

### 0174 DUTIES OF BOARD ATTORNEY

The Board attorney shall, upon the request of the Board:

1. Advise the Board as to the proper legal and contractual procedures in which the Board must take action or make a decision;
2. Be accessible for consultation with the Superintendent, School Business Administrator/Board Secretary or the Board President concerning legal matters;
3. Attend all public meetings of the Board as requested by the Superintendent, School Business Administrator/Board Secretary or the Board President;
4. Attend private meetings of the Board when requested to do so by the Superintendent, School Business Administrator/Board Secretary or the Board President;
5. Act as counsel for the Board in prosecuting or defending any action or suit to which the Board is party;
6. Perform such other special legal services as the Board may from time to time prescribe; and
7. Keep the Board informed on all legislation affecting the school system and call to the attention of the Board proposed new legislation that may affect the district.

N.J.S.A. 18A:12-20; 18A:24-13.1

Adopted: 17 October 2000

Revised: 21 May 2007

