget Aid Grant Program, a school district subject to a State school aid reduction in the 2024-2025 school year is eligible for an aid grant equal to 45% of the amount of the school district’s State school aid reduction, and;

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WHEREAS, Eligible Districts may request additional increases to its adjusted tax levy that are authorized pursuant to section 2 of this act, and;

WHEREAS, Districts were provided notice of the amounts eligible on or about May 15, 2024, and;

WHEREAS, District must appropriate these funds no later than July 5, 2024, and;

WHEREAS, the Bradley Beach Board of Education appropriates the additional funds received in the amount of \$23,268 and the additional allowable tax levy in the amount of \$156,354 for a total budget increase of \$179,622 in the following budgetary line items:

Budget Line	Amount	Description
11-000-217-100-00	\$ 28,819	Classroom Aide
11-000-217-270-00	16,679	Classroom Aide Benefits
11-000-261-420-00	15,000	Funds for required maintenance projects
11-190-100-610-00	23,268	Supplies (Chromebooks) Stabilization School Budget Aid Grant Program
11-214-100-101-00	81,300	Teacher Salary
11-214-100-270-00	14,556	Teacher Benefits
Total	\$179,622	

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education hereby adopts the revised tentative budget for school year 2024/2025 for submission to the county office for approval and sets a public hearing date of Thursday, July 11, 2024.

	General Fund	Special Revenue	Debt Service	Total
2024/2025 Total Expenditures	\$7,888,487	\$1,292,829	\$0	\$9,181,316
Less Anticipated Revenues	\$891,389	\$1,292,829	\$0	\$2,184,218
Taxes to be Raised	\$6,997,098	\$0	\$0	\$6,997,098

MOTION: _____ SECOND: _____ VOTE: _____

B. The Superintendent Recommends the Advertisement of the Revised Tentative Budget

Resolved: That the Business Administrator is authorized to advertise said tentative budget in the Asbury Park Press on July 7, 2024 in accordance with the format required by the State Department of Education and according to law.

MOTION: _____ SECOND: _____ VOTE: _____

C. The Superintendent Recommends the Approval to Delete Stale Dated Checks

Resolved: That the Board approve the deletion of the following stale dated check from the Bradley Beach Warrant Account ending in 0062:

Check Date	Check Number	Check Amount
6/27/2023	21675	\$29.75

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6/27/2023	21706	\$197.00
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MOTION: _____ SECOND: _____ VOTE: _____

D. The Superintendent Recommends the Approval of General Property/Liability Insurance (2024/2025 School Year)

Resolved: That the Board approve the proposal as submitted by the New Jersey Schools Insurance Group for General and Liability Insurance for the 2024/2025 school year effective 7/01/24 - 6/30/25 as follows: [B]

Coverage	Premium
Property (incl. environmental impairment, terrorism, restart, crisis management)	\$34,383
Boiler & Machinery	1,616
Crime	443
General Liability	5,834
Auto	2,922
School Board Legal	8,151
Total	\$53,349

MOTION: _____ SECOND: _____ VOTE: _____

E. The Superintendent Recommends the Approval of Worker’s Compensation Insurance (2024/2025 School Year)

Resolved: That the Board approve the proposal as submitted by New Jersey Schools Insurance Group for Workers Compensation insurance for the 2024/2025 school year effective 7/1/24 - 6/30/25 as follows: [B]

Coverage	Premium
Worker’s Compensation	\$49,859*

*The district’s experience modification for this year increased to 1.0184 from 0.80182 (27.01%). When calculating the Experience Modification, the 2019/2020 claims history dropped-off and the 2022/2023 claims history replaced it.

MOTION: _____ SECOND: _____ VOTE: _____

F. The Superintendent Recommends the Approval of Compulsory Student Accident Insurance (2024/2025 School Year)

Resolved: That the Board approve the renewal of compulsory student accident insurance coverage through the Zurich America Insurance Company for the 2024/2025 school year. The plan will be offered to parents at a cost of \$5,733 to the Board. [B]

MOTION: _____ SECOND: _____ VOTE: _____

G. The Superintendent Recommends the Approval of Excess Liability Insurance (2024/2025 School Year)

Resolved: That the Board approve the renewal of excess liability insurance coverage through Fireman's Fund Insurance Company for the 2024/2025 school year at a premium cost of \$3,570. [B]

MOTION: _____ SECOND: _____ VOTE: _____

H. The Superintendent Recommends the Approval of Environmental Liability Insurance (2024/2025 School Year)

Resolved: That the Board approve the renewal of the environmental liability coverage through Beazley Insurance Company for the 2024/2025 school year at a premium cost of \$3,561. [B]

MOTION: _____ SECOND: _____ VOTE: _____

I. The Superintendent Recommends the Approval of Cyber Liability (2024/2025 School Year)

Resolved: That the Board approve the cyber liability coverage through New Jersey Schools Insurance Group for the 2024/2025 school year at a premium cost of \$1,184. [B]

MOTION: _____ SECOND: _____ VOTE: _____

J. The Superintendent Recommends the Approval of Business Administrator and School Treasurer Bonds

Resolved: That the Board approve the renewal of the Business Administrator (Tonzola) and School Treasurer (Rodman) Bonds through Selective Insurance Company for the 2024/2025 school year at a premium cost of \$910. [B]

MOTION: _____ SECOND: _____ VOTE: _____

K. The Superintendent Recommends the Approval to Transfer Current Year Surplus to Capital Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

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WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that \$4,200 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: _____ SECOND: _____ VOTE: _____

L. The Superintendent Recommends the Approval to Transfer Current Year Surplus to Maintenance Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that \$4,900 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: _____ SECOND: _____ VOTE: _____

M. The Superintendent Recommends the Approval to Authorize the Business Administrator to Pre-approve and Pay Any Legitimate 2023/2024 School Year Bills

Resolved: That the Board authorizes the Business Administrator to pre-approve and pay any legitimate 2023/2024 school year bills, received up to and including those presented as of June 30, 2024, before the close of the school year. The bills will be reported to the Board of Education at the July Board meeting.

MOTION: _____ SECOND: _____ VOTE: _____

N. The Superintendent Recommends the Approval of Maximum Travel Expenditure Amount (2024/2025 School Year)

Resolved: That the Board approve the following resolution:

WHEREAS, pursuant to N.J.S.A. 18A: 11-12, in each pre-budget year, the Bradley Beach Board of Education is required to establish a maximum travel expenditures amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education has elected to excluded travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the 2022/2023 school year was \$9,466.13 and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures currently supported by federal funds from the 2023/2024 school year is \$31,696.07; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the 2024/2025 school year is projected to be \$15,000.00,

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby establishes the maximum travel expenditure amount not supported by Federal Funds, which has been budgeted for the 2024/2025 school year as \$15,000.00.

MOTION: _____ SECOND: _____ VOTE: _____

O. The Superintendent Recommends the Approval of Appointment of Board Member

Resolved: That the Board appoint _____ as a Board member to fill the vacant unexpired term of office effective immediately. _____ shall serve until the organization meeting following the upcoming annual election (December 2024).

MOTION: _____ SECOND: _____ VOTE: _____

AGENDA

Regular Meeting/Public Hearing

June 24, 2024

P. The Superintendent Recommends the Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2024 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment XVI -P)

MOTION: _____ SECOND: _____ VOTE: _____

Q. The Superintendent Recommends the Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2024 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment XVI-Q)

MOTION: _____ SECOND: _____ VOTE: _____

R. The Superintendent Recommends the Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of May 31, 2024, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: _____ SECOND: _____ VOTE: _____

S. The Superintendent Recommends the Approval of Budget Transfers (2023/2024)

Resolved: That the Board approve the 2023/2024 budget transfers as listed on Attachment XVI-S.

MOTION: _____ SECOND: _____ VOTE: _____

T. The Superintendent Recommends the Approval of May 2024 Payroll

Resolved: That the Board approve the May 2024 gross payroll in the amount of \$440,854.94.

MOTION: _____ SECOND: _____ VOTE: _____

AGENDA

Regular Meeting/Public Hearing

June 24, 2024

U. The Superintendent Recommends the Approval of Bills Payment

Resolved: That the Board approve payment of the June 24, 2024 regular bills list and as certified and approved. (Attachment XVI-U)

MOTION: _____ SECOND: _____ VOTE: _____

XVII. Regular Meeting – Old Business

XVIII. Regular Meeting – New Business

XIX. Public Comments

XX. Executive Session (if needed)

XXI. Adjournment

BRADLEY BEACH SCHOOL DISTRICT

**INDIVIDUAL
EMPLOYMENT CONTRACT**

BETWEEN

BRADLEY BEACH BOARD OF EDUCATION

515 Brinley Avenue
Bradley Beach, NJ 07720

hereinafter referred to as "Employer" and/or "Board"

AND

DAVID TONZOLA

WITNESSETH that

1. **EMPLOYMENT.** The Employer hereby employs the Employee and the Employee hereby accepts employment upon the terms and conditions hereinafter set forth, and agrees to observe, uphold and abide by the laws and rules of the United States, the State of New Jersey, and the Bradley Beach School District, and adhere to the job description which is subject to modification. This employment contract will enhance administrative stability and continuity. Employee may engage in outside activities, paid or unpaid, so long as they do not conflict with the interests of the School District or divert attention away from regular full-time duties.
2. **POSITION.** Employee is hired for the position of School Business Administrator/Board Secretary.
3. **TERM.** This contract shall commence on July 1, 2024 and shall expire on June 30, 2025 excepting as otherwise noted herein. The Board shall not hereby waive any of its rights as granted or established by law, code or policy *e.g.*, the ability to abolish positions. Employee holds and will continue to hold a valid certificate/license appropriate to the position covered by this Agreement. In the event said certificate/license is revoked for any reason this Agreement shall automatically terminate. The position shall be a twelve-month position.
4. **JOB RESPONSIBILITIES.** Employee shall perform all responsibilities according to the job description approved by the Board. The Board reserves the right to revise the job description according to its discretion after input from the Superintendent or his/her designee.
 - 4.1 The Board agrees to staff the areas for which the Employee is responsible appropriately but within its discretion. Any change in staffing level shall be made only following input from the Superintendent.

- 4.2 Whenever an action or decision of Employee causes a controversy which, in the opinion of the Employee, might adversely affect the employment relationship, Employee is entitled to appear before the Board or, at Board's option, a committee thereof. When Employee exercises this option, a written explanation shall be submitted and Employee shall, within a reasonable time, be accorded an opportunity to have a fair private conference/hearing (with a representative of choice being present), to explain the position. Employee shall be entitled to have a position paper placed in the Employee's personnel file. The Board shall be entitled to include in said file a summary of the matters discussed at the conference/hearing.
5. **EVALUATION.** The evaluation of the Employee shall be performed by the Superintendent in accordance with the Board's policies, applicable New Jersey Statutes and applicable New Jersey Statutes and applicable rules and regulations of the State Department of Education and/or the Public Employee Relations Commission.
6. **TERMINATION.** In the event the Board determines not to renew this employment contract for the school year. The Board shall notify the Employee in writing on or before April 30, *i.e.*, it shall give the Employee two (2) months notice of non-renewal, excepting as otherwise noted herein.
- 6.1 The Board reserves the right to dismiss this Employee at any time on the grounds of inefficiency, incapacity, unbecoming conduct, or other just cause from present position. In the event a dismissal from this position is to be considered, the Employee may be represented by a person of choice. Written notice and reasons shall be presented forty-eight (48) hours in advance of the hearing. The decision of the Board is subject to whatever legal remedies are available to the Employee.
- 6.2 Employee may tender a resignation at any time during the existence of this Agreement provided the Employer is given at least sixty (60) days a written notice of intention to do so. During this sixty-day period, Employee shall cooperate in assisting a replacement in taking over the position being vacated. However, if the employee tenders his resignation, due to an offer of employment within the United States Department of Justice this sixty (60) day requirement will not be enforced and the employee will provide the Board with notice as soon as possible.
- 6.3 Employee shall have the right to retire in accordance with state laws and regulation. Employee shall give employer at least sixty (60) days written notice of intention to retire.
7. **SALARY.** Employee's salary for the 2024-2025 school year shall be paid on semi-monthly installments, unless employment is terminated as per Article 6 or is affected by any other article herein. Salary for 2024-2025 school year is **\$136,873** which reflects a 3.55% increase over the 2023-2024 school year.
8. **HEALTH BENEFITS.** The Board agrees to pay the full premium for Employee and his family for the standard health insurance plans (medical/prescription/dental) offered other employee groups.
- 8.1 The Board shall provide the Business Administrator with individual or family health (including prescription) and dental benefits coverage. The Business Administrator shall pay the premium cost for all such coverages set forth in Chapter 78, P.L. 2011 (passed as Senate No. 2937) and implementing regulations. Such limitations shall in no way link this Contract with any agreement collectively negotiated with district employees. The premium shall be paid by the Business Administrator through payroll deduction. Said deduction will be done in compliance with IRS section 125 rules and regulations.
- 8.2 Continuation of health insurance coverage for dependents if employee dies is prohibited.

8.3 The Business Administrator may waive coverage in any of the health benefits plans if covered through a spouse, civil union or domestic partner's health plan, and in accordance with procedures established by the Board. The Business Administrator will be paid the lesser of (twenty-five percent) 25% or (Five Thousand Dollars) \$5,000 of the cost of said coverage for waiving such coverage.

9. **SICK LEAVE/VACATION/TEMPORARY LEAVES/EXTENDED LEAVES**

Employee shall receive **twelve (12) sick days** for the 2024-2025 school year.

9.1 These unused sick days shall be added to a sick leave bank at the end of each year.

9.2 At the time of retirement from the Bradley Beach School system, the Board agrees to reimburse retiree after acquiring twenty-five (25) or more years of service, the sum of Seventy-Five Dollars (\$75.00) per day for every day of unused accumulated sick leave. The maximum amount payable under this Article shall be limited, however, to Five Thousand (\$5,000.00) Dollars.

9.3 Upon voluntary termination such accumulated sick days shall be forfeited.

9.4 Employee will be entitled to twenty (20) vacation days in addition to all school holidays and vacation periods. Vacation days are to be taken with the prior approval of the Superintendent. A maximum of 10 days may be rolled over from one school year to the next.

9.5 Except in the year of the Business Administrator's separation from employment, all days carried over must be used in the next school year, or those days not taken will be forfeited.

9.6 Upon separation from employment, the Business Administrator shall be paid for his unused, accumulated vacation days. The per diem rate for unused vacation days shall be calculated at 1/260th of the Business Administrator's final salary. The Board shall make any such payment within thirty (30) days after the Business Administrator's last day of employment. In the event of the Business Administrator's death, payment for his unused accumulated vacation days shall be made to his estate.

9.7 Absence for reasons of court order or quarantine shall be in accord with board policy.

9.8 Employee shall be entitled to a maximum of four (4) personal days per year as offered to other Employee groups and shall be subject to all related provisions, as applicable. Said personal days shall be granted upon the approval of the Superintendent. Personal days are non-cumulative and non-reimbursable.

9.9 Employee shall be entitled to a maximum of five (5) days total per school calendar year in the event of the serious illness of a sister- or brother-in-law, grandparent, step grandparent, step parent and step children of the family, or other related members of the immediate household.

9.10 Absence for death in family and death of a relative shall be in accord with board policy.

9.11 Absence for on-the-job-injury shall be in accord with board policy.

9.12 Leave of absence without pay shall be in accord with board policy.

9.11 If Employee is called and/or serves on jury day, he shall receive daily rate of pay and shall remit the monies from the courts to the District.

10. **TUITION REIMBURSEMENT.** The Board shall reimburse Employee for tuition for graduate study at an accredited institution in the areas of administration, any certifiable area, business computer science, curriculum/instruction, finance, or labor relations, up to a maximum of \$1,800.00 per calendar year. The coursework must culminate in the acquisition of a graduated degree conferred by an institution of higher learning. Fees, books and other related expenses shall also be reimbursed.

11 **PROFESSIONAL ORGANIZATIONS.** The Board shall pay dues for Employee to the

following New Jersey professional organization(s):

Monmouth County Association of School Business Officials (MCASBO)

New Jersey Association of School Business Officials (NJASBO).

The Board may approve additional organizations requested by the Employee.

- 11.1 The Board may pay for the attendance to the annual workshop of NJASBO with reimbursement of travel expenses consistent with OMB guidelines upon recommendation and prior approval of the Superintendent.
- 11.2 The Board shall reimburse the Employee for all meetings/workshops approved and reviewed, consistent with current OMB regulations, state law and administrative code, by the Superintendent or designee as being a benefit to the School District. Appropriate vouchers, receipts, and/or per diem written explanations shall be submitted for review and approval, consistent with current OMB regulations, state law and administrative code. No personal expenses except as noted below shall be paid.
- 11.3 The Board shall pay for such other memberships that relate to the Employee's position and duties which are budgeted.
- 11.4 The Board shall provide 5 days each year to enable professional training to maintain certification requirements as required by the New Jersey Society of Certified Public Accountants. These professional training days are non-cumulative and non-reimbursable.

