

0173 DUTIES OF PUBLIC SCHOOL ACCOUNTANT

The Board of Education public school accountant shall:

1. Conduct the investigation, accounting, and checking of accounts, bills, revenues, and other financial records and documents essential to the completion of a public statement of the financial status of the Board for the school year as required by State Department rules of audit, N.J.S.A. 18A:23-2;
2. File a report of the annual audit and recommendations with the Board and two copies with the Commissioner, N.J.S.A. 18A:23-3;
3. Make a public report to the Board concerning the audit; and
4. Be accessible for consultation with the Superintendent, School Business Administrator/Board Secretary and the Board President concerning fiscal matters.

N.J.S.A. 18A:23-8 et seq.

Adopted: 17 October 2000

