

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

A G E N D A

**Regular Meeting
August 16, 2016**

I. Call To Order

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

IV. Discussion Items

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – July 19, 2016

MOTION: _____ SECOND: _____ VOTE: _____

VI. Superintendent's Report

Executive Session

A. Personnel

1. Resolved: That the Board approve, with regret, the resignation of Matthew O'Brien from the position of Instructional Aide effective August 1, 2016.
2. Resolved: That the Board approve the appointment of Courtney Hammell to the position of Middle School Special Education Teacher, effective September 1, 2016, through June 30, 2017, at a salary of \$49,055 (BA, Step 1), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary.
(Attachment VI-A.2) [B]
3. Resolved: That the Board approve the appointment of Cara Vilardi to the position of Middle School Special Education Teacher, effective September 1, 2016, through June 30, 2017, at a salary of \$50,555 (BA, Step 4), as established by the collective agreement between the

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Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.3) [B]

4. Resolved: That the Board approve the appointment of Heather Keith to the position of English as Second Language Teacher, effective September 1, 2016, through June 30, 2017, at a salary of \$49,805 (BA, Step 3), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association on file in the Office of the Board Secretary. (Attachment VI-A.4) [B]
5. Resolved: That the Board approve the appointment of Christina Boyle to the position of English as Second Language Teacher, effective September 1, 2016, through June 30, 2017, at a salary of \$49,055 (BA, Step 1), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.5) [B]
6. Resolved: That the Board approve the appointment of Kelli O’Keefe to the position of School Nurse, effective September 1, 2016, through June 30, 2017, at a salary of \$57,595 (BA, Step 11-12), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.6) [B]
7. Resolved: That the Board approve the appointment of Nicole Covert to the position of Special Education Instructional Aide, effective September 1, 2016, through June 30, 2017, at a salary of \$22,399. (Attachment VI-A.7) [B]
8. Resolved: That the Board approve the appointment of Gloria Matthews to the position of Special Education Instructional Aide, effective September 1, 2016, through June 30, 2017, at a salary of \$22,399. (Attachment VI-A.7) [B]
9. Resolved: That the Board approve the appointment of Tracy Loftus to the position of Cafeteria Aide, effective September 1, 2016, through June 30, 2017, at a salary of \$12.04 per hour. (Attachment VI-A.9) [B]
10. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Bridget Antonucci	8-22-16 8-25-16	Stronge Administrative Training	BBES	\$1,400.00
Bridget Antonucci	8-26-16	Stronge Inter-Rater Reliability Training for Administrators	Glen Rock HS Glen Rock, NJ	\$150.00
Ashley Girard Donna Hamernick Isabel Segoviano	9-20-16	Wilson Foundations – Level 1 (Regional Prof. Dev. Academy) \$165.00 per person	Eatontown, NJ	\$495.00
Amy Roth	10-22-16	Teaching & Learning Symposium sponsored by NJEA	East Brunswick, NJ	\$30.00 (\$60.00 after 9/15)

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Courtney Hammell Cara Vilardi Heather Keith Christina Boyle	8-19-16 8-23-16	Stronge New Teacher Training	BBES/Belmar Elem. School	\$1,400.00
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11. Resolved: That the Board approve the appointment of the following substitute teachers for the 2016/2017 school year: [B]

- Azzarella, Margaret
- Brannick, William
- Brown, Jennifer
- Cousins, Susan
- Ginnane, Anne
- Guito, Frances
- Howland, Stacy
- Locassio, Gary
- McCormick, Giselle
- Misner, Kimberly, School Nurse
- Raphalalides, Stephanie
- Robinson, Andrew
- Rosenthal, Deborah
- Subervi, Travis
- Suriani, Patricia
- Trocchio, Nicholas
- Wagner, Michelle
- Zoppi, Stephanie

Note: Substitute teachers are paid \$75.00 per day.

12. Resolved: That the Board approve the appointment of the following substitute nurses for the 2016/2017 school year: [B]

- Crispino, Pamela

Note: Substitute nurses are paid \$75.00 per day.