12. **TRAVEL REIMBURSEMENT.** The Board shall reimburse Employee for automobile travel in connection with his duties at the maximum rate permitted by the State of New Jersey OMB Guidelines. Such payment shall be exclusive of travel to/from home, to/from office regardless of how often such travel is necessary. All travel must receive Board approval in advance of the travel and must comply with Assembly Bill A-5 and the school district policies for Board and administrative travel.

13. **REIMBURSEMENT EXPENSES.** The Board recognized that, in the course of conducting school business, certain expenses must be incurred by the Employee. It is the intent of the Board to reimburse the Employee for expenses incurred while traveling on or engaged in Board or District business, with business associates and/or Board members in the performance of the Employee's assigned responsibilities, provided such are useful and necessary for the furtherance of Board or District objectives. It is recognized that the nature and amount of travel and business meeting expenses may vary with the objectives of each assignment and surrounding circumstances. It is further recognized that the Employee will incur various business related expenses in the performance of duties in representing the School District. All expenses must be reported on the appropriate form(s). Funds for these expenses must be regularly budgeted and all reimbursables must receive Board approval in advance of the actual expenditure and must comply with Assembly Bill A-5 and school district policies. Such expenses include, but are not limited to:

- A. Transportation (standard rate or less, except where such rates are not readily available)
 - Air, bus, or rail travel
 - Taxi fares
 - Use of personal car for travel outside of Monmouth County
 - Bridge and road tolls
 - Lodging As per Federal OMB guidelines for maximum hotel rates and daily reimbursement breakdown for meals and incidentals
- B. Incidentals (as per OMB guidelines)
- C. Business Meeting Expenses (e.g., registration fees)

The following expenses are **not** reimbursable:

- a. Flight insurance

- b. Personal entertainment (e.g., films, museums, parks, points of interest, etc.)
- d. Radio and television rentals
- e. Auto rentals
- f. Personal care expenses
- g. Personal reading material
- h. Miscellaneous expenses **not** accompanied by vouchers or receipt exceeding \$20 per day
- i. Commuting from Employee's residence to place of work and reverse.

14. **MISCELLANEOUS.** Reimbursement consideration for damages to personal property, including vehicles, shall be in accord with board policy.

14.1 Deduction via payroll for Tax Sheltered Annuities, Credit Union and other similar benefits shall be in accord with board policy.

14.2 Pension/Contributory Insurance/Annuities/Life Insurance paid by Board is Prohibited

14.3 If, during the term of this contract, it is found that a specific clause of the contract is illegal as a result of a federal or state law or as a result of a court decision, the remainder of the contract not affected by such ruling shall remain in force.

14.4 Any amendments to this contract shall be submitted to the Executive County Superintendent for approval and the board shall publish due notice that a public hearing on the amendment shall be held prior to Board of Education approval.

IN WITNESS WHEREOF, they set their hands and seals to this Employment Contract effective on the day and year first above written.

BOARD OF EDUCATION OF
BRADLEY BEACH

Mr. Michael Heidelberg
Superintendent/Principal

By: _____
Dr. Elizabeth Franks, Ed.D.
Board President

WITNESS

Secretary to the Superintendent

DATED: _____

David Tonzola
School Business Administrator/Board Secretary

Date

BRADLEY BEACH SCHOOL DISTRICT

**INDIVIDUAL
EMPLOYMENT CONTRACT**

BETWEEN

BRADLEY BEACH BOARD OF EDUCATION

515 Brinley Avenue
Bradley Beach, NJ 07720

hereinafter referred to as “Employer” and/or “Board”

AND

MORGAN MACLEARIE-GONZALEZ

hereinafter referred to as “Employee”

WITNESSETH that

1. **EMPLOYMENT.** The Employer hereby employs the Employee and the Employee hereby accepts employment upon the terms and conditions hereinafter set forth, and agrees to observe, uphold and abide by the laws and rules of the United States, the State of New Jersey, and the Bradley Beach School District, and adhere to the job description which is subject to modification. This employment contract will enhance administrative stability and continuity. Employee may engage in outside activities, paid or unpaid, so long as they do not conflict with the interests of the School District or divert attention away from regular full-time duties.
2. **POSITION.** Employee is hired for the position of Director of Curriculum and Instruction
3. **TERM.** This contract shall commence on July 1, 2024 and shall expire on June 30, 2025. The Board shall not hereby waive any of its rights as granted or established by law, code or policy *e.g.*, the ability to abolish positions. Employee holds and will continue to hold a valid certificate/license appropriate to the position covered by this Agreement. In the event said certificate/license is revoked for any reason this Agreement shall automatically terminate. The position shall be a twelve-month position.
4. **JOB RESPONSIBILITIES.** Employee shall perform all responsibilities according to the job description approved by the Board. The Board reserves the right to revise the job description according to its discretion after input from the Superintendent or his/her designee.

- 4.1 The Board agrees to staff the areas for which the Employee is responsible appropriately but within its discretion. Any change in staffing level shall be made only following input from the Superintendent.
- 4.2 Whenever an action or decision of Employee causes a controversy which, in the opinion of the Employee, might adversely affect the employment relationship, Employee is entitled to appear before the Board or, at Board's option, a committee thereof. When Employee exercises this option, a written explanation shall be submitted and Employee shall, within a reasonable time, be accorded an opportunity to have a fair private conference/hearing (with a representative of choice being present), to explain the position. Employee shall be entitled to have a position paper placed in the Employee's personnel file. The Board shall be entitled to include in said file a summary of the matters discussed at the conference/hearing.
5. **EVALUATION.** The evaluation of the Employee shall be performed by the Superintendent in accordance with the Board's policies, applicable New Jersey Statutes and applicable New Jersey Statutes and applicable rules and regulations of the State Department of Education and/or the Public Employee Relations Commission.
6. **TERMINATION.** In the event the Board determines not to renew this employment contract for the school year, the Board shall notify the Employee in writing on or before April 30, *i.e.*, it shall give the Employee two (2) months notice of non-renewal, excepting as otherwise noted herein.
 - 6.1 The Board reserves the right to dismiss this Employee at any time on the grounds of inefficiency, incapacity, unbecoming conduct, or other just cause from present position. In the event a dismissal from this position is to be considered, the Employee may be represented by a person of choice. Written notice and reasons shall be presented forty-eight (48) hours in advance of the hearing. The decision of the Board is subject to whatever legal remedies are available to the Employee.
 - 6.2 Employee may tender a resignation at any time during the existence of this Agreement provided the Employer is given at least sixty (60) days a written notice of intention to do so. During this sixty-day period, Employee shall cooperate in assisting a replacement in taking over the position being vacated.
 - 6.3 Employee shall have the right to retire in accordance with state laws and regulation. Employee shall give employer at least sixty (60) days written notice of intention to retire.
7. **SALARY.** Employee's salary for the 2024-2025 school year shall be paid on semi-monthly installments, unless employment is terminated as per Article 6 or is affected by any other article herein. Salary for 2024-2025 school year is **\$117,322 annual**
8. **HEALTH BENEFITS.** The Board shall provide the employee with individual, parent/child, or family health (including prescription) and dental benefits coverage. The employee shall pay the premium cost for all such coverages set forth in Chapter 44, P.L. 2020 for health benefits/prescription, Chapter 78, P.L. 2011 for dental benefits, and

implementing regulations. Such limitations shall in no way link this Contract with any agreement collectively negotiated with district employees. The premium shall be paid by the employee through payroll deduction. Said deduction will be done in compliance with IRS section 125 rules and regulations.

- 8.1 The employee may waive coverage in any of the health benefits plans if covered through a spouse, civil union or domestic partner's health plan, and in accordance with procedures established by the Board. The employee will be paid the lesser of (twenty-five percent) 25% or (Five Thousand Dollars) \$5,000 of the cost of said coverage for waiving such coverage.
9. **SICK LEAVE/VACATION/TEMPORARY LEAVES/EXTENDED LEAVES**
Employee shall receive twelve (12) sick days for the 2024-2025 school year per year.
- 9.1 These unused sick days shall be added to a sick leave bank at the end of each year.
- 9.2 At the time of retirement from the Bradley Beach School system, the Board agrees to reimburse retiree after acquiring twenty-five (25) or more years of service, the sum of Seventy-Five Dollars (\$75.00) per day for every day of unused accumulated sick leave. The maximum amount payable under this Article shall be limited, however, to Five Thousand (\$5,000.00) Dollars.
- 9.3 Upon voluntary termination such accumulated sick days shall be forfeited.
- 9.4 Employee will be entitled to seventeen (17) vacation days (in addition to all school holidays and vacation periods. Vacation days are to be taken with the prior approval of the Superintendent. A maximum of 10 days may be rolled over from one school year to the next.
- 9.5 Absence for reasons of court order or quarantine shall be in accord with provisions for other employee groups.
- 9.6 Employee shall be entitled to a maximum of four (4) personal days per year as offered to other Employee groups and shall be subject to all related provisions, as applicable. Said personal days shall be granted upon the approval of the Superintendent.
- 9.7 Employee shall be entitled to a maximum of five (5) days total per school calendar year in the event of serious illness of a sister- or brother-in-law, grandparent, step grandparent, step parent and step children of the family, or other related members of the immediate household.
- 9.8 Absence for death in family and death of a relative shall be in accord with provisions for other employee groups
- 9.9 Absence for on-the-job-injury shall be in accord with provisions for other employee groups.

9.10 Leave of absence without pay shall be in accord with provisions for other employee groups.

9.11 If Employee is called and/or serves on jury day, he/she shall receive daily rate of pay and shall remit the monies from the courts to the District.

10 TUITION REIMBURSEMENT. The Board shall reimburse Employee defray the costs of approved college course credits. The employee receiving tuition reimbursement are required to remain in the employ of the district for one year after receiving said reimbursement. Said reimbursement shall not exceed six hundred dollars (\$600.00) per credit after completion of one year of successful employment and a commitment to remain in the district for one (1) year. Courses must be at the graduate level or approved by the superintendent. Courses must be approved by the Superintendent before the course is taken. Proof of successful completion of the course shall be submitted to the Superintendent before payment can be made. A semester is defined as fall, spring or summer terms. Reimbursement in any contractual year shall not exceed twelve (12) credits. A grade of (B) or better is required for reimbursement. In the event the Director of Curriculum and Instruction voluntarily resigns with a resignation date prior to June 30, 2025, the Director of Curriculum and Instruction shall reimburse the Board for tuition costs and the fees paid.

11 PROFESSIONAL ORGANIZATIONS. The Board shall pay dues for Employee to the following New Jersey professional organization(s):

New Jersey Principals and Directors Association (NJPSA).

The Board may approve additional organizations requested by the Employee.

11.1 The Board may pay for the attendance to the annual workshop of NJPSA with reimbursement of travel expenses consistent with OMB guidelines upon recommendation and prior approval of the Superintendent.

11.2 The Board shall reimburse the Employee for all meetings/workshops approved and reviewed by the Superintendent or designee as being a benefit to the School District. Appropriate vouchers, receipts, and/or per diem written explanations shall be submitted for review and approval. No personal expenses except as noted below shall be paid.

11.3 The Board shall pay for such other memberships that relate to the Employee's position and duties which are budgeted.

12. TRAVEL REIMBURSEMENT. The Board shall reimburse Employee for automobile travel in connection with his duties at the maximum rate permitted by the State of New Jersey OMB Guidelines. Such payment shall be exclusive of travel to/from home, to/from office regardless of how often such travel is necessary. All travel must receive Board approval in advance of the travel and must comply with Assembly Bill A-5 and the school district policies for Board and administrative travel.

13. **REIMBURSEMENT EXPENSES.** The Board recognized that, in the course of conducting school business, certain expenses must be incurred by the Employee. It is the intent of the Board to reimburse the Employee for expenses incurred while traveling on or engaged in Board or District business, with business associates and/or Board members in the performance of the Employee's assigned responsibilities, provided such are useful and necessary for the furtherance of Board or District objectives. It is recognized that the nature and amount of travel and business meeting expenses may vary with the objectives of each assignment and surrounding circumstances. It is further recognized that the Employee will incur various business related expenses in the performance of duties in representing the School District, therefore, the Board of Education authorizes the Employee to receive case advances in accordance with a Board resolution covering such expense advance. The Employee is expected to use good judgment in the disbursement of Board funds for these expenses. All expenses must be reported on the appropriate form(s). Funds for these expenses must be regularly budgeted and all reimbursables must receive Board approval in advance of the actual expenditure and must comply with Assembly Bill A-5 and school district policies. Such expenses include, but are not limited to:

- A. Transportation (standard rate or less, except where such rates are not readily available)
 - Air, bus, or rail travel
 - Taxi fares
 - Use of personal car for travel outside of Monmouth County
 - Bridge and road tolls
 - Lodging As per Federal OMB guidelines for maximum hotel rates and daily reimbursement breakdown for meals and incidentals
- B. Incidentals (as per OMB guidelines)
- C. Business Meeting Expenses (e.g., registration fees)

The following expenses are **not** reimbursable:

- a. Flight insurance
- b. Personal entertainment (e.g., films, museums, parks, points of interest, etc.)
- d. Radio and television rentals
- e. Auto rentals
- f. Personal care expenses
- g. Personal reading material
- h. Miscellaneous expenses **not** accompanied by vouchers or receipt exceeding \$20 per day
- i. Commuting from Employee's residence to place of work and reverse.

14. **MISCELLANEOUS.** Reimbursement consideration for damages to personal property, including vehicles, shall be in accord with provisions for other employee groups.

14.1 Deduction via payroll for Tax Sheltered Annuities, Credit Union and other similar benefits shall be in accord with provisions for other employee groups.

14.2 If, during the term of this contract, it is found that a specific clause of the contract is illegal as a result of a federal or state law or as a result of a court decision, the remainder of the contract not affected by such ruling shall remain in force.

IN WITNESS WHEREOF, they set their hands and seals to this Employment Contract effective on the day and year first above written.

BOARD OF EDUCATION OF
BRADLEY BEACH

_____ By _____
Mr. Michael Heidelberg Elizabeth Franks, Ed.D.
Superintendent/Principal Board President

WITNESS

Ms. Melanie McCarthy
Secretary to the Superintendent

DATED: _____

Ms. Morgan Maclearie-Gonzalez
Director of Curriculum and Instruction

Date

BRADLEY BEACH SCHOOL DISTRICT

**INDIVIDUAL
EMPLOYMENT CONTRACT**

BETWEEN

BRADLEY BEACH BOARD OF EDUCATION

515 Brinley Avenue
Bradley Beach, NJ 07720

hereinafter referred to as “Employer” and/or “Board”

AND

ALISON D. ZYLINSKI

hereinafter referred to as “Employee”

WITNESSETH that

1. **EMPLOYMENT.** The Employer hereby employs the Employee and the Employee hereby accepts employment upon the terms and conditions hereinafter set forth, and agrees to observe, uphold and abide by the laws and rules of the United States, the State of New Jersey, and the Bradley Beach School District, and adhere to the job description which is subject to modification. This employment contract will enhance administrative stability and continuity. Employee may engage in outside activities, paid or unpaid, so long as they do not conflict with the interests of the School District or divert attention away from regular full-time duties.
2. **POSITION.** Employee is hired for the position of Director of Special Services/Social Worker
3. **TERM.** This contract shall commence on July 1, 2024 and shall expire on June 30, 2025. The Board shall not hereby waive any of its rights as granted or established by law, code or policy *e.g.*, the ability to abolish positions. Employee holds and will continue to hold a valid certificate/license appropriate to the position covered by this Agreement. In the event said certificate/license is revoked for any reason this Agreement shall automatically terminate. The position shall be a twelve-month position.
4. **JOB RESPONSIBILITIES.** Employee shall perform all responsibilities according to the job description approved by the Board. The Board reserves the right to revise the job description according to its discretion after input from the Superintendent or his/her designee.

