

### BOARD MEMBER COMPENSATION AND EXPENSES (M)

#### 0147 BOARD MEMBER COMPENSATION AND EXPENSES (M)

No member of the Board of Education shall receive compensation for his/her services as Board member.

The Board will reimburse members for all necessary expenses incurred in the member's attendance at authorized conferences or other activities related to the operation, improvement, maintenance, and management of the district.

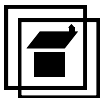
#### Travel Expenses

1. All persons authorized to travel on official business must keep a memorandum and receipts of expenditures properly chargeable to the Board.
2. For official travel by other than automobile, the Board Secretary shall arrange for the purchase of tickets in advance.
3. For all official business requiring advance registration and/or reservations for members or employees of the Board of Education, the Board Secretary shall make all necessary provisions and arrangements.
4. In all instance of travel reimbursement, full itemization of expenditures shall be required.
5. When official travel by Board members and/or employees is by means of private vehicles, reimbursements for mileage and tolls shall be made at a rate to be determined by the Board.

Reimbursement will be made by the Board based upon prior approval and the receipt and review of an itemized voucher submitted by the Board member seeking reimbursement. The voucher shall list individually all expenses incurred and shall be executed by the Board member, who shall certify that the costs incurred constitute actual out-of-pocket expenses and are correct in all particulars.

N.J.S.A. 18A:12-4

Adopted: 17 October 2000



# POLICY

## BRADLEY BEACH BOARD OF EDUCATION

BYLAWS

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