13. Resolved: That the Board approve Dianna Rodrick, Patty Orlando, Morgan Maclearie, and Isabel Segoviano as providers of translation and interpretation services for the 2016/2017 school year at \$40/hour. [B]

MOTION: _____ SECOND: _____ VOTE: _____

B. Policy

1. Resolved: That the Board approve the following policies/regulations for first reading:
 (Attachment VI-B.1)

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POLICY/ REGULATION NUMBER	POLICY/REGULATION
P 1140	Affirmative Action Program (M) (Revised)
P 1523	Comprehensive Equity Plan (M) (Revised)
P 1530	Equal Employment Opportunities (M) (Revised)
R 1530	Equal Employment Opportunities Complaint Procedure (M) (Revised)
P 1550	Affirmative Action Program for Employment and Contract Practices (M) (Revised)
P/R 2200	Curriculum Content (M) (Revised)
P 2260	Affirmative Action Program for School and Classroom Practices (M) (Revised)
P/R 2411	Guidance Counseling (M) (Revised)
P/R 2423	Bilingual and ESL Education (M) (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 2622	Student Assessment (M) (Revised)
P 5750	Equal Educational Opportunity (M) (Revised)
P 5755	Equity in Educational Programs and Services (M) (Revised)

C. Students

1. Resolved: The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation and bullying in the month of July.
2. Resolved: The Board approve States of Assurances for the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act July 1, 2015 - June 30, 2016. (Attachment VI-C.2).
3. Resolved: That the Board approve the following tuition contracts: [B]

ID No.	School	Location	Start Date	Annual Tuition Rate
2280	Point Road School	Little Silver, NJ	7/8/16	\$62,056.84
0284	Harbor School	Eatontown, NJ	7/5/16	\$61,565.70

4. Resolved: That the Board approve the following returning tuition students for the 2016/2017 school year:
 - ID #0193 – grade 8
 - ID #2467 – grade 8
 - ID #2436 – grade 7
 - ID #2480 – grade 6
 - ID #2482 – grade 5
 - ID #2340 – grade 3
 - ID #2486 – grade 2

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5. Resolved: That the Board approve the following new tuition students for the 2016/2017 school year:

- ID #2580 – grade 2
- ID #2583 – grade 2
- ID #2581 – grade 5
- Kindergarten Student S.D. (ID# to be assigned)

MOTION: _____ SECOND: _____ VOTE: _____

VII. Business Administrator/Board Secretary's Report

A. Approval of Attendance at NJSBA 2016 Workshop and Exhibition October 25-27, 2016

Resolved: That the Board approve the attendance of the following board members and administrators to the annual New Jersey School Boards Association Conference, which will be held at the Atlantic City Convention Center, Atlantic City, NJ, at a total travel cost not to exceed \$3,011.00. [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals per GSA Rates (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Thomas Bardinas	\$ 116.66			\$56.00	\$30.00
Barbara Carlucci	116.66			56.00	30.00
Dwight Gerdes	116.66	\$ 97.00	\$ 96.00	56.00	30.00
Stephen Lozowick	116.66			56.00	30.00
Margaret Merenda	116.66			56.00	30.00
Susan Monroe	116.66			56.00	30.00
Denise Rodriguez	116.66			56.00	30.00
John Young	116.66			56.00	30.00
Donald Warnet	116.66			56.00	30.00
John Legere	116.66			56.00	30.00
David Tonzola	116.67	97.00	96.00	56.00	30.00
Stephen Wisniewski	116.67	97.00	96.00	56.00	30.00
Total	\$1,400.00	\$291.00	\$288.00	\$672.00	\$360.00

MOTION: _____ SECOND: _____ VOTE: _____

B. Approval of 2017 IDEA Consolidated Formula Grant Application Submission

Resolved: That the Board approve the submission of the FY 2017 IDEA Consolidated Formula Grant Application:

Program Name	FY 2017 Award Amount
IDEA Basic	\$131,079
IDEA Preschool	\$2,766

MOTION: _____ SECOND: _____ VOTE: _____

C. Approval of Acceptance of FY 2017 IDEA Consolidated Formula Grant Funds

Resolved: That the Board approve the acceptance of the FY 2017 IDEA Consolidated Formula Grant funds as follows:

Program Name	FY 2017 Award Amount
IDEA Basic	\$131,079
IDEA Preschool	\$2,766

MOTION: _____ SECOND: _____ VOTE: _____

D. Approval of Extraordinary State Aid (2015-16 School Year)

Resolved: That the Board accept State (Extraordinary) Aid in the amount of \$25,098.

MOTION: _____ SECOND: _____ VOTE: _____

E. Approval of Summer Transportation Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ

Resolved: That the Board approve the summer transportation routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach Students to various schools in the summer. [B]

Route #	Destination	Cost
6523	Shore Center	\$1,602.72
R548	Collier	1,190.05
R518	Markham Place Sch.	4,008.90
R600	Bradley Beach Elem. Sch.	2,311.05
R596	Midtown Community Sch.	1,165.50
	Total	\$10,278.22

MOTION: _____ SECOND: _____ VOTE: _____

F. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-F)

MOTION: _____ SECOND: _____ VOTE: _____

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G. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-G)

MOTION: _____ SECOND: _____ VOTE: _____

H. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of July 31, 2016, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: _____ SECOND: _____ VOTE: _____

I. Approval of Budget Transfers (2015/2016)

Resolved: That the Board approve the 2015/2016 budget transfers as listed on Attachment VII-I.