- 4.1 The Board agrees to staff the areas for which the Employee is responsible appropriately but within its discretion. Any change in staffing level shall be made only following input from the Superintendent.
- 4.2 Whenever an action or decision of Employee causes a controversy which, in the opinion of the Employee, might adversely affect the employment relationship, Employee is entitled to appear before the Board or, at Board's option, a committee thereof. When Employee exercises this option, a written explanation shall be submitted and Employee shall, within a reasonable time, be accorded an opportunity to have a fair private conference/hearing (with a representative of choice being present), to explain the position. Employee shall be entitled to have a position paper placed in the Employee's personnel file. The Board shall be entitled to include in said file a summary of the matters discussed at the conference/hearing.
5. **EVALUATION.** The evaluation of the Employee shall be performed by the Superintendent in accordance with the Board's policies, applicable New Jersey Statutes and applicable New Jersey Statutes and applicable rules and regulations of the State Department of Education and/or the Public Employee Relations Commission.
6. **TERMINATION.** In the event the Board determines not to renew this employment contract for the school year, the Board shall notify the Employee in writing on or before April 30, *i.e.*, it shall give the Employee two (2) months notice of non-renewal, excepting as otherwise noted herein.
 - 6.1 The Board reserves the right to dismiss this Employee at any time on the grounds of inefficiency, incapacity, unbecoming conduct, or other just cause from present position. In the event a dismissal from this position is to be considered, the Employee may be represented by a person of choice. Written notice and reasons shall be presented forty-eight (48) hours in advance of the hearing. The decision of the Board is subject to whatever legal remedies are available to the Employee.
 - 6.2 Employee may tender a resignation at any time during the existence of this Agreement provided the Employer is given at least sixty (60) days a written notice of intention to do so. During this sixty-day period, Employee shall cooperate in assisting a replacement in taking over the position being vacated.
 - 6.3 Employee shall have the right to retire in accordance with state laws and regulation. Employee shall give employer at least sixty (60) days written notice of intention to retire.
7. **SALARY.** Employee's salary for the 2024-2025 school year shall be paid on semi-monthly installments, unless employment is terminated as per Article 6 or is affected by any other article herein. Salary for 2024-2025 school year is **\$120,369**
8. **HEALTH BENEFITS.** The Board shall provide the employee with individual, parent/child, or family health (including prescription) and dental benefits coverage. The employee shall either pay the premium cost for all such coverages set forth in Chapter 78, P.L. 2011 (passed as Senate No. 2937) and implementing regulations or if the

employee chooses the educator's health plan or garden state health plan insurance the employee shall pay the premium cost for all such coverages set forth in Chapter 44, P.L. 2020 for health benefits/prescription, Chapter 78, P.L. 2011 for dental benefits, and implementing regulations. Such limitations shall in no way link this Contract with any agreement collectively negotiated with district employees. The premium shall be paid by the employee through payroll deduction. Said deduction will be done in compliance with IRS section 125 rules and regulations.

8.1 The employee may waive coverage in any of the health benefits plans if covered through a spouse, civil union or domestic partner's health plan, and in accordance with procedures establish by the Board. The employee will be paid the lesser of (twenty-five percent) 25% or (Five Thousand Dollars) \$5,000 of the cost of said coverage for waiving such coverage.

9. **SICK LEAVE/VACATION/TEMPORARY LEAVES/EXTENDED LEAVES**

Employee shall receive **twelve (12) sick days** for the 2024-2025 school year.

9.1 These unused sick days shall be added to a sick leave bank at the end of each year.

9.2 At the time of retirement from the Bradley Beach School system, the Board agrees to reimburse retiree after acquiring twenty-five (25) or more years of service, the sum of Seventy-Five Dollars (\$75.00) per day for every day of unused accumulated sick leave. The maximum amount payable under this Article shall be limited, however, to Five Thousand (\$5,000.00) Dollars.

9.3 Upon voluntary termination such accumulated sick days shall be forfeited.

9.4 Employee will be entitled to seventeen (17) vacation days in addition to all school holidays and vacation periods. Vacation days are to be taken with the prior approval of the Superintendent. A maximum of 10 days may be rolled over from one school year to the next.

9.5 Absence for reasons of court order or quarantine shall be in accord with provisions for other employee groups.

9.6 Employee shall be entitled to a maximum of four (4) personal days per year as offered to other Employee groups and shall be subject to all related provisions, as applicable. Said personal days shall be granted upon the approval of the Superintendent.

9.7 Employee shall be entitled to a maximum of five (5) days total per school calendar year in the event of serious illness of a sister- or brother-in-law, grandparent, step grandparent, step parent and step children of the family, or other related members of the immediate household.

9.8 Absence for death in family and death of a relative shall be in accord with provisions for other employee groups.

9.9 Absence for on-the-job-injury shall be in accord with provisions for other employee groups.

9.10 Leave of absence without pay shall be in accord with provisions for other employee groups.

9.11 If Employee is called and/or serves on jury day, he/she shall receive daily rate of pay and shall remit the monies from the courts to the District.

10 **TUITION REIMBURSEMENT.** The Board shall reimburse Employee for all costs and fees for the Director of Special Services/Social Worker to complete professional development up to a maximum of \$1,500.00 per school year. The Board shall pay all costs and fees associated with any state-mandated continuing education. In the event the Director of Special Services/Social Worker voluntarily resigns with a resignation date prior to June 30, 2024, the Director of Special Services/Social Worker shall reimburse the Board for mentoring costs and the fees paid.

11 **PROFESSIONAL ORGANIZATIONS.** The Board shall pay dues for Employee to the following New Jersey professional organization(s):

New Jersey Principals and Supervisors Association (NJPSA).

The Board may approve additional organizations requested by the Employee.

11.1 The Board may pay for the attendance to the annual workshop of NJPSA with reimbursement of travel expenses consistent with OMB guidelines upon recommendation and prior approval of the Superintendent.

11.2 The Board shall reimburse the Employee for all meetings/workshops approved and reviewed by the Superintendent or designee as being a benefit to the School District. Appropriate vouchers, receipts, and/or per diem written explanations shall be submitted for review and approval. No personal expenses except as noted below shall be paid.

11.3 The Board shall pay for such other memberships that relate to the Employee's position and duties which are budgeted.

12. **TRAVEL REIMBURSEMENT.** The Board shall reimburse Employee for automobile travel in connection with his duties at the maximum rate permitted by the State of New Jersey OMB Guidelines. Such payment shall be exclusive of travel to/from home, to/from office regardless of how often such travel is necessary. All travel must receive Board approval in advance of the travel and must comply with Assembly Bill A-5 and the school district policies for Board and administrative travel.

13. **REIMBURSEMENT EXPENSES.** The Board recognized that, in the course of conducting school business, certain expenses must be incurred by the Employee. It is the intent of the Board to reimburse the Employee for expenses incurred while traveling on or engaged in Board or District business, with business associates and/or Board members in the performance of the Employee's assigned responsibilities, provided such

are useful and necessary for the furtherance of Board or District objectives. It is recognized that the nature and amount of travel and business meeting expenses may vary with the objectives of each assignment and surrounding circumstances. It is further recognized that the Employee will incur various business related expenses in the performance of duties in representing the School District, therefore, the Board of Education authorizes the Employee to receive case advances in accordance with a Board resolution covering such expense advance. The Employee is expected to use good judgment in the disbursement of Board funds for these expenses. All expenses must be reported on the appropriate form(s). Funds for these expenses must be regularly budgeted and all reimbursables must receive Board approval in advance of the actual expenditure and must comply with Assembly Bill A-5 and school district policies. Such expenses include, but are not limited to:

- A. Transportation (standard rate or less, except where such rates are not readily available)
 - Air, bus, or rail travel
 - Taxi fares
 - Use of personal car for travel outside of Monmouth County
 - Bridge and road tolls
 - Lodging As per Federal OMB guidelines for maximum hotel rates and daily reimbursement breakdown for meals and incidentals
- B. Incidentals (as per OMB guidelines)
- C. Business Meeting Expenses (e.g., registration fees)

The following expenses are **not** reimbursable:

- a. Flight insurance
- b. Personal entertainment (e.g., films, museums, parks, points of interest, etc.)
- d. Radio and television rentals
- e. Auto rentals
- f. Personal care expenses
- g. Personal reading material
- h. Miscellaneous expenses **not** accompanied by vouchers or receipt exceeding \$20 per day
- i. Commuting from Employee's residence to place of work and reverse.

14. **MISCELLANEOUS.** Reimbursement consideration for damages to personal property, including vehicles, shall be in accord with provisions for other employee groups.

14.1 Deduction via payroll for Tax Sheltered Annuities, Credit Union and other similar benefits shall be in accord with provisions for other employee groups.

14.2 If, during the term of this contract, it is found that a specific clause of the contract is illegal as a result of a federal or state law or as a result of a court decision, the remainder of the contract not affected by such ruling shall remain in force.

IN WITNESS WHEREOF, they set their hands and seals to this Employment Contract effective on the day and year first above written.

BOARD OF EDUCATION OF
BRADLEY BEACH

M. Heidelberg
Superintendent/Principal

By _____
Elizabeth Franks, Ed.D.
Board President

WITNESS

Secretary to the Superintendent

DATED: _____

Alison Zylinski
Director of Special Services/Social Worker

Date

BRADLEY BEACH SCHOOL DISTRICT

**INDIVIDUAL
EMPLOYMENT CONTRACT**

BETWEEN

BRADLEY BEACH BOARD OF EDUCATION

515 Brinley Avenue
Bradley Beach, NJ 07720

hereinafter referred to as "Employer" and/or "Board"

AND

SALVATORE A. CATALANO

hereinafter referred to as "Employee"

WITNESSETH that

1. **EMPLOYMENT.** The Employer hereby employs the Employee and the Employee hereby accepts employment upon the terms and conditions hereinafter set forth, and agrees to observe, uphold and abide by the laws and rules of the United States, the State of New Jersey, and the Bradley Beach School District, and adhere to the job description which is subject to modification. Employee may engage in outside activities, paid or unpaid, so long as they do not conflict with the interests of the School District or divert attention away from regular full-time duties.
2. **POSITION.** Employee is hired for the position of Information Technology Coordinator.
3. **TERM.** This contract shall commence on July 1, 2024 and shall expire on June 30, 2025. The Board shall not hereby waive any of its rights as granted or established by law, code or policy *e.g.*, the ability to abolish positions. Employee holds and will continue to hold a valid certificate/license appropriate to the position covered by this Agreement, if applicable. In the event said certificate/license is revoked for any reason this Agreement shall automatically terminate. The position shall be a twelve-month position.
4. **JOB RESPONSIBILITIES.** Employee shall perform all responsibilities according to the job description approved by the Board. The Board reserves the right to revise the job description according to its discretion after input from the Superintendent or his/her designee.
 - 4.1 The Board agrees to staff the areas for which the Employee is responsible appropriately but within its discretion. Any change in staffing level shall be made only following input from the Superintendent.

- 4.2 Whenever an action or decision of Employee causes a controversy which, in the opinion of the Employee, might adversely affect the employment relationship, Employee is entitled to appear before the Board or, at Board's option, a committee thereof. When Employee exercises this option, a written explanation shall be submitted and Employee shall, within a reasonable time, be accorded an opportunity to have a fair private conference/hearing (with a representative of choice being present), to explain the position. Employee shall be entitled to have a position paper placed in the Employee's personnel file. The Board shall be entitled to include in said file a summary of the matters discussed at the conference/hearing.
5. **EVALUATION.** The evaluation of the Employee shall be performed by the Superintendent in accordance with the Board's policies, applicable New Jersey Statutes and applicable New Jersey Statutes and applicable rules and regulations of the State Department of Education and/or the Public Employee Relations Commission.
6. **TERMINATION.** In the event the Board determines not to renew this employment contract for the school year, the Board shall notify the Employee in writing on or before April 30, *i.e.*, it shall give the Employee two (2) months notice of non-renewal, excepting as otherwise noted herein.
- 6.1 The Board reserves the right to dismiss this Employee at any time on the grounds of inefficiency, incapacity, unbecoming conduct, or other just cause from present position. In the event a dismissal from this position is to be considered, the Employee may be represented by a person of choice. Written notice and reasons shall be presented forty-eight (48) hours in advance of the hearing. The decision of the Board is subject to whatever legal remedies are available to the Employee.
- 6.2 Employee may tender a resignation at any time during the existence of this Agreement provided the Employer is given at least sixty (60) days a written notice of intention to do so. During this sixty-day period, Employee shall cooperate in assisting a replacement in taking over the position being vacated.
- 6.3 Employee shall have the right to retire in accordance with state laws and regulation. Employee shall give employer at least sixty (60) days written notice of intention to retire.
7. **SALARY.** Employee's salary for the 2024-2025 school year shall be paid on semi-monthly installments, unless employment is terminated as per Article 6 or is affected by any other article herein. Salary for 2024-2025 school year is **\$94,705.**
8. **HEALTH BENEFITS.** The Board shall provide the employee with individual, parent/child, or family health (including prescription) and dental benefits coverage. The employee shall pay the premium cost for all such coverages set forth in Chapter 44, P.L. 2020 for health benefits, Chapter 78, P.L. 2011 for dental benefits, and implementing regulations. Such limitations shall in no way link this Contract with any agreement collectively negotiated with district employees. The premium shall be paid by the

employee through payroll deduction. Said deduction will be done in compliance with IRS section 125 rules and regulations.

- 8.1 The employee may waive coverage in any of the health benefits plans they are eligible for if covered through a spouse, civil union or domestic partner's health plan, and in accordance with procedures established by the Board. The employee will be paid the lesser of (twenty-five percent) 25% or (Five Thousand Dollars) \$5,000 of the cost of said coverage for waiving such coverage.

9. **SICK LEAVE/VACATION/TEMPORARY LEAVES/EXTENDED LEAVES**

Employee shall receive **twelve (12) sick days** for the 2024-2025 school year.

- 9.1 These unused sick days shall be added to a sick leave bank at the end of each year.

- 9.2 At the time of retirement from the Bradley Beach School system, the Board agrees to reimburse retiree after acquiring twenty-five (25) or more years of service, the sum of Seventy-Five Dollars (\$75.00) per day for every day of unused accumulated sick leave. The maximum amount payable under this Article shall be limited, however, to Five Thousand (\$5,000.00) Dollars. Upon voluntary termination such accumulated sick days shall be forfeited.

- 9.3 Vacation will be given in accordance with the following schedule:

- One week of vacation after the first year of employment.
- Two weeks of vacation after the second year of employment.
- Three weeks of vacation after the tenth year of employment.
- One additional day for each year after the fifteenth year of employment, through the twentieth year:
 - Sixteenth year: three weeks plus one day,
 - Seventeenth year: three weeks plus two days,
 - Eighteenth year: three weeks plus three days,
 - Nineteenth year: three weeks plus four days,
 - Twentieth year: three weeks plus five days.
 - After the twentieth year, **vacation** time will continue at four weeks.

If a holiday falls within an employee's vacation period, time off with pay will be granted equal to the number of hours the employee would have been entitled to receive pay for the holiday. The employee will be entitled to all school holidays and vacations.

- 9.4 Absence for reasons of court order or quarantine shall be in accord with provisions for other employee groups.
- 9.5 Employee shall be entitled to a maximum of four (4) personal days per year as offered to other Employee groups and shall be subject to all related provisions, as applicable. Said personal days shall be granted upon the approval of the Superintendent.
- 9.6 Employee shall be entitled to a maximum of five (5) days total per school calendar year in the event of serious illness of a sister- or brother-in-law, grandparent, step grandparent, step parent and step children of the family, or other related members of the immediate household.
- 9.7 Absence for death in family and death of a relative shall be in accord with provisions for other employee groups.
- 9.8 Absence for on-the-job-injury shall be in accord with provisions for other employee groups.
- 9.9 Leave of absence without pay shall be in accord with provisions for other employee groups.
- 9.10 If Employee is called and/or serves on jury day, he/she shall receive daily rate of pay and shall remit the monies from the courts to the District.

11 **PROFESSIONAL ORGANIZATIONS.**

- 11.1 The Board may pay for the attendance to the annual workshop of NJTECHSPO with reimbursement of travel expenses consistent with OMB guidelines upon recommendation and prior approval of the Superintendent.
- 11.2 The Board shall reimburse the Employee for all meetings/workshops approved and reviewed by the Superintendent or designee as being a benefit to the School District. Appropriate vouchers, receipts, and/or per diem written explanations shall be submitted for review and approval. No personal expenses except as noted below shall be paid.
- 11.3 The Board shall pay for such other memberships that relate to the Employee's position and duties which are budgeted.

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13. **REIMBURSEMENT EXPENSES.** The Board recognized that, in the course of conducting school business, certain expenses must be incurred by the Employee. It is

the intent of the Board to reimburse the Employee for expenses incurred while traveling on or engaged in Board or District business, with business associates and/or Board members in the performance of the Employee's assigned responsibilities, provided such are useful and necessary for the furtherance of Board or District objectives. It is recognized that the nature and amount of travel and business meeting expenses may vary with the objectives of each assignment and surrounding circumstances. It is further recognized that the Employee will incur various business related expenses in the performance of duties in representing the School District, therefore, the Board of Education authorizes the Employee to receive case advances in accordance with a Board resolution covering such expense advance. The Employee is expected to use good judgment in the disbursement of Board funds for these expenses. All expenses must be reported on the appropriate form(s). Funds for these expenses must be regularly budgeted and all reimbursables must receive Board approval in advance of the actual expenditure and must comply with Assembly Bill A-5 and school district policies. Such expenses include, but are not limited to:

- A. Transportation (standard rate or less, except where such rates are not readily available)
 - Air, bus, or rail travel
 - Taxi fares
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 - Bridge and road tolls
 - Lodging As per Federal OMB guidelines for maximum hotel rates and daily reimbursement breakdown for meals and incidentals
- B. Incidentals (as per OMB guidelines)
- C. Business Meeting Expenses (e.g., registration fees)

The following expenses are **not** reimbursable:

- a. Flight insurance
- b. Personal entertainment (e.g., films, museums, parks, points of interest, etc.)
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- e. Auto rentals
- f. Personal care expenses
- g. Personal reading material
- h. Miscellaneous expenses **not** accompanied by vouchers or receipt exceeding \$20 per day
- i. Commuting from Employee's residence to place of work and reverse.

14. **MISCELLANEOUS.** Reimbursement consideration for damages to personal property, including vehicles, shall be in accord with provisions for other employee groups.

14.1 Deduction via payroll for Tax Sheltered Annuities, Credit Union and other similar benefits shall be in accord with provisions for other employee groups.

14.2 If, during the term of this contract, it is found that a specific clause of the contract is illegal as a result of a federal or state law or as a result of a court decision, the remainder of the contract not affected by such ruling shall remain in force.

IN WITNESS WHEREOF, they set their hands and seals to this Employment Contract effective on the day and year first above written.

Mr. M. Heidelberg
Superintendent/Principal

WITNESS

David Tonzola
School Business Administrator/Board Secretary

DATED: _____

Salvatore A. Catalano
Information Technology Coordinator

Date

Katherine J. Braker, BSN, RN, NCSN
 [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]

Qualifications: Collaborates with an interdisciplinary team of health care workers, handles multiple responsibilities to maintain nursing excellence in dynamic environments, and enjoys the rewards of care of culturally diverse communities. Experience includes both pediatric and adult medical hematology/oncology, pediatric stem cell transplant, general pediatric nursing, and school nurse. Also included are charge nurse, patient rounds with physicians, precepting new employees, phone triage, Shared Governance Committee Chair, Child Study Team, and Pandemic Response Team.

Work History

Point Pleasant Beach School District

2019-Present

Position: Certified School Nurse for High School

Responsibilities: Maintain the role as school nurse for grades 9 through 12, assessing students, providing appropriate interventions including medication administration, student health screenings, proficiency in the Genesis computer program, member of the Child Study Team and Pandemic Response Team.

Bristol-Myers Squibb Children's Hospital, New Brunswick

2007-2022

Position: Staff nurse, charge nurse on general pediatric unit

Responsibilities: Manage care for patients from birth to 21 years old with the requirement to float to PICU, NICU, Hem/Onc, and Adolescent units related to staffing needs. Participate in interdisciplinary team rounds, provide education using age/developmentally appropriate tools, cultural competence, central and peripheral IV access and maintenance of lines, medication administration, strong assessment skills, competency of computerized chart and medication record. As charge nurse, manage the day to day function of a 24-bed unit while taking a patient assignment.

Education

BSN from University of Delaware, Newark, Delaware 1995-2000

CSN from Rowan University, Glassboro, New Jersey 2018-2019

Completion of COVID-19 Contact Tracing Course 2020

Certifications

BLS/CPR certified, Nationally Certified School Nurse

CONTACT ME



Education

Bachelor's in Elementary
Education K-6 with TSD
Certification
Kean University
2022-2024

Associate's in Liberal Arts
Ocean County College
2020-2022

Skills

Adaptable

Bilingual in Spanish and English

iReady Curriculum Associates

Amplify CKLA

Certifications

Seal of Biliteracy

Google Level 1 Educator Certified

Substitute Teaching Certificate

Professional Development

Grade Level Tier 1 Intervention

Morning Meeting Revisited

Social Studies Engagement
Strategies

Volunteer Experience

Kean STAYS Project

NJ Stars Club/Program

Nicole Cohen-Perez

Elementary Education K-6 with
TSD Certification

Professional Objective:

Certified Elementary Education Teacher with a strong foundation in collaboration and adaptability skills. With a commitment to ignite students' curiosity and to foster essential life skills. Ultimately, I aspire to equip students with the confidence to excel, molding them into inquisitive individuals, and to persevere through any obstacle.

Work Experience:

May 2024 - June 2024

MS Social Studies Teacher- Short Term Replacement
Bradley Beach Elementary School | Bradley Beach, New Jersey

- Differentiated instruction through integration of technology, level grouping, and student choice.
- Executed and maintained classroom management expectations.
- Interacted with children of differing backgrounds and needs.
- Attended MS Team Meetings, Middle School Dance, and Night at the Museum.

September 2023 - May 2024

Student Teacher
Silver Bay Elementary School | Toms River, New Jersey

- Developed and instructed effective lesson plans based on NJ Student Learning Standards in a fourth-grade classroom.
- Differentiated instruction with the integration of technology, manipulatives, and small group instruction based on formative assessments.
- Collaborated with cooperating teacher and grade-level teachers.
- Attended faculty meetings, professional development training, Back-to-School Night, and Parent-Teacher Conferences.

2020 - 2021

Daycare Assistant Teacher
The Learning Experience | Bayville, New Jersey

- Aided children ranging from the ages of 3 months to 7 years old.
- Assisted in creating thematic unit lessons that would aid the development of fine and gross motor skills.

June 17, 2024

Dear Mr. Heidelberg,

I am writing to inform you of my upcoming maternity leave for the 2024-2025 school year. My expected due date is September 19, 2024. I will begin the school year on September third and work through September sixth. I will then begin my leave starting September 9, 2024. I will return from maternity leave on or around January 27, 2025, depending on the baby's arrival. These dates were determined with the help of Mr. Tonzola and will be adjusted accordingly, if needed.

Sincerely,


Kristin Goldsworthy

VALERIE KNEIS

[REDACTED] | [REDACTED] | E: [REDACTED]

OBJECTIVE To obtain a position as an **elementary education teacher** that will leverage my passion for education, proven track record of fostering academic excellence, and collaborative spirit to contribute positively to a new school community.

CERTIFICATION New Jersey Elementary Education Teaching Certificate K-6

EDUCATION **RIDER UNIVERSITY, LAWRENCEVILLE, NJ** **MAY 2019**
Post-Baccalaureate Teacher Certification Program

RUTGERS UNIVERSITY, NEW BRUNSWICK, NJ **DECEMBER 2005**
Bachelor of Arts, Political Science

TEACHING EXPERIENCE **CONSTABLE ELEMENTARY SCHOOL, KENDALL PARK, NJ** **SEPTEMBER 2019 - PRESENT**
GENERAL EDUCATION TEACHER, GRADE 4

- Create, plan, and instruct engaging lessons in language arts literacy, mathematics, science, and social studies based on standards and curriculum
- Implement instructional strategies that promote critical thinking and problem-solving skills, fostering a love for learning among my students
- Incorporate technology, manipulatives, and cooperative learning groups into lessons, learning centers, and small group instruction
- Develop teaching aids and anchor charts that cater to diverse learning styles, ensuring all students reach their full potential in alignment with state standards
- Lead Grade 4 team meetings, facilitating collaboration and sharing of best practices to enhance teaching effectiveness and student achievement
- Develop and coordinate grade-level curriculum maps and assessments to maintain consistency and rigor across classrooms, resulting in improved academic outcomes
- Mentor new teachers within the Grade 4 team, providing guidance and support to foster their professional growth and classroom success
- Establish strong partnerships with parents and guardians through regular communication, parent-teacher conferences, and involvement in student progress meetings, ensuring a cohesive home-school connection
- Actively engage in professional development opportunities, including workshops and conferences, to stay up-to-date of current educational trends and pedagogical research, continually refining my teaching practice to meet the evolving needs of students
- Experience in:
 - Workshop Model
 - Fountas and Pinnell
 - Teachers College Reading and Writing Project
 - Edmentum Personalized Learning
 - DESSA (Devereux Student Strengths Assessment)
 - Responsive Classroom
 - Investigations Math / Guided Math
 - Lucy Calkins Reading and Writing Workshop
 - Kagan Structures of Cooperative Learning
 - LinkIt! Assessment & Data Analysis Platform

ISAIAH HAINES ELEMENTARY SCHOOL, BROWNS MILLS, NJ

JANUARY 2019 - MAY 2019

STUDENT TEACHER, GRADE 1

- Collaborate with mentor teachers to design and implement engaging lesson plans aligned with curriculum standards, resulting in measurable academic growth among students
- Demonstrate effective classroom management strategies and differentiated instruction techniques during student teaching placement, fostering a supportive learning environment conducive to diverse student needs
- Participate in parent conferences and grade-level team meetings; Collaborate regarding student needs, support practices, and goals to meet individual learners' needs
- Portfolio: https://www.livetext.com/visitors_pass/ Pass Code: 4057FFD9

PROFESSIONAL
EXPERIENCE

MICHAEL KORS, INC., EAST RUTHERFORD, NJ

AUGUST 2013 - AUGUST 2018

SENIOR FINANCIAL ANALYST

- Prepared and presented financial reporting packages for senior management & Board of Directors
- Lead corporate IT department financial meetings with senior management to monitor the monthly forecast and operating budget

MAIDENFORM, INC., ISELIN, NJ

JULY 2012 – AUGUST 2013

SENIOR FINANCIAL ANALYST

- Collaborated with corporate overhead departments to complete the operating budget, long range plan and monthly forecasts

PARTY CITY CORPORATION, ROCKAWAY, NJ

JANUARY 2010 – JULY 2012

SENIOR ACCOUNTANT

- Partnered with corporate overhead departments to prepare monthly and quarterly reports

CALVIN KLEIN, INC., NEW YORK, NY

AUGUST 2006 – AUGUST 2009

FINANCIAL ANALYST

- Acted as a primary liaison between corporate FP&A department and US overhead departments to analyze budget/forecast to actual variances

PROFESSIONAL
DEVELOPMENT

2023 - 2024 SCHOOL YEAR

Multilingual Learner Strategies

April 2024

Decoding Strategies

April 2024

Connecting Math Concepts and Math Modeling

March 2024

ExactPath Diagnostic & Data Analysis

February 2024

DESSA Student Assessments

January 2024

Notice and Note Reading Strategies

November 2023

Culturally Responsive Math Teaching

November 2023

Guided Math & Number Sense Routines

November 2023

A Guide to Reading Conferences

October 2023

Newsela Training

October 2023

Dyslexia Training

September 2023

Equity in Education

September 2023

Effective Parent Communication

September 2023



New Jersey Department of Education
Monmouth County Office of Education

Request to Establish a Special Education Program or Service

District Bradley Beach School District School Name Bradley Beach Elem. School
 or
 Name of Approved Private School for Students with Disabilities _____

Section 1: Program Type (6A: 14-4.6 and 4.7)

Instructions: Select Program Type and Grade Level Served

Resource Program

Select Grade Level: Preschool/Elementary Secondary

- In-class Resource
- Pull-out Resource
- Supplementary Instruction, in-class
- Supplementary Instruction, pull-out
 - Single subject
 - Multiple subjects
- Replacement, pull-out

Note: Secondary resource programs are for grades 6-12 where instruction is departmentalized

Special Class Program

Select Grade Level: Preschool/Elementary Secondary

Auditory Impairments

Autism

Intellectual Disability

Mild

Moderate

Severe

Emotional Regulation Impairment

Learning/Language Disabilities

Mild/Moderate

Severe

Multiple Disabilities

Visual Impairment

Preschool Disabilities

Secondary Special Class Program (see N.J.A.C. 6A:14-4.7(f-g) for program requirements)

Other

Extended School Year Program

Other program/service, please specify: _____



Request to Establish a Special Education Program or Service

Section 2: Description of Change Request

Instructions: Provide responses to all questions below. Response must be submitted as an attachment to this form.

1. Document the unmet student needs that will be addressed by the proposed program.
2. Describe the proposed program and explain how it will meet student needs:
 - a. Identify the age range and number of students to be served.
 - b. How will the New Jersey Student Learning Standards be addressed?
 - c. How does this program address least restrictive environment?
 - d. What opportunities will be available for interaction with non-disabled peers?
 - e. State the number of professional and paraprofessional staff. For paraprofessional staff submit the locally developed job description and standards for approval (N.J.A.C. 6:11-4.6(c)).
3. A list of professional staff who will provide the services for the new program. If existing staff are being utilized provide an explanation of the scheduling changes made to accommodate the new program. If new staff are being hired, provide documentation that a criminal history review pursuant to N.J.S.A. 18A:6-7.1 has been completed for each new hire.

Section 3: Facilities Requirements

Each newly proposed resource program, special class program and service must be located in a space that has been approved by the County Superintendent of Schools.

Forms for substandard use are available in the county office.

Facility approval must be obtained before approval of the request to establish a new program can be granted.

Will facility approval be required for this additional program?

Yes
 No

BRADLEY BEACH ELEMENTARY SCHOOL

515 BRINLEY AVENUE

BRADLEY BEACH, NEW JERSEY 07720

TELEPHONE: (732) 775-4413

www.bbesnj.org

Dr. Elizabeth J. Franks, Ed. D.
Board President

Mr. Michael Heidelberg
Superintendent/Principal

Ms. Morgan Maclearie-Gonzalez
Director of Curriculum/Instruction

Mr. David Tonzola
Business Administrator/Board Secretary

Mrs. Alison Zylinski
Director of Special Services



Request to Establish a Special Education Program

Section 1: Program Type

Special Class Program: Autism

Section 2: Description of Change Request

1. The Bradley Beach School District is requesting to establish a Special Class Program. The Bradley Beach Elementary School is in need of a Autism Class to provide specialized Applied Behavioral Analysis (ABA) instruction to currently two students who are Eligible for Special Education and Related Services under the criteria of Autism. The duration and frequency of ABA instruction required by these students in order to receive a free and appropriate public education determined the need to establish a Special Autism Class as described in N.J.A.C. 6A:14-4.7.
2. a. Currently, the Bradley Beach Elementary School has two students in need of the Autism Class, ages 5, rising kindergarten student, and 6, rising first grade student.

b. The New Jersey Learning Standards will be the focus of instruction, inclusive of literacy and mathematic skills, but the method of instruction will be use of ABA, as these students require behaviorally reinforced instructional strategies in order to engage in academic tasks and build the appropriate skills necessary for academic progress.

c. This program is considered the least restrictive environment, as they are being provided specialized instruction necessary for their academic and functional progress within their home school, which provides the students opportunities to engage with their non-disabled peers throughout the school day.

d. The students will be provided a daily schedule that incorporates time in the general education classrooms with their appropriate grades individualized based on their strengths and interests.

BRADLEY BEACH ELEMENTARY SCHOOL

515 BRINLEY AVENUE

BRADLEY BEACH, NEW JERSEY 07720

TELEPHONE: (732) 775-4413

www.bbesnj.org

Dr. Elizabeth J. Franks, Ed. D.
Board President

Mr. David Tonzola
Business Administrator/Board Secretary

Mr. Michael Heidelberg
Superintendent/Principal

Ms. Morgan Maclearie-Gonzalez
Director of Curriculum/Instruction

Mrs. Alison Zylinski
Director of Special Services



e. The staff to student ratio required for each of these students is 1:1. This Special Autism Class will have a special education teacher with a specialization in ABA instruction, as well as a trained paraprofessional to deliver ABA instruction under the supervision of the teacher. When the students are included in the general education classroom, a 1:1 paraprofessional will be with the students to assure their needs are met.

3. A BCBA with a special education certification was hired this year (2023-2024) to provide special education consultation services two days a week. In the 2024-2025 school year, this staff member will be the teacher of the Special Autism Class. The students anticipated to be enrolled in the Special Autism Class are each supported by a trained 1:1 paraprofessional. These paraprofessionals will continue to be assigned to these two students for the 2024-2025 school year.

Section 3: Facilities Requirement

An existing classroom designated for instruction will be utilized for the Special Autism Class.

Bradley Beach School District Policy

2330 - HOMEWORK

Section: Program

Policy Statement: The Bradley Beach Board of Education recognizes homework as an essential tool to extend classroom learning and foster student achievement. Homework must support academic growth and never be assigned as punitive action.

Purpose: Homework is designed to:

1. **Reinforce Learning:** Reinforce concepts and skills learned in the classroom.
2. **Develop Skills:** Enhance critical thinking, time management, and independent study skills.
3. **Strengthen Home-School Communication:** Promote a partnership between school and home to share academic expectations.

Guidelines:

1. **Curriculum Alignment:** Homework assignments must be based on the adopted curriculum, aligning with its clear learning objectives.
2. **Diversity of Assignments:** Teachers should assign varied homework, including projects, research, reading, and practice exercises.
3. **Reading in Primary Grades:** Emphasis should be placed on reading in the primary grades, with a recommendation for daily at-home reading.
4. **Feedback and Evaluation:** Homework should be assessed constructively, with feedback provided to promote academic growth.
5. **Teacher Discretion:** Teachers should consider students' age, abilities, and learning needs, as well as the diverse levels of home support, when assigning the type, frequency, and length of homework, based on the adopted regulations.
6. **Equity and Accessibility:** Homework must be equitable, not requiring resources unavailable to all students.