MOTION: _____ SECOND: _____ VOTE: _____

J. Approval of Budget Transfers (2016/2017)

Resolved: That the Board approve the 2016/2017 budget transfers as listed on Attachment VII-J.

MOTION: _____ SECOND: _____ VOTE: _____

K. Approval of July 2016 Payroll

Resolved: That the Board approve the July 2016 gross payroll in the amount of \$86,252.31.

MOTION: _____ SECOND: _____ VOTE: _____

L. Approval of Bills Payment

Resolved: That the Board approve payment of the August 16, 2016 regular bills list and as certified and approved. (Attachment VII-L)

MOTION: _____ SECOND: _____ VOTE: _____

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- VIII. Old Business
- IX. New Business
- X. Committee Reports
- XI. President's Report
- XII. Public Comments (Agenda Items Only)
- XIII. Public Comments (Other Items Only)
- XIV. Executive Session (if required)
- XV. Adjournment

Courtney L. Hammell

Objective: To utilize my high energy and dedication to student development and educational needs and to build a long-term career as an educator with opportunities for growth.

Certifications

- Elementary School Teacher in Grades K-6 - CEAS
- Elementary School Teacher with Mathematics Specialization in Grades 5-8 - CEAS
- Elementary School Teacher with Science Specialization in Grades 5-8 - CEAS
- Teacher of Students with Disabilities - CE

Education

Bachelor of Science, Middle School Education – Mathematics & Science
Towson University, Towson, MD

- Cumulative GPA: 3.67: Dean's List Spring '13 – Spring '15
- Successfully completed middle and high school content mathematics and science courses, along with special education, secondary, and middle grade education courses

Teaching Experience

Bay Head School, Bay Head, NJ

Teacher – 6th, 7th, 8th grade Science & 8th Algebra September '15 – June '16

- Designed and implemented engaging, hands-on lessons, labs, and experiments
- Worked cooperatively with an in-class support teacher to accommodate students with IEP's resulting in higher success in the inclusive classroom
- Modified assignments and instruction for students with IEP's and 504's
- Collaborated with other grade level teachers for cross-curricular projects
- Created a positive, safe learning environment that fostered genuine teacher-student relationships
- Organized and managed a 6th through 8th Science Fair
- Maintained goals for professional development, specifically technology and special education

Middle River Middle School, Baltimore County, MD

Student Teaching – 6th grade Mathematics & 8th grade Science January '15 – May '15

- Used personalized learning and modified instruction in order to support the needs of various students with IEP's in inclusion classrooms
- Facilitated learning of standard 8th grade chemistry and physics and GT environmental science using student-centered lessons and interactive science notebooks
- Deepened learning of standard and GT 6th grade mathematics through the use of collaborative learning and questioning
- Utilized many hands-on learning techniques, including demonstrations, modeling, lab investigations, and use of manipulatives
- Created everyday life connections to content in order to engage and motivate students

Interactive Field Experience

Middle River Middle School, Baltimore County, MD

Professional Internship – 6th grade & 8th grade August '14 – December '14

- Observed and collaborated in standard and GT mathematics classes
- Planned and implemented student-centered lessons that were interactive and engaging

Afya Public Charter Middle School, Baltimore City, MD

August '14 – December '14

- Co-taught differentiated lessons for a mathematics class of diverse learners

Turnbridge Public Charter School, Baltimore City, MD

October '14 – November '14

- Planned and implemented engineering lessons which involved solving STEM activities using the engineering design process

OBJECTIVE

To obtain a career in an Elementary School setting that will allow me to grow professionally and work collaboratively with colleagues in order to provide the best possible education for my students.