Limitations:

1. **Respect for Non-School Time:** Homework should not be assigned over weekends, holidays, or vacation periods to allow family time and rest.
2. **Reasonable Time Expectations:** Homework time guidelines should be developmentally appropriate and considerate of students' total workload.

Adopted:

Bradley Beach School District Regulation

2330 - HOMEWORK REGULATION

Section: Program

Definition and Purpose: Homework is defined as any work or activities that students are instructed to complete outside of normal classroom hours. It serves as an extension of the lessons learned in school and is used to enhance student learning. It is designed to:

- Reinforce concepts and skills learned in the classroom.
- Foster independent study habits and personal responsibility.
- Promote effective time management.
- Involve parents/guardians in their children's education.

Regulation Outline:

1. Assignment of Homework:

- Homework should be a well-planned part of the curriculum, aiming to extend and reinforce classroom learning.
- Assignments must be appropriate to the student's grade level, educational needs, and life circumstances.
- Homework must not be assigned for punitive reasons and should always serve a valid educational purpose.

2. Time Allotment:

- Recommended homework duration per night should align with developmental appropriateness
- Students should spend a developmentally appropriate, daily uninterrupted "at home" reading with parental guidance and support. There will be resources provided by teachers or by regular Bradley Beach Library visits.

3. Types of Homework:

- Varying types of homework assignments are encouraged, including but not limited to:
 - Practice exercises to reinforce skills.
 - Analytical tasks that require critical thinking.
 - Reading assignments to enhance comprehension and knowledge.

- Research activities that connect classroom learning with real-world applications.

4. Special Considerations:

- Homework should accommodate the diverse needs of students, including those with IEPs, language barriers, or individualized learning plans (MTSS, 504, etc.).
- Assignments should be feasible without requiring excessive resources or parental assistance.
- No mandatory homework assignments shall be issued during district-recognized holidays, weekends, or breaks, except for ongoing projects or study for upcoming assessments.

5. Teacher Responsibilities:

- Assign relevant, clear, and purposeful homework tied to curricular outcomes
- For all absences, make-up work will be provided. Students will have the same number of school days as days missed to complete the make-up work, unless there are extenuating circumstances.

6. Communication and Feedback:

- Teachers should provide timely feedback on homework to students to aid in their academic development.
- Please see Grading System Policy 2624 for Homework grading guidelines.

Implementation: This regulation is effective immediately and will be reviewed annually to ensure its effectiveness and alignment with educational goals and standards.

Adopted:



School Security Drill Statement of Assurance

Annually, in accordance with N.J.A.C. 6A:30, Appendix A, districts are required to submit a statement of assurance attesting to the completion of school security drills to their County Office of Education by June 30 of each school year.

The County Office of Education shall send an informational copy to the respective county prosecutor's office. Nonpublic schools are required to submit this statement of assurance annually to the respective county prosecutor's office by June 30 of each school year.

Upon completion, send this Statement of Assurance document and retain the Security Drill Record Form for your records.

Certification

I, Michael Herdelberg, being the Chief School Administrator of Bradley Beach School District do hereby certify that, pursuant to N.J.S. 18A:41-1, all requirements have been met relating to the practicing of school security drills for the time period in which school facilities were subject to the drill law based on occupancy.

Date: 6/17/24

Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May

10 General Fund
Assets and Liabilities

Assets		
101	Cash	1,143,293.28
116	Capital Reserve Account	234,800.00
117	Maintenance Reserve Account	185,000.00
118	Emergency Reserve Account	178,600.00
121	Tax Levy Receivable	596,143.00
	Accounts Receivable:	
141	A/R: State of NJ	57,142.10
	Total Other Assets	57,142.10
		.00
Resources		
301	Estimated Revenues (Control Account / Normal Debit Balance)	7,197,709.00
302	Revenues	(7,201,806.25)
	Total assets and resources:	<u>2,390,881.13</u>
		(4,097.25)

Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May

10 General Fund

Liabilities and Fund Equity

Liabilities				
402	Interfunds Payable		<u>21,325.84</u>	21,325.84
Fund Balance				
	Appropriated			
	Reserve for Encumbrances			
753	Reserve for Encumbrances: Current	826,115.13		
754	Reserve for Encumbrances: Prior	2,550.00		
601	Appropriations (Control Account/Normal Credit Balance)	7,624,933.90		
602	Expenditures	6,485,269.20		
603	Encumbrances	<u>828,665.13</u>		
	Less: Expenditures and Encumbrances		<u>(7,313,934.33)</u>	
	Total Appropriations			<u>1,139,664.70</u>
	Reserved Fund Balance			
761	Capital Reserve	234,800.00		
604	Add: Increase in Capital Reserve /Interest Deposit to Capital Reserve	1,000.00		
307	Less: Budgeted Withdrawal from Cap Reserve			
			<u>235,800.00</u>	
764	Maintenance Reserve	185,000.00		
606	Add: Increase in Maintenance Reserve	100.00		
			<u>185,100.00</u>	
766	Emergency Reserve	178,600.00		
607	Add: Increase in Current Expense Emergency Reserve/Interest Deposits	100.00		
			<u>178,700.00</u>	
75X,76x	Other Reserves		<u>.00</u>	
	Total Reserved Fund Balance:			<u>599,600.00</u>
	Unappropriated:			
303	Budgeted Fund Balance	(422,253.00)		
770	Fund Balance	<u>1,052,543.59</u>		
	Total Unappropriated:			<u>630,290.59</u>

Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May

Total Liabilities and Fund Balance

2,390,881.13

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
 2023-24 May

10 General Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	7,624,933.90	7,313,934.33	310,999.57
Revenues	(7,197,709.00)	(7,201,806.25)	(4,097.25)
	427,224.90	112,128.08	315,096.82
Change in Capital Reserve:			
Plus: Increase in Capital Reserve /Interest Deposit to Capital Reserve (604)	1,000.00	1,000.00	.00
Less: Budgeted Withdrawal from Cap Reserve (307)	1,000.00	1,000.00	.00
Change in Maintenance Reserve:			
Plus: Increase in Maintenance Reserve (606)	100.00	100.00	.00
Less: Budgeted Withdrawal from Cap Reserve (307)	100.00	100.00	.00
Change in Emergency Reserve:			
Plus: Increase in Current Expense Emergency Reserve/Interest Deposits (607)	100.00	100.00	.00
Less: Reserve for Encumbrances: Prior	100.00	100.00	.00
Budgeted Fund Balance:	422,253.00	107,156.18	315,096.82

Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May

10 General Fund

Interim Statements Comparing
Budget Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance	
1XXX From Local Sources	6,736,612.00	6,740,709.25	-4,097.25	
3XXX From State Sources	461,097.00	461,097.00	.00	
	7,197,709.00	7,201,806.25	-4,097.25	
Expenditures	Appropriations	Expenditures	Encumbrances	Available Balance
General Current Expenses				
11-1xx-100-xxx Regular Programs	2,287,933.00	1,977,946.75	208,927.57	101,058.68
11-2xx-100-xxx Special Education	1,000.00	.00	.00	1,000.00
11-240-100-xxx Bilingual Education	144,112.00	123,730.43	13,565.98	6,815.59
11-401-100-xxx School-sponsored Co/Extra-Curricular Activities	36,904.00	31,272.01	185.60	5,446.39
11-402-100-xxx School-sponsored Athletics	48,315.00	38,795.45	2,295.43	7,224.12
	2,518,264.00	2,171,744.64	224,974.58	121,544.78
Undistributed Expenditures				
11-xxx-xxx-2xx Personal Services - Employee Benefits	600,565.00	522,137.79	21,377.97	57,049.24
11-000-xxx-xxx Other	4,465,428.90	3,752,927.22	580,146.38	132,355.30
	5,065,993.90	4,275,065.01	601,524.35	189,404.54
Capital Outlay				
12-000-4xx-xxx Facilities Acquisition and Construction Services	21,662.00	19,495.80	2,166.20	.00
	21,662.00	19,495.80	2,166.20	.00
Special Schools				
	.00	.00	.00	.00
Other				
11-* Other General Current Expense	19,014.00	18,963.75	.00	50.25
	19,014.00	18,963.75	.00	50.25
	7,624,933.90	6,485,269.20	828,665.13	310,999.57

10 General Fund

Schedule Of Revenues
 Actual Compared with Estimated

	Estimated	Actual	Unrealized
Revenues from Local Sources			
10-1210 Ad Valorem Taxes - Local Tax Levy	6,706,612.00	6,706,612.00	.00
10-1310 Tuition From Individuals	15,250.00	3,050.00	12,200.00
10-1510 Interest On Investments	1,200.00	1,200.00	.00
10-1990 Miscellaneous Revenue from Local Sources	13,550.00	29,847.25	-16,297.25
	6,736,612.00	6,740,709.25	-4,097.25
Revenues from State Sources			
10-3121 Categorical Transportation Aid	85,575.00	85,575.00	.00
10-3132 Categorical Special Education Aid	221,110.00	221,110.00	.00
10-3177 Categorical Security Aid	134,097.00	134,097.00	.00
10-3178 Adjustment Aid	20,315.00	20,315.00	.00
	461,097.00	461,097.00	.00
	7,197,709.00	7,201,806.25	-4,097.25

Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May

10 General Fund

Statement of Appropriations
Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
Regular Programs - Instruction				
11-105-100-101	Preschool - Salaries of Teachers	88,977.50	9,797.50	200.00
11-105-100-936	Local Contribution - Transfer to Special Revenue Fund - Inclusion	58,676.00	.00	.00
11-110-100-101	Kindergarten - Salaries of Teachers	143,805.00	15,735.00	7,310.00
11-120-100-101	Grades 1-5 - Salaries of Teachers	990,446.00	825,480.79	72,271.25
11-130-100-101	Grades 6-8 - Salaries of Teachers	774,191.00	694,769.45	6,421.52
11-110-100-270	Health Benefits	563,342.00	488,487.82	55,370.89
		2,652,480.00	210,709.78	141,573.66
Regular Programs - Home Instruction				
11-150-100-101	Salaries of Teachers	1,000.00	.00	1,000.00
		1,000.00	.00	1,000.00
Regular Programs - Undistributed Instruction				
11-190-100-500	Other Purchased Services (400-500 series)	14,605.00	9,318.00	5,169.50
11-190-100-610	General Supplies	129,640.00	112,499.38	8,629.59
11-190-100-800	Other Objects	53,550.00	44,420.63	3,901.99
11-190-100-260	Workmen's Compensation	3,095.00	2,094.43	1,000.57
		200,890.00	168,332.44	14,856.48
Special Education - Home Instruction				
11-219-100-101	Salaries of Teachers	1,000.00	.00	1,000.00
		1,000.00	.00	1,000.00
Bilingual Education - Instruction				
11-240-100-101	Salaries of Teachers	143,512.00	123,454.18	6,617.06
11-240-100-610	General Supplies	600.00	276.25	198.53
11-240-100-270	Health Benefits	34,128.00	31,555.54	677.78
		178,240.00	155,285.97	7,493.37
School - Sponsored Co-curricular and Extra-curricular Activities				
11-401-100-100	Salaries	36,354.00	30,969.00	5,385.00
11-401-100-600	Supplies and Materials	550.00	303.01	61.39
		36,904.00	31,272.01	5,446.39

**Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May**

	Appropriations	Expenditures	Encumbrances	Available Balance
School - Sponsored Athletics				
11-402-100-100	28,815.00	26,056.96	.00	2,758.04
11-402-100-500	15,000.00	10,600.00	.00	4,400.00
11-402-100-600	4,500.00	2,138.49	2,295.43	66.08
	48,315.00	38,795.45	2,295.43	7,224.12
Summer School				
11-422-100-178	19,014.00	18,963.75	.00	50.25
	19,014.00	18,963.75	.00	50.25
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561	1,208,808.00	1,004,620.03	190,524.42	13,663.55
11-000-100-562	253,326.00	198,326.36	46,185.60	8,814.04
11-000-100-563	88,488.00	51,659.90	36,828.10	.00
11-000-100-564	19,662.00	19,662.00	.00	.00
11-000-100-566	67,102.00	54,338.20	.00	12,763.80
	1,637,386.00	1,328,606.49	273,538.12	35,241.39
Attendance and Social Work Services				
11-000-211-100	66,542.00	54,982.96	7,289.97	4,269.07
11-000-211-173	7,370.00	933.76	.00	6,436.24
11-000-211-220	6,046.00	2,461.00	3,585.00	.00
11-000-211-600	1,300.00	1,181.63	8.73	109.64
	81,258.00	59,559.35	10,883.70	10,814.95
Health Services				
11-000-213-100	72,600.00	65,025.00	6,812.50	762.50
11-000-213-220	715.00	715.00	.00	.00
11-000-213-270	12,000.00	10,521.20	1,293.12	185.68
11-000-213-300	5,470.00	4,109.60	1,350.00	10.40
11-000-213-600	3,430.00	3,262.38	71.89	95.73
11-000-213-800	325.00	325.00	.00	.00
	94,540.00	83,958.18	9,527.51	1,054.31
Speech/Occupational Therapy/Physical Therapy and Related Services				
11-000-216-100	67,333.00	60,599.70	6,733.30	.00

**Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May**

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-216-320				
11-000-216-600				
11-000-216-270				
	47,785.00	31,886.98	6,992.50	8,905.52
Purchased Professional - Educational Services	400.00	374.63	22.96	2.41
Supplies and Materials	41,399.00	36,826.40	4,031.14	541.46
Health Benefits	156,917.00	129,687.71	17,779.90	9,449.39
Extraordinary Services				
11-000-217-100				
11-000-217-270				
Salaries	56,801.00	41,462.55	13,656.98	1,681.47
Health Benefits	15,792.00	13,343.45	1,992.27	456.28
	72,593.00	54,806.00	15,649.25	2,137.75
Guidance Services				
11-000-218-104				
11-000-218-270				
11-000-218-600				
Salaries of Other Professional Staff	63,972.00	57,568.14	6,396.46	7.40
Health Benefits	17,525.00	15,098.52	2,237.24	189.24
Supplies and Materials	400.00	338.18	.00	61.82
	81,897.00	73,004.84	8,633.70	258.46
Child Study Teams				
11-000-219-104				
11-000-219-320				
11-000-219-600				
11-000-219-800				
11-000-219-270				
Salaries of Other Professional Staff	129,355.00	114,677.35	11,875.17	2,802.48
Purchased Professional - Educational Services	1,000.00	600.00	390.00	10.00
Supplies and Materials	11,750.00	10,348.62	90.54	1,310.84
Other Objects	2,250.00	2,065.40	59.88	124.72
Health Benefits	74,413.00	65,419.84	7,241.20	1,751.96
	218,768.00	193,111.21	19,656.79	6,000.00
Improvement of Instruction Services				
11-000-221-102				
11-000-221-104				
11-000-221-105				
11-000-221-220				
11-000-221-600				
11-000-221-800				
Salaries of Supervisor of Instruction	104,515.00	95,805.39	8,709.61	.00
Salaries of Other Professional Staff	11,200.00	11,197.50	.00	2.50
Salaries of Secretaries and Clerical Assistants	19,530.00	17,088.75	.00	2,441.25
Social Security Contributions	1,771.00	1,771.00	.00	.00
Supplies and Materials	1,655.00	1,450.05	119.70	85.25
Other Objects	1,325.00	1,325.00	.00	.00
	139,996.00	128,637.69	8,829.31	2,529.00
Educational Media/Library Services				
11-000-222-177				
11-000-222-220				
11-000-222-270				
11-000-222-320				
Salaries of Technology Coordinators	79,447.00	72,824.62	6,622.38	.00
Social Security Contributions	4,924.00	.00	4,924.00	.00
Health Benefits	40,246.00	35,606.90	4,091.86	547.24
Purchased Professional and Technical Services	1,720.00	1,000.00	720.00	.00
	126,337.00	109,431.52	16,358.24	547.24
Instructional Staff Training Services				

**Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May**

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-223-320	11,250.00	10,515.00	256.87	478.13
11-000-223-580	2,300.00	2,245.00	15.00	40.00
	13,550.00	12,760.00	271.87	518.13
Support Services - General Administration				
11-000-230-100	173,297.00	158,373.51	14,359.73	563.76
11-000-230-331	7,000.00	5,980.00	.00	1,020.00
11-000-230-332	26,500.00	26,500.00	.00	.00
11-000-230-334	23,820.00	13,068.74	7,742.85	3,008.41
11-000-230-339	21,793.00	19,751.50	2,000.00	41.50
11-000-230-530	8,903.00	7,673.21	478.22	751.57
11-000-230-585	5,300.00	5,216.22	.00	83.78
11-000-230-590	3,700.00	2,952.40	477.56	270.04
11-000-230-610	6,780.00	5,713.33	1,038.73	27.94
11-000-230-890	4,560.00	4,402.78	110.13	47.09
11-000-230-895	4,028.00	4,027.21	.00	.79
	285,681.00	253,658.90	26,207.22	5,814.88
Support Services - School Administration				
11-000-240-103	9,391.00	8,607.50	783.50	.00
11-000-240-600	200.00	160.00	.00	40.00
11-000-240-800	1,000.00	860.00	90.00	50.00
	10,591.00	9,627.50	873.50	90.00
Central Services				
11-000-251-100	170,168.00	153,047.17	12,834.76	4,286.07
11-000-251-330	335.00	335.00	.00	.00
11-000-251-340	22,020.00	21,920.00	100.00	.00
11-000-251-600	3,115.00	2,329.00	762.80	23.20
11-000-251-890	3,200.00	2,520.76	606.74	72.50
	198,838.00	180,151.93	14,304.30	4,381.77
Administrative Information Technology				
11-000-252-100	12,500.00	11,460.13	1,039.87	.00
11-000-252-600	4,500.00	4,124.01	3.31	372.68
	17,000.00	15,584.14	1,043.18	372.68
Required Maintenance for School Facilities				

**Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May**

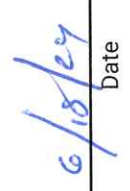
	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-420				
	145,680.00	137,461.74	5,064.80	3,153.46
11-000-261-610	13,471.90	9,929.75	609.63	2,932.52
11-000-261-800	39,709.00	37,386.04	1,144.00	1,178.96
	198,860.90	184,777.53	6,818.43	7,264.94
Custodial Services				
11-000-262-100	176,465.00	160,446.85	14,913.75	1,104.40
11-000-262-107	24,798.00	24,531.06	.00	266.94
11-000-262-220	17,515.00	17,515.00	.00	.00
11-000-262-260	40,394.00	40,394.00	.00	.00
11-000-262-270	59,530.00	53,257.45	5,575.71	696.84
11-000-262-300	7,550.00	2,789.99	4,535.58	224.43
11-000-262-490	8,000.00	6,362.47	1,637.53	.00
11-000-262-520	74,087.00	65,737.67	.00	8,349.33
11-000-262-610	13,500.00	10,481.63	1,207.08	1,811.29
11-000-262-621	51,000.00	37,952.47	13,047.53	.00
11-000-262-622	42,000.00	31,207.28	8,992.72	1,800.00
	514,839.00	450,675.87	49,909.90	14,253.23
Security				
11-000-266-420	10,100.00	8,737.70	1,317.90	44.40
11-000-266-610	500.00	.00	485.00	15.00
	10,600.00	8,737.70	1,802.90	59.40
Student Transportation Services				
11-000-270-160	48,578.00	44,530.46	4,047.54	.00
11-000-270-503	14,308.00	4,660.00	4,660.00	4,988.00
11-000-270-512	100.00	70.00	.00	30.00
11-000-270-513	87,151.00	61,994.25	22,538.26	2,618.49
11-000-270-515	86,063.00	46,150.25	39,912.67	.08
11-000-270-517	29,260.00	20,333.50	4,676.50	4,250.00
11-000-270-518	18,685.00	15,438.23	3,246.30	.47
	284,145.00	193,176.69	79,081.27	11,887.04

**Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May**

	Appropriations	Expenditures	Encumbrances	Available Balance
Personnel Services - Unallocated Employee Benefits				
11-000-291-220	40,246.00	40,246.00	.00	.00
11-000-291-241	110,702.00	106,350.07	82.93	4,269.00
11-000-291-260	5,000.00	2,094.44	.00	2,905.56
11-000-291-270	94,308.00	82,703.46	9,498.36	2,106.18
11-000-291-280	6,000.00	4,600.00	.00	1,400.00
11-000-291-290	9,000.00	.00	.00	9,000.00
	265,256.00	235,993.97	9,581.29	19,680.74
Facilities Acquisition and Construction Services				
12-000-400-896	21,662.00	19,495.80	2,166.20	.00
	21,662.00	19,495.80	2,166.20	.00
Other Uses				
11-000-500-561	56,376.00	46,980.00	9,396.00	.00
	56,376.00	46,980.00	9,396.00	.00
Equipment				
	.00	.00	.00	.00
Contribution (Transfer) of Funds to Charter Schools				
	.00	.00	.00	.00
General Fund	7,624,933.90	6,485,269.20	828,665.13	310,999.57



 School Business Administrator Signature



 Date

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
 2023-24 May

20 Special Revenue Fund

Assets and Liabilities

Assets		
101	Cash	(71,483.25)
	Accounts Receivable:	
132	Interfund Receivable	
141	A/R: State of NJ	38,132.95
		38,132.95
Resources		
301	Estimated Revenues	1,559,723.89
302	Revenues	(951,787.63)
		<u>607,936.26</u>
	Total assets and resources:	574,585.96

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
 2023-24 May

20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities		.00
Fund Balance		
	Appropriated	
	Reserve for Encumbrances	
753	Reserve for Encumbrances: Current	412,992.51
754	Reserve for Encumbrances: Prior	
601	Appropriations	1,559,723.89
602	Expenditures	985,137.93
603	Encumbrances	<u>412,992.51</u>
	Less: Expenditures and Encumbrances	(1,398,130.44)
	Total Appropriations	<u>574,585.96</u>
75X,76x	Reserved Fund Balance	
	Other Reserves	<u>.00</u>
	Total Reserved Fund Balance:	.00
303	Unappropriated:	
	Budgeted Fund Balance	
770	Unassigned Fund Balance	
	Total Unappropriated:	.00
	Total Liabilities and Fund Balance	<u>574,585.96</u>

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
 2023-24 May

20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	1,559,723.89	1,398,130.44	161,593.45
Revenues	(1,559,723.89)	(951,787.63)	(607,936.26)
	.00	446,342.81	(446,342.81)

Less: Reserve for Encumbrances: Prior
 Budgeted Fund Balance:

.00
 446,342.81
 -446,342.81

20 Special Revenue Fund

Interim Statements Comparing
 Budget Revenue with Actual to Date and
 Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance	
1XXX From Local Sources	2,105.00	2,105.00	.00	
3XXX From State Sources	386,202.00	386,202.00	.00	
4XXX From Federal Sources	1,112,740.89	504,804.63	607,936.26	
5XXX From Other Sources	58,676.00	58,676.00	.00	
	1,559,723.89	951,787.63	607,936.26	
Expenditures	Appropriations	Expenditures	Encumbrances	Available Balance
20-* Local Projects				
Other Special Revenue Fund	2,105.00	2,105.00	.00	.00
	2,105.00	2,105.00	.00	.00
20-218-xxx-xxx State Projects				
Preschool Education Aid	440,070.00	403,017.36	37,052.64	.00
20-492-xxx-xxx SDA Emergent Needs and Capital Maint	4,808.00	.00	4,808.00	.00
	444,878.00	403,017.36	41,860.64	.00
20-23x-xxx-xxx Federal Projects				
ESSA Title I, Part A	86,196.00	65,911.83	7,323.17	12,961.00
20-24x-xxx-xxx ESSA Title III	10,614.00	5,043.30	524.70	5,046.00
20-25x-xxx-xxx I.D.E.A. Part B	131,086.52	90,336.06	13,360.73	27,389.73
20-27x-xxx-xxx ESSA Title IIA / IID	16,632.00	8,374.94	4,184.50	4,072.56
20-28x-xxx-xxx ESSA Title IV	14,283.00	14,283.00	.00	.00
20-483-xxx-xxx CRRSA Act-ESSER II Grant Program	13,709.05	13,709.05	.00	.00
20-484-xxx-xxx CRRSA Act-Learning Acceleration Grant Program	1,500.00	1,500.00	.00	.00
20-487-xxx-xxx ARP-ESSER Grant Program	752,156.00	327,491.83	343,036.17	81,628.00
20-488-xxx-xxx ARP ESSER Subgrant (ALCES)	11,339.13	11,339.13	.00	.00
20-489-xxx-xxx ARP ESSER Subgrant (EBSLEA)	40,000.00	14,621.74	1,661.91	23,716.35
20-490-xxx-xxx ARP Evidence Based Learning Beyond the Sch Day	30,864.84	23,480.33	604.70	6,779.81
20-491-xxx-xxx ARP ESSER Subgrant (NJTSS)	4,360.35	3,924.36	435.99	.00
	1,112,740.89	580,015.57	371,131.87	161,593.45
	1,559,723.89	985,137.93	412,992.51	161,593.45

Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May

Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May

20 Special Revenue Fund

Schedule Of Revenues

Actual Compared with Estimated

	Estimated	Actual	Unrealized
Revenues from Local Sources			
Revenue from Local Sources	2,105.00	2,105.00	.00
	2,105.00	2,105.00	.00
Revenues from State Sources			
Preschool Education Aid and Prior Year Carryover	381,394.00	381,394.00	.00
SDA Emergent Needs and Capital Maint in School Districts	4,808.00	4,808.00	.00
	386,202.00	386,202.00	.00
Revenues from Federal Sources			
Title I-Part A	86,196.00	58,587.60	27,608.40
I.D.E.A. Part B	131,086.52	80,869.29	50,217.23
Title II-A	16,632.00	6,498.00	10,134.00
Title IV - Part A - Student Support and Acad Enrichment	14,283.00	13,490.00	793.00
Title III	10,614.00	4,198.00	6,416.00
CRRSA Act - ESSER II	13,709.05	13,709.05	.00
CRRSA Act - Learning Acceleration Grant	1,500.00	1,500.00	.00
ARP-ESSR	752,156.00	278,703.69	473,452.31
ARP ESSER Accelerated Learning Coaching/Ed Support	11,339.13	11,257.00	82.13
ARP ESSER Eyd+Based Sum Learning & Enrichment Act	40,000.00	14,622.00	25,378.00
ARP ESSER Eyd+Based Comp Beyond the School Day Act	30,864.84	17,882.00	12,982.84
ARP ESSER NJTSS Mental Health Support Staffing	4,360.35	3,488.00	872.35
	1,112,740.89	504,804.63	607,936.26
Revenues from Other Financing Sources			
Interfund Transfers	58,676.00	58,676.00	.00
	58,676.00	58,676.00	.00
	1,559,723.89	951,787.63	607,936.26

Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May

20 Special Revenue Fund
Statement of Appropriations
Compared with Expenditures and Encumbrances

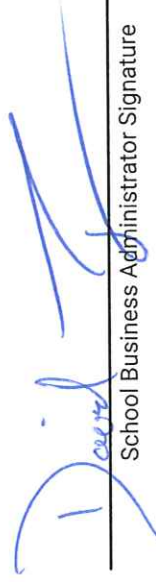
	Appropriations	Expenditures	Encumbrances	Available Balance
Other Local Projects				
Program Expenditures	2,105.00	2,105.00	.00	.00
	2,105.00	2,105.00	.00	.00
Preschool Education				
Salaries of Teachers	149,443.00	136,575.00	12,868.00	.00
Other Salaries for Instruction	111,324.00	98,521.74	12,802.26	.00
General Supplies	7,770.00	4,658.52	3,111.48	.00
Salaries of Supervisors of Instruction	57,000.00	52,250.00	4,750.00	.00
Salaries of Other Professional Staff	25,209.00	22,688.10	2,520.90	.00
Personal Services - Employee Benefits	82,324.00	82,324.00	.00	.00
Other Purchased Professional Services	7,000.00	6,000.00	1,000.00	.00
	440,070.00	403,017.36	37,052.64	.00
ESSA Title I, Part A				
Salaries of Teachers	69,470.00	62,523.00	6,947.00	.00
Employee Benefits	16,726.00	3,388.83	376.17	12,961.00
	86,196.00	65,911.83	7,323.17	12,961.00
ESSA Title III				
Salaries of Teachers	5,247.00	4,722.30	524.70	.00
Instructional Supplies	1,288.00	.00	.00	1,288.00
Employee Benefits	3,358.00	.00	.00	3,358.00
Other Purchased Services	300.00	.00	.00	300.00
Supplies and Materials	100.00	.00	.00	100.00
	10,293.00	4,722.30	524.70	5,046.00
ESSA Title III				
Program Expenditures	321.00	321.00	.00	.00
	321.00	321.00	.00	.00
IDEA Part B				
Salaries of Teachers	33,000.00	29,700.00	3,300.00	.00
Salaries - Other	55,662.00	44,947.07	5,566.20	5,148.73
Employee Benefits	25,378.00	3,438.47	819.53	21,120.00

**Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May**

	Appropriations	Expenditures	Encumbrances	Available Balance	
20-250-200-320	Professional Technical Services	7,777.00	4,277.00	3,500.00	.00
		121,817.00	82,362.54	13,185.73	26,268.73
IDEA Part B					
20-251-200-320	Program Expenditures	6,398.52	6,398.52	.00	.00
		6,398.52	6,398.52	.00	.00
IDEA Part B					
20-252-100-101	Salaries of Teachers	1,750.00	1,575.00	175.00	.00
20-252-200-200	Employee Benefits	1,121.00	.00	.00	1,121.00
		2,871.00	1,575.00	175.00	1,121.00
ESSA Title IIA / IID					
20-270-200-320	Program Expenditures	11,700.00	6,557.94	1,069.50	4,072.56
		11,700.00	6,557.94	1,069.50	4,072.56
ESSA Title IIA / IID					
20-271-200-320	Program Expenditures	4,932.00	1,817.00	3,115.00	.00
		4,932.00	1,817.00	3,115.00	.00
ESSA Title IV					
20-280-100-600	Instructional Supplies	1,000.00	1,000.00	.00	.00
20-280-200-320	Professional Technical Services	8,500.00	8,500.00	.00	.00
20-280-200-580	Other Purchased Services	500.00	500.00	.00	.00
		10,000.00	10,000.00	.00	.00
ESSA Title IV					
20-281-200-320	Program Expenditures	4,283.00	4,283.00	.00	.00
		4,283.00	4,283.00	.00	.00
CRRSA Act-ESSER II Grant Program					
20-483-100-101	Program Expenditures	13,709.05	13,709.05	.00	.00
		13,709.05	13,709.05	.00	.00
CRRSA Act-Learning Acceleration Grant Program					
20-484-200-320	Program Expenditures	1,500.00	1,500.00	.00	.00
		1,500.00	1,500.00	.00	.00
ARP-ESSER Grant Program					
20-487-100-101	Program Expenditures	752,156.00	327,491.83	343,036.17	81,628.00
		752,156.00	327,491.83	343,036.17	81,628.00
ARP ESSER Subgrant (ALCES)					
20-488-200-320	Program Expenditures	11,339.13	11,339.13	.00	.00

**Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May**

	Appropriations	Expenditures	Encumbrances	Available Balance
	11,339.13	11,339.13	.00	.00
ARP ESSER Subgrant (EBSLEA)				
Program Expenditures	40,000.00	14,621.74	1,661.91	23,716.35
	40,000.00	14,621.74	1,661.91	23,716.35
ARP Evidence Based Learning Beyond the School Day				
Program Expenditures	30,864.84	23,480.33	604.70	6,779.81
	30,864.84	23,480.33	604.70	6,779.81
ARP ESSER Subgrant (NJTSS)				
Program Expenditures	4,360.35	3,924.36	435.99	.00
	4,360.35	3,924.36	435.99	.00
SDA Emergent Needs and Capital Maintenance in School Districts				
Program Expenditures	4,808.00	.00	4,808.00	.00
	4,808.00	.00	4,808.00	.00
Special Revenue Fund	1,559,723.89	985,137.93	412,992.51	161,593.45


 School Business Administrator Signature


 Date

30 Capital Projects Fund

Assets and Liabilities

Assets		
101	Cash	
Resources		
301	Estimated Revenues	
302	Revenues	
		<u>.00</u>
	Total assets and resources:	

30 Capital Projects Fund
Liabilities and Fund Equity

Liabilities			
Fund Balance			
	Appropriated		
	Reserve for Encumbrances		
753	Reserve for Encumbrances: Current		
754	Reserve for Encumbrances: Prior		.00
601	Appropriations		
602	Expenditures		
603	Encumbrances		
	Less: Expenditures and Encumbrances		
	Total Appropriations		.00
	Reserved Fund Balance		
75X,76x	Other Reserves	.00	
	Total Reserved Fund Balance:		.00
	Unappropriated:		
303	Budgeted Fund Balance		
770	Fund Balance		
	Total Unappropriated:		.00
	Total Liabilities and Fund Balance		_____

30 Capital Projects Fund
Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	.00	.00	.00
Revenues	(.00)	(.00)	(.00)
	.00	.00	.00
<hr/>			
Less: Reserve for Encumbrances: Prior			
Budgeted Fund Balance:	.00	.00	.00

30 Capital Projects Fund

**Interim Statements Comparing
 Budget Revenue with Actual to Date and
 Appropriations with Expenditures and Encumbrances to Date**