EDUCATION

Bachelor's Degree in Elementary and Special Education, Towson University (August 2009 -May 2013)

- GPA 3.88

Elementary and Special Education, Saint Joseph's University (August 2008 -May 2009)

- GPA 3.35

CERTIFICATION

Maryland Educator Certificate Elementary Education 1-6 AND Special Education Pre-K-8

***Applied for New Jersey Certificate in both Elementary Education and Special Education. Currently waiting for approval.**

WORK EXPERIENCE

Crofton Elementary School, Crofton, MD- 5th Grade Teacher (August 2013- July 2016)

- Plan and implement meaningful and engaging lessons using Common Core Curriculum
- Collaborate with colleagues in order to analyze student progress/address concerns and plan lessons
- Trained in Fountas and Pinnell in order to assess student reading abilities and determine student placements
- Co-taught with Special Educator
- Present at School Improvement Team Meetings to share my small group rotations for Math Instruction and how I collect, analyze and use data.
- Received Effective Teacher Rating (2013-2014) and Highly Effective (2014-2016)

INVOLVEMENT AT CROFTON ELEMENTARY

- 2013-2016 Faculty Council (representative from faculty to make school-wide decisions i.e. schedule changes for delays, conference schedules etc.)
- 2014-2015 SGA: Student Government Association
- 2014-2015 Helped Organize/Run Talent Show
- 2014-2016 Green School Committee
- 2015-2016 Helped run 24 Club (type of Math game)

Chatsworth Elementary School, Reisterstown, MD- Instructional Support Position (May 2013- June 2013)

- Served as a one-on-one to a student with multiple disabilities
- Followed the student around the entire school day to assist with learning, provide frequent breaks due to anxiety and helped student cope with his emotions
- When student was absent, I was able to work with other students in the building whom also had multiple disabilities- spent two days in a self-contained room and two days in a Behavioral Support Classroom

INTERNSHIPS

Oliver Beach Elementary School, Middle River, MD- 4th Grade Math and Science (January 2013- May 2013)

- Collaborated, planned lessons, analyzed data with mentor teacher
- Collaborated, planned lessons, analyzed data and co-taught with Special Educator
- Planned lessons, differentiated and learned how to run and implement small group rotations using Common Core
- Attended IEP/504 Meetings

Battle Grove Elementary School, Dundalk, MD- ECI: Early Childhood Intervention Pre-K (August 2012- December 2012)

***Special Education Rotation**

- Collaborated, planned lessons, analyzed data with mentor teacher
- Collaborated, planned lessons, analyzed data and co-taught with General Educator (for reading and math, we combined my students with special needs and another class in order to provide role models)
- Planned lessons for whole group and individual students, differentiated and learned how to modify materials to make learning more accessible to the wide range of learners
- Attended and participated in IEP Meetings, giving teacher feedback and discussing student goals
- Collected data on a daily basis to monitor student goals and progress

HEATHER A. KEITH

**CAREER OBJECTIVE**

I am a dedicated, resourceful, and goal-driven educator looking to secure a challenging, responsible position that will allow me to use my education experience in special education, ESL, and elementary education.

PROFESSIONAL LICENSES AND CERTIFICATIONS

Elementary Education (K-5) – Standard
 Special Education – Standard
 ESL – Standard
 Substitute Certification – Ocean County

EDUCATION

Georgian Court University, Lakewood, NJ May 2012
 Bachelor of Arts – Major: Psychology, Minor: Elementary Education
 Overall GPA: 3.30

Brookdale Community College, Lincroft, NJ May 2008
 Associates Degree in Art and Science

PROFESSIONAL EXPERIENCE

Lakewood Board of Education, Lakewood, NJ *November 2014-Present*
ESL Teacher

- Knowledge and understanding of WIDA, ACCESS testing, CAN DO Descriptors
- Demonstrates communication and interpersonal skills as they relate to interaction with students, parents, other teachers, administrators, and other school personnel
- Plans, documents, and carries out daily lesson plans that align with WIDA standards, Domains (Listening, Speaking, Reading and Writing on 6 levels of learning) and Common Core Content Standards (Language arts, Mathematics, Science, and Social Studies)
- Deliver small group and individual ESL instruction in an engaging and motivating manner

Lakewood Board of Education, Lakewood, NJ *May 2015-June 2016*
Istation- Language Arts and Iready- Mathematics Tutor

- Enhance students reading fluency, delivers student driven instructions in small group setting
- Adaptive mathematics program for students to develop skills, strategies and pinpoint students' needs
- Plans, documents and carries out mini lessons geared to each student's needs in Language Arts and Mathematics

Manchester Regional Day School, Jackson, NJ *Summer 2013 -2016*
Teacher (ESY Program)

- Intensive six-week program for an extended school year program
- Demonstrates communication and interpersonal skills as they relate to interaction with students, parents, other teachers, administrators, and other school personnel
- Plans, documents, and carries out daily lesson plans that align with the Common Core Content Standards (Language arts, Mathematics, Science, and Social Studies)
- Built meaningful relationships with students, staff, and parents