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance
	.00	.00	.00

Expenditures

Appropriations Expenditures Encumbrances Available Balance

30 Capital Projects Fund

Schedule Of Revenues

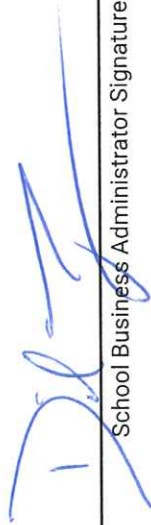
Actual Compared with Estimated

Estimated	Actual	Unrealized
.00	.00	.00

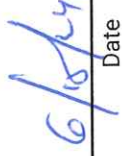
30 Capital Projects Fund

Statement of Appropriations
Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
Capital Projects Fund	.00	.00	.00	.00



School Business Administrator Signature



Date

Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 May

40 Debt Service Fund

Assets and Liabilities

Assets		
101	Cash	9.57
121	Tax Levy Receivable	
Resources		
301	Estimated Revenues	
302	Revenues	.00
		<u>9.57</u>

Total assets and resources:

40 Debt Service Fund

Liabilities and Fund Equity

Liabilities		.00
Fund Balance		
	Appropriated	
	Reserve for Encumbrances	
753	Reserve for Encumbrances: Current	
754	Reserve for Encumbrances: Prior	
601	Appropriations	
602	Expenditures	
603	Encumbrances	
	Less: Expenditures and Encumbrances	
	Total Appropriations	.00
75X,76x	Reserved Fund Balance	
	Other Reserves	.00
	Total Reserved Fund Balance:	.00
303	Unappropriated:	
	Budgeted Fund Balance	
770	Fund Balance	9.57
	Total Unappropriated:	9.57
	Total Liabilities and Fund Balance	9.57

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
 2023-24 May

40 Debt Service Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	.00	.00	.00
Revenues	(.00)	(.00)	(.00)
	.00	.00	.00

Less: Reserve for Encumbrances: Prior
 Budgeted Fund Balance:

	.00	.00	.00
--	-----	-----	-----

40 Debt Service Fund

Schedule Of Revenues

Actual Compared with Estimated

	Estimated	Actual	Unrealized
	.00	.00	.00

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
 2023-24 May

40 Debt Service Fund

Statement of Appropriations
 Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
Regular Debt Service	.00	.00	.00	.00
Debt Service Fund	.00	.00	.00	.00

[Handwritten Signature]

School Business Administrator Signature

6/18/24

Date

REPORT OF THE TREASURER TO THE BRADLEY BEACH BOARD OF EDUCATION
FOR THE MONTH ENDING

5/31/24

PAGE 1 OF 6

Attachment XVI-Q

FUNDS	CASH		CASH		ENDING CASH BALANCE(1+2-3)
	BALANCE	RECEIPTS THIS MONTH	DISBURSEMENTS THIS MONTH		
GENERAL FUND--FUND 10	\$1,702,759.34	\$698,399.33	\$659,465.39	\$1,741,693.28	
SPECIAL REVENUE FUND--FUND 20	(\$81,295.17)	\$120,875.00	\$111,063.08	(\$71,483.25)	
CAPITAL PROJECTS FUND--FUND 30	\$0.00	\$0.00	\$0.00	\$0.00	
DEBT SERVICE FUND--FUND 40	\$9.57	\$0.00	\$0.00	\$9.57	
TOTAL GOVERNMENTAL FUNDS	\$1,621,473.74	\$819,274.33	\$770,528.47	\$1,670,219.60	
ENTERPRISE FUND--FUND 5X	\$28,562.58	\$2,432.16	\$10,565.60	\$20,429.14	
PAYROLL	\$169.73	\$243,089.89	\$243,074.84	\$184.78	
PAYROLL AGENCY	\$173,364.17	\$197,927.44	\$175,243.51	\$196,048.10	
UNEMPLOYMENT TRUST	\$49,237.21	\$37.90	\$0.00	\$49,275.11	
TOTAL TRUST & AGENCY FUNDS	\$222,771.11	\$441,055.23	\$418,318.35	\$245,507.99	
TOTAL ALL FUNDS	\$1,872,807.43	\$1,262,761.72	\$1,199,412.42	\$1,936,156.73	

PREPARED & SUBMITTED BY


TREASURER OF SCHOOL MONIES

6/18/2024
DATE

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--CASH ACCOUNT

BANK: BANK OF AMERICA

ACCOUNT #726-0100062

STATEMENT DATE: 5/31/24

\$1,804,120.84

BALANCE PER BANK				
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT		
REIMBURSEMENT DUE FOR		\$0.00		
		\$0.00		
		\$0.00		
TOTAL DEPOSITS IN TRANSIT			\$0.00	
		AMOUNT		
DEDUCTIONS: OUTSTANDING CHECKS		\$133,901.22		
		\$0.00		
OTHER		\$0.02		
TOTAL DEDUCTIONS		\$133,901.24		
NET RECONCILING ITEMS			(\$133,901.24)	
ADJUSTED BALANCE PER BANK				\$1,670,219.60

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____

RECONCILING ITEMS:

ADDITIONS

INTEREST EARNED _____

OTHER (EXPLAIN) _____

TOTAL ADDITIONS _____

DEDUCTIONS

BANK CHARGES _____

OTHER (EXPLAIN) _____

TOTAL DEDUCTIONS _____

NET RECONCILING ITEMS _____

ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BANK OF AMERICA CERTIFICATES OF DEPOSIT: _____ \$0.00

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--PAYROLL/AGENCY

BANK: BANK OF AMERICA

ACCOUNT #726-0102200

STATEMENT DATE: 5/31/24

\$202,421.92

BALANCE PER BANK				
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT		
		\$0.00		
		\$0.00		
		\$0.00		
TOTAL DEPOSITS IN TRANSIT			\$0.00	
		AMOUNT		
DEDUCTIONS: OUTSTANDING CHECKS		\$6,373.82		
OTHER		\$0.00		
TOTAL DEDUCTIONS		\$6,373.82		
NET RECONCILING ITEMS			(\$6,373.82)	
ADJUSTED BALANCE PER BANK				\$196,048.10

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____

RECONCILING ITEMS:

ADDITIONS

INTEREST EARNED _____

OTHER (EXPLAIN) _____

TOTAL ADDITIONS _____

DEDUCTIONS

BANK CHARGES _____

OTHER (EXPLAIN) _____

TOTAL DEDUCTIONS _____

NET RECONCILING ITEMS _____

ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--PAYROLL ACCOUNT
 BANK: BANK OF AMERICA
 ACCOUNT #726-0100089

STATEMENT DATE:	5/31/24		
BALANCE PER BANK			\$723.61
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT		\$0.00	
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$538.83	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$538.83	
NET RECONCILING ITEMS			(\$538.83)
ADJUSTED BALANCE PER BANK			\$184.78

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____
 RECONCILING ITEMS:
 ADDITIONS
 INTEREST EARNED _____
 OTHER (EXPLAIN) _____
 TOTAL ADDITIONS _____
 DEDUCTIONS
 BANK CHARGES _____
 OTHER (EXPLAIN) _____
 TOTAL DEDUCTIONS _____
 NET RECONCILING ITEMS _____
 ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--UNEMPLOYMENT INSURANCE
 BANK: BANK OF AMERICA
 ACCOUNT #726-0101875

STATEMENT DATE:	5/31/24		
BALANCE PER BANK			\$49,275.11
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT		\$0.00	
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$0.00	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$0.00	
NET RECONCILING ITEMS			\$0.00
ADJUSTED BALANCE PER BANK			\$49,275.11

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____
 RECONCILING ITEMS:
 ADDITIONS
 INTEREST EARNED _____
 OTHER (EXPLAIN) _____
 TOTAL ADDITIONS _____
 DEDUCTIONS
 BANK CHARGES _____
 OTHER (EXPLAIN) _____
 TOTAL DEDUCTIONS _____
 NET RECONCILING ITEMS _____
 ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--CAFETERIA ACCT.
 BANK: BANK OF AMERICA
 ACCOUNT #726-0101344

STATEMENT DATE: 5/31/24

BALANCE PER BANK			\$30,994.74
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT		\$0.00	
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$10,565.60	5/24/24
		\$0.00	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$10,565.60	
NET RECONCILING ITEMS			(\$10,565.60)
ADJUSTED BALANCE PER BANK			\$20,429.14

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____

RECONCILING ITEMS:

ADDITIONS

INTEREST EARNED _____

OTHER (EXPLAIN) _____

TOTAL ADDITIONS _____

DEDUCTIONS

BANK CHARGES _____

OTHER (EXPLAIN) _____

TOTAL DEDUCTIONS _____

NET RECONCILING ITEMS _____

OUTSTANDING CHECKS AS OF 5/31/24
SALARY CASH ACCOUNT #726-0100089

CHECK #	AMOUNT	CHECK #	AMOUNT
37481	\$90.33		
37482	\$180.67		
37489	\$45.16		
37494	\$222.67		

GRAND TOTAL, SALARY ACCOUNT

\$538.83

OUTSTANDING CHECKS AS OF 5/31/24
CASH ACCOUNT #726-0100062

CHECK #	AMOUNT	CHECK #	AMOUNT
21675	\$29.75		
21706	\$197.00		
21763	\$511.00		
22135	\$109.96		
22163	\$46.44		
22190	\$582.50		
22273	\$300.00		
22277	\$150.00		
22297	\$466.82		
22304	\$3,740.00		
22311	\$9,396.00		
22312	\$276.00		
22320	\$1,509.60		
22325	\$750.00		
22326	\$1,243.00		
22328	\$103,908.61		
22329	\$4,407.41		
22340	\$60.00		
22345	\$323.91		
22351	\$1,900.00		
22352	\$3,506.25		
22357	\$486.97		

OUTSTANDING CHECKS AS OF 5/31/24
PAYROLL/AGENCY ACCOUNT # 0072-6010-2200

CHECK #	AMOUNT	CHECK #	AMOUNT
7564	\$490.20		
7567	\$253.52		
7568	\$5,139.90		
7569	\$490.20		

**Bradley Beach Board of Education
Account Maintenance Report
Appropriation Adjustments and Transfers for 2023-24 05/30/2024 - 05/30/2024**

[Adjustment] Tx: 29094 to record May 2024 transfers

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
5/30/2024	11	11-000-100-561-00	Tuition to other LEAs w/i state regular	Adjustment	1,213,808.00	-5,000.00	1,208,808.00
5/30/2024	11	11-000-100-566-00	Tuition private school for disabled w/i state	Adjustment	77,102.00	-10,000.00	67,102.00
5/30/2024	11	11-000-213-300-00	Purchase prof. and tech services	Adjustment	4,870.00	600.00	5,470.00
5/30/2024	11	11-000-216-320-00	Purchase Prof-Educ Services	Adjustment	48,385.00	-600.00	47,785.00
5/30/2024	11	11-000-221-104-00	Salaries of other prof. staff	Adjustment	11,400.00	-200.00	11,200.00
5/30/2024	11	11-000-221-600-00	Supplis and materials	Adjustment	1,455.00	200.00	1,655.00
5/30/2024	11	11-000-251-100-00	Salaries: Business Office	Adjustment	165,168.00	5,000.00	170,168.00
5/30/2024	11	11-000-261-420-00	Cleaning Repair Maintenance	Adjustment	140,680.00	5,000.00	145,680.00
5/30/2024	11	11-000-261-610-00	General Supplies	Adjustment	11,300.00	2,000.00	13,300.00
5/30/2024	11	11-000-261-800-00	Other objects	Adjustment	36,709.00	3,000.00	39,709.00
5/30/2024	11	11-000-262-100-00	Salaries: Custodial Services	Adjustment	170,965.00	500.00	171,465.00
5/30/2024	11	11-000-262-107-00	Lunch Aides	Adjustment	21,798.00	3,000.00	24,798.00
5/30/2024	11	11-000-262-300-00	Purchase prof. and tech. service	Adjustment	4,550.00	3,000.00	7,550.00
5/30/2024	11	11-000-262-610-00	General Supplies	Adjustment	12,000.00	1,500.00	13,500.00
5/30/2024	11	11-000-262-621-00	Natural Gas	Adjustment	45,000.00	6,000.00	51,000.00
5/30/2024	11	11-000-262-622-00	Electricity	Adjustment	48,000.00	-6,000.00	42,000.00
5/30/2024	11	11-000-266-420-00	Security Maintenance	Adjustment	9,500.00	600.00	10,100.00
5/30/2024	11	11-000-270-517-00	Contract Service Regular ESC	Adjustment	29,860.00	-600.00	29,260.00
5/30/2024	11	11-120-100-101-00	Salaries: Teachers Grades 1-5	Adjustment	986,446.00	-8,000.00	978,446.00
5/30/2024	11	11-120-100-101-00	Salaries: Teachers Grades 1-5	Adjustment	978,446.00	-2,000.00	976,446.00
5/30/2024	11	11-120-100-101-01	Sub Salary	Adjustment	12,000.00	2,000.00	14,000.00
5/30/2024	11	11-190-100-610-00-CP	Copy Duplicator Paper	Adjustment	7,000.00	-2,000.00	5,000.00
5/30/2024	11	11-190-100-610-09-MU	Music Supplies	Adjustment	2,000.00	-2,000.00	.00
5/30/2024	11	11-190-100-800-00	Other Objects	Adjustment	5,550.00	4,000.00	9,550.00
						.00	

Bradley Branch Board of Education
 Transfers Request for 7/31/2023 Meeting
 2023/2024

Transfer #	Transfer From	Amount	Transfer To	Amount
1	11-000-216-300-00	600.00	11-000-213-300-00	300.00
Balance		600.00		300.00
to record transfer for service				
2	11-000-221-104-00	200.00	11-000-221-600-00	200.00
Balance		200.00		200.00
to record transfer for supplies				
3	11-000-100-581-00	5,000.00	11-000-251-100-00	5,000.00
Balance		5,000.00		5,000.00
to record transfer for health waiver				
4	11-000-100-566-00	10,000.00	11-000-261-420-00	5,000.00
Balance		10,000.00	11-000-261-610-00	2,000.00
to record transfer for maintenance			11-000-261-800-00	3,000.00
5	11-120-100-101-00	8,000.00	11-000-262-300-00	500.00
Balance		8,000.00	11-000-262-300-00	3,000.00
to record transfer for salaries and supplies			11-000-262-610-00	1,500.00
6	11-000-262-622-00	6,000.00		8,000.00
Balance		6,000.00		6,000.00
to record transfer for natural gas				
7	11-000-270-517-00	600.00	11-000-266-420-00	600.00
Balance		600.00		600.00
to record transfer for security (depr)				
8	11-120-100-101-00	2,000.00	11-120-100-101-01	2,000.00
Balance		2,000.00		2,000.00
to record transfer for subs.				
9	11-190-100-610-09-AU	2,000.00	11-190-100-610-00	4,000.00
Balance		2,000.00		4,000.00
to record transfer for miscellaneous				

**Bradley Beach Board of Education
Bills and Claims
Batch 24-0283 June Board Meeting (6/1/2024)
, Batch 24-0299 NSLP April 2024 (6/7/2024)
, Batch 24-0320 NSLP April 2024 (6/20/2024)**

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount
A.A. Physical Therapy Services LLC	20-250-200-320-00	2006	PO-24-000295	Service Inv: APRIL	24-0283	22359	500.00
A.A. Physical Therapy Services LLC	20-250-200-320-00	2006	PO-24-000295	Service Inv: MAY	24-0283	22359	400.00
A.A. Physical Therapy Services LLC	20-250-200-320-00	2006	PO-24-000295	Service Inv: JUNE	24-0283	22359	400.00
							<u>1,300.00</u>
Acclero Learning Monmouth Middlesex County Inc.	20-218-200-330-00	ACEL	PO-24-000284	Service Inv: JUNE	24-0283	22360	500.00
							<u>500.00</u>
Alison Zylinski	11-190-100-610-00	ZYLINS	PO-24-000624	Supplies	24-0283	22361	167.85
Alison Zylinski	11-190-100-610-00	ZYLINS	PO-24-000644	supplies	24-0283	22361	68.68
							<u>236.53</u>
Allied Fire & Safety Equipment Company	11-000-266-420-00	88	PO-24-000615	Service Inv: 111635	24-0283	22362	329.00
Allied Fire & Safety Equipment Company	11-000-266-420-00	88	PO-24-000619	Service Inv: 114281	24-0283	22362	517.50
							<u>846.50</u>
Asbury Park Press	11-000-230-590-00	1003	PO-24-000612	Service Inv: 101981674	24-0283	22363	47.32
Asbury Park Press	11-000-230-590-00	1003	PO-24-000613	Service Inv: 10182071	24-0283	22363	45.56
							<u>92.88</u>
Avant Assessment,LLC.	11-000-221-600-00	127	PO-24-000604	Supplies Inv: 32837	24-0283	22364	119.70
							<u>119.70</u>
Bradley Beach BOE	12-000-400-896-00	BBSDA	PO-24-000273	Service	24-0283	22365	2,166.20
							<u>2,166.20</u>
Bradley Beach BOE	10-402	429	PO-24-000618	Service	24-0299	No Check	11,469.85
Bradley Beach BOE	10-402	429	PO-24-000647	Service	24-0320	No Check	9,855.59
							<u>21,325.44</u>
Courtney Hammell	11-000-223-580-00	COURT	PO-24-000637	Service	24-0283	22367	2,896.55
Courtney Hammell	20-270-200-580-00	COURT	PO-24-000637	Service	24-0283	22367	703.45

**Bradley Beach Board of Education
Bills and Claims
Batch 24-0283 June Board Meeting (6/1/2024)
, Batch 24-0299 NSLP April 2024 (6/7/2024)
, Batch 24-0320 NSLP April 2024 (6/20/2024)**

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount
DI Cara Rubino Architects	11-000-230-334-00	DICARA	PO-24-000300	Service Inv: 0012259	24-0283	22368	1,942.85
							<u>1,942.85</u>
Direct Energy Business	11-000-262-622-00	DE	PO-24-000244	Service Inv: 04/22-025/21	24-0283	22369	2,027.13
							<u>2,027.13</u>
Dr. Neelam Sell, MD	11-000-213-300-00	27	PO-24-000620	Service	24-0283	22370	600.00
							<u>600.00</u>
Drop the Beet,LLC.	11-190-100-800-00	60	PO-24-000630	Service Inv: 1200	24-0283	22371	3,866.67
							<u>3,866.67</u>
Environmental Connection	11-000-262-300-00	4246	PO-24-000608	Service Inv: 23248-02	24-0283	22372	2,430.00
							<u>2,430.00</u>
First Student/Laidlaw Bus Company	11-190-100-500-00	1880	PO-24-000480	Service Inv: 11970752	24-0283	22373	350.00
First Student/Laidlaw Bus Company	11-190-100-500-00	1880	PO-24-000481	Service Inv: 20560	24-0283	22373	350.00
							<u>700.00</u>
Grainger	11-000-261-610-00	GRAING	PO-24-000616	Supplies Inv: 9129228038	24-0283	22374	138.68
							<u>138.68</u>
Horizon Blue Cross Blue Shield of New Jersey	11-000-213-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	1,571.64
Horizon Blue Cross Blue Shield of New Jersey	11-000-216-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	4,843.33
Horizon Blue Cross Blue Shield of New Jersey	11-000-217-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	2,676.69
Horizon Blue Cross Blue Shield of New Jersey	11-000-218-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	1,748.10
Horizon Blue Cross Blue Shield of New Jersey	11-000-219-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	9,869.14
Horizon Blue Cross Blue Shield of New Jersey	11-000-222-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	4,912.72

Bradley Beach Board of Education

Bills and Claims

Batch 24-0283 June Board Meeting (6/1/2024)

, Batch 24-0299 NSLP April 2024 (6/7/2024)

, Batch 24-0320 NSLP April 2024 (6/20/2024)

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount
Horizon Blue Cross Blue Shield of New Jersey	11-000-262-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	6,620.97
Horizon Blue Cross Blue Shield of New Jersey	11-000-291-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	12,657.63
Horizon Blue Cross Blue Shield of New Jersey	11-110-100-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	264.33
Horizon Blue Cross Blue Shield of New Jersey	11-120-100-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	40,262.29
Horizon Blue Cross Blue Shield of New Jersey	11-130-100-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	17,796.58
Horizon Blue Cross Blue Shield of New Jersey	11-240-100-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	1,894.68
Horizon Blue Cross Blue Shield of New Jersey	20-218-200-200-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	.00
Horizon Blue Cross Blue Shield of New Jersey	20-487-200-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0283	22375	.00
							105,118.10
Horizon Blue Cross/Blue Shield	11-000-213-270-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	92.84
Horizon Blue Cross/Blue Shield	11-000-216-270-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	270.73
Horizon Blue Cross/Blue Shield	11-000-217-270-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	228.14
Horizon Blue Cross/Blue Shield	11-000-218-270-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	867.63
Horizon Blue Cross/Blue Shield	11-000-219-270-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	188.47
Horizon Blue Cross/Blue Shield	11-000-222-270-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	.00
Horizon Blue Cross/Blue Shield	11-000-262-270-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	.00
Horizon Blue Cross/Blue Shield	11-000-291-270-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	.00
Horizon Blue Cross/Blue Shield	11-110-100-270-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	88.11
Horizon Blue Cross/Blue Shield	11-120-100-270-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	1,720.93
Horizon Blue Cross/Blue Shield	11-130-100-270-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	1,000.00
Horizon Blue Cross/Blue Shield	11-240-100-270-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	.00
Horizon Blue Cross/Blue Shield	20-218-200-200-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	.00
Horizon Blue Cross/Blue Shield	20-487-200-270-00	DENTA L	PO-24-000096	Dental Health Premium	24-0283	22376	.00

**Bradley Beach Board of Education
Bills and Claims
Batch 24-0283 June Board Meeting (6/1/2024)
, Batch 24-0299 NSLP April 2024 (6/7/2024)
, Batch 24-0320 NSLP April 2024 (6/20/2024)**

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount
Insectropolis	11-190-100-500-00	104	PO-24-000410	Service Inv: 51524	24-0283	22377	450.00
							<u>450.00</u>
Intrepid Sportswear, Inc.	11-402-100-600-00	INT	PO-24-000521	Supplies Inv: 1020452-3	24-0283	22378	1,680.00
							<u>1,680.00</u>
Janitor Supply Corp	11-000-262-610-00	17	PO-24-000632	Service Inv: 11193	24-0283	22379	1,012.31
							<u>1,012.31</u>
Jersey Central Power & Light	11-000-262-622-00	3021	PO-24-000241	Service Inv: 04/22 - 05/21	24-0283	22380	1,022.23
							<u>1,022.23</u>
Julie Ferwerda	20-270-200-580-00	96	PO-24-000626	Service	24-0283	22381	355.00
Julie Ferwerda	20-270-200-580-00	96	PO-24-000627	Service	24-0283	22381	3,014.11
							<u>3,369.11</u>
Kennedy, Gross, Kovats & Parton	11-000-230-331-00	000002	PO-24-000621	Service	24-0283	22382	650.00
Kennedy, Gross, Kovats & Parton	11-000-230-331-00	000002	PO-24-000642	Service Inv: APRIL 2024	24-0283	22382	747.50
							<u>1,397.50</u>
Kirsty Sucato	11-190-100-800-00	86	PO-24-000617	Service	24-0283	22383	30.00
							<u>30.00</u>
Klarr Transport Service Inc.	11-190-100-500-00	KLA	PO-24-000576	Service Inv: 2024-083	24-0283	22384	700.00
							<u>700.00</u>
Liberty Science Center	11-190-100-500-00	126	PO-24-000593	Service Inv: 3062038	24-0283	22385	670.50
							<u>670.50</u>
M-OESC	11-000-270-517-00	1085	PO-24-000296	Service Inv: APRIL	24-0283	22386	2,732.12
M-OESC	11-000-270-518-00	1085	PO-24-000296	Service	24-0283	22386	2,327.25

**Bradley Beach Board of Education
Bills and Claims
Batch 24-0283 June Board Meeting (6/1/2024)
, Batch 24-0299 NSLP April 2024 (6/7/2024)
, Batch 24-0320 NSLP April 2024 (6/20/2024)**

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount
M-OESC	11-000-270-517-00	1085	PO-24-000296	Service Inv: MAY	24-0283	22386	5,683.73
M-OESC	11-000-270-518-00	1085	PO-24-000296	Service	24-0283	22386	919.05
							<u>11,662.15</u>
Maschio Food Service	11-000-261-800-00	MASCH	PO-24-000609	Service Inv: 0094431	24-0283	22387	1,144.00
Maschio Food Service	11-000-261-800-00	MASCH	PO-24-000648	Service	24-0283	22387	1,546.00
							<u>2,690.00</u>
Monmouth County Vocational School District	11-000-100-563-00	1296	PO-24-000326	Tuition Contract Inv: MAY	24-0283	22388	8,684.80
							<u>8,684.80</u>
Monmouth Regional High School	11-000-230-590-00	MRRHS	PO-24-000636	Service	24-0283	22389	52.50
							<u>52.50</u>
Municipal Capital Finance	11-190-100-800-00-CP	MCF	PO-24-000064	Service Inv: 164191	24-0283	22390	1,462.76
							<u>1,462.76</u>
Neptune Aquatics Center	11-190-100-500-00	70	PO-24-000646	Service	24-0283	22391	400.00
							<u>400.00</u>
Neptune Township Board of Education	11-000-100-561-00	1261	PO-24-000328	Tuition Contract Inv: MAY 2024	24-0283	22392	76,995.79
Neptune Township Board of Education	11-000-100-562-00	1261	PO-24-000328	Tuition Contract	24-0283	22392	28,526.40
Neptune Township Board of Education	11-000-270-513-00	1261	PO-24-000445	Service	24-0283	22392	18,169.86
Neptune Township Board of Education	11-000-270-515-00	1261	PO-24-000445	Service	24-0283	22392	19,271.19
							<u>142,963.24</u>
New Jersey American Water	11-000-262-490-01	1206	PO-24-000235	Service Inv: MAY	24-0283	22393	917.76
							<u>917.76</u>
New Jersey Natural Gas	11-000-262-621-00	NJNG	PO-24-000240	Service Inv: 04/15 - 05/13	24-0283	22394	1,660.30
							<u>1,660.30</u>
Nicole Covert	11-190-100-610-00-78	20	PO-24-000645	Reimbursement	24-0283	22395	56.78

**Bradley Beach Board of Education
Bills and Claims
Batch 24-0283 June Board Meeting (6/1/2024)
, Batch 24-0299 NSLP April 2024 (6/7/2024)
, Batch 24-0320 NSLP April 2024 (6/20/2024)**

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount
Novins Planetarium	11-190-100-500-00	NOV	PO-24-000407	Service Inv: 000112202	24-0283	22396	270.00
							<u>270.00</u>
NRG Business Marketing	11-000-262-621-00	95	PO-24-000237	Service	24-0283	22397	10,329.32
							<u>10,329.32</u>
Optimum	11-000-230-530-00	OPT	PO-24-000065	Service Inv: 05/15 - 06/14	24-0283	22398	101.40
							<u>101.40</u>
Really Great Reading Company LLC.	11-190-100-610-00	120	PO-24-000511	Service Inv: 46348	24-0283	22399	1,373.90
							<u>1,373.90</u>
Red Bank Regional High School	11-000-100-561-00	1196	PO-24-000329	Tuition Contract Inv: JUNE	24-0283	22400	42,090.00
Red Bank Regional High School	11-000-270-513-00	1196	PO-24-000397	Service Inv: JUNE	24-0283	22400	4,932.00
							<u>47,022.00</u>
RFP Solutions, Inc.	11-000-261-420-00	RFP	PO-24-000582	Service Inv: P28101	24-0283	22401	425.43
RFP Solutions, Inc.	20-492-200-420-00	RFP	PO-24-000582	Service	24-0283	22401	4,808.00
							<u>5,233.43</u>
Roof Management, Inc	11-000-261-420-00	ROOF	PO-24-000586	Supplies	24-0283	22402	786.00
							<u>786.00</u>
Scoles System	11-000-261-610-00	1098	PO-24-000623	Supplies Inv: 457229	24-0283	22403	1,298.98
							<u>1,298.98</u>
Scrubber Doctor	11-000-262-300-00	SCRUB B	PO-24-000589	Supplies Inv: 1900-47929	24-0283	22404	403.37
Scrubber Doctor	11-000-262-300-00	SCRUB B	PO-24-000591	Service Inv: 1900-47928	24-0283	22404	842.20
Scrubber Doctor	11-000-262-610-00	SCRUB B	PO-24-000607	Supplies Inv: S19802	24-0283	22404	1,207.08

**Bradley Beach Board of Education
Bills and Claims
Batch 24-0283 June Board Meeting (6/1/2024)
, Batch 24-0299 NSLP April 2024 (6/7/2024)
, Batch 24-0320 NSLP April 2024 (6/20/2024)**

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount
St. George School Bus	11-402-100-500-00	103	PO-24-000622	Service Inv: 22	24-0283	22405	3,600.00
St. George School Bus	11-190-100-500-00	103	PO-24-000643	Service Inv: 23	24-0283	22405	498.00
							4,098.00
Stapleslink	11-401-100-600-00	STAPLE	PO-24-000594	Supplies	24-0283	22406	168.13
							168.13
Sustainable Jersey	20-270-200-580-00	56	PO-24-000633	Service Inv: 1231	24-0283	22407	135.00
							135.00
Synergy Rehab LLC	11-000-216-320-00	SYN	PO-24-000238	Service Inv: MAY	24-0283	22408	4,377.50
Synergy Rehab LLC	20-218-200-330-00	SYN	PO-24-000238	Service Inv: JUNE	24-0283	22408	500.00
Synergy Rehab LLC	11-000-216-320-00	SYN	PO-24-000238	Service Inv: JUNE	24-0283	22408	1,795.00
							6,672.50
Taylor Hardware	11-000-261-610-00	1370	PO-24-000614	Supplies	24-0283	22409	26.47
							26.47
The Coast Star	11-000-230-590-00	4278	PO-24-000628	Service Inv: 73567	24-0283	22366	190.26
							190.26
Twin Rocks Water	11-000-219-800-00	TW	PO-24-000234	Service Inv: APRIL 6200825	24-0283	22410	59.88
Twin Rocks Water	11-000-230-890-00	TW	PO-24-000234	Service	24-0283	22410	110.13
Twin Rocks Water	11-000-251-890-00	TW	PO-24-000234	Service	24-0283	22410	79.79
Twin Rocks Water	11-000-251-890-00	TW	PO-24-000234	Service Inv: MAY 6211060	24-0283	22410	222.95
							472.75
Verizon	11-000-230-530-01	VER	PO-24-000243	Service Inv: 04/24 - 05/23	24-0283	22411	152.08
							152.08

Bradley Beach Board of Education

Bills and Claims

Batch 24-0283 June Board Meeting (6/1/2024)
 , Batch 24-0299 NSLP April 2024 (6/7/2024)
 , Batch 24-0320 NSLP April 2024 (6/20/2024)

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount
Wind River Environmental,LLC.	11-000-261-420-00	WIND	PO-24-000258	Service Inv: MAY # 6374809	24-0283	22412	258.28
Wind River Environmental,LLC.	11-000-261-420-00	WIND	PO-24-000258	Service Inv: JUNE # 6413948	24-0283	22412	257.28
							515.56
Xtel Communications	11-190-100-800-00-CP	530	PO-24-000063	Service Inv: 241520295	24-0283	22413	1,814.57
							1,814.57

Bradley Beach Board of Education

Bills and Claims

Batch 24-0283 June Board Meeting (6/1/2024)

, Batch 24-0299 NSLP April 2024 (6/7/2024)

, Batch 24-0320 NSLP April 2024 (6/20/2024)

Resolved that the Bills & Claims against the Board of Education as herein enumerated for equipment, material, and supplies, furnished and delivered and for work done and performance, and certified as correct by the Secretary of the Board of Education be and the same are ordered paid when approved by the Finance Committee, and when funds are available.

Fund	Program	Purchase Orders	Current	Prior Year	Total
10	General Fund	2	21,325.44		21,325.44
	Fund total:		21,325.44		21,325.44
11	General Current Expense	66	299,650.51		299,650.51
11	General Current Expense	2	352.44		352.44
11	General Current Expense	2	41,983.22		41,983.22
11	General Current Expense	2	18,796.58		18,796.58
11	General Current Expense	16	12,529.71		12,529.71
11	General Current Expense	2	1,894.68		1,894.68
11	General Current Expense	1	168.13		168.13
11	General Current Expense	2	5,280.00		5,280.00
	Fund total:		380,655.27		380,655.27
12	Capital Outlay	1	2,166.20		2,166.20
	Fund total:		2,166.20		2,166.20
20	Special Revenue Fund	4	1,000.00		1,000.00
20	Special Revenue Fund	3	1,300.00		1,300.00
20	Special Revenue Fund	4	4,207.56		4,207.56
20	Special Revenue Fund	2	.00		.00
20	Special Revenue Fund	1	4,808.00		4,808.00
	Fund total:		11,315.56		11,315.56

Bradley Beach Board of Education

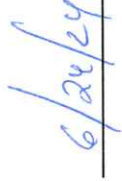
Bills and Claims

Batch 24-0283 June Board Meeting (6/1/2024)
 , Batch 24-0299 NSLP April 2024 (6/7/2024)
 , Batch 24-0320 NSLP April 2024 (6/20/2024)

Fund	Program	Purchase e Orders	Current	Prior Year	Total
		110	415,462.47		415,462.47

Grand totals:


 Business Administrator


 6/20/24

Cafeteria Bill List					
06/24/24					
Vendor	Amount	Check #	Invoice	Purchase Order#	
Maschio Food Service	15,494.70	1994	May-24	24-00010A	
Total Bill List	15,494.70				