Paraprofessional

June 2012 –2014

Working with students who are physically handicapped, autistic, or have behavioral problems

- Help with course work aimed to his/her social, intellectual and physical abilities
- Course work focusing on education and the acquisition of life skills

West Dover Elementary School, Toms River, NJ

Pride Teacher- NJ ASK Prep Test

Spring 2012

- Brought in as a specialist to guide students in preparing for NJ ASK Prep Test
- Prepared sixty students in grades 3rd, 4th, and 5th
- Reviewed and implemented various strategies and materials designed to help the students in math, reading, and writing
- Focused on dialogue lessons with 3rd grade students on changing dialogue into written statements

Toms River Regional School District, Toms River, NJ

Substitute Teacher

Jan 2012 – Sept 2012

- Performed regular teacher's class plan in the teacher's absence
- Responsible for grades kindergarten through 5th
- Curriculum of general education, music, physical education, and media

Student Teaching Placement (Sept 2011 – Dec 2011) - West Dover Elementary, Toms River Regional School District

- Taught fifteen weeks in a third grade classroom
- Observed for one week
- Taught a new subject each subsequent week, including social studies, science, reading, and math for the remainder of the placement
- Participated in monthly grade level meetings and faculty meetings
- Received letter of recommendation from cooperating teacher

Junior Practicum (Sept 2010 – Nov 2010) - West Dover Elementary, Toms River Regional School District

- Taught one to two days for ten weeks in a third grade classroom
- Taught eight lessons consisting of one to two math, science, or social studies classes per day

Daycare Teacher (February 2008- August 2011) - KinderCare, Clarksburg, NJ

- Responsible for Discovery preschool children for ages 2-3 years
- Taught music education, letters, numbers, days of the week
- Taught physical education to improve balance and coordination
- Encouraged imagination through art projects inspired with the month's theme (animals, beach, sky, cars, imagination, etc.)
- Professional Development, Knowledge Universe in the field of Early Childhood Education

SKILLS

- SIOP Training
- Current Danielson Model
- Smartboard, Chromo books, Ipads

CHRISTINA BOYLE**EDUCATION & HONORS**

Master of Art in Urban Education (ESL Specialization)
New Jersey City University

August 2014-present
Jersey City, New Jersey

Bachelor of Arts
Rutgers University

August 2001 – January 2006
New Brunswick, New Jersey

CERTIFICATIONS

CEAS 1475: Teaching English as a Second Language (K-12) Spring 2016
New Jersey Department of Education

Summer 2016
Trenton, New Jersey

Licensed Private Career School Teacher Certificate: ESOL
New York State Education Department

Spring 2015
Albany, New York

130 Hour TEFL Certification
i-to-i TEFL UK

Fall 2013
Leeds, United Kingdom

TEACHING EXPERIENCE

Student Teaching Intern 7th Grade ESL
Franklin L. Williams Middle School

January-May 2016
Jersey City, New Jersey

- Practiced Danielson's framework in educating two seventh grade ESL classes.
- Designed developmentally appropriate lessons that align with CCSS and WIDA standards.
- Differentiated instruction to better all students' reading, writing, listening, and speaking skills.
- Utilized formative and summative assessments to gauge student progress.
- Participated in the 7th grade ELA PLC (peer learning community), as well as school-wide professional development opportunities.

Teacher Assistant
Soaring Heights Charter School

August 2014-present
Jersey City, New Jersey

- Creates and implements a writing curriculum for the Summer 2016 tutoring program.
- Spearheaded and executed a pullout program for the school's ESL population.
- Acted as instructor in K-8 classrooms in the absence of the regular teacher.
- Organized and led small group instruction to students in a reading intervention program.

Adult ESL Instructor
Chicago Ivy College

August- December 2013
Wheeling, Illinois

- Provided differentiated English language instruction to six adult international students.
- Applied WIDA rubrics to conduct formative and summative evaluations.

Head ESL/EFL Teacher
Story n' Kids

December 2011 – March 2013
Seoul, South Korea

- Worked with school director to design a weekly storybook-based curriculum for grades K-6.
- Used sensory, graphic, and interactive supports to build language, literacy, and critical thinking skills.

ESL/EFL Teacher
American City Language School

December 2008 – July 2011
Seoul, South Korea

- Administered language instruction for Kindergarten and Elementary students.
- Implemented a 'Live English' program allowing children to participate in hands-on, role-play exercises.

Youth Soccer Coach
Super Soccer Stars

April 2014- present
New York, New York

- Conducting introductory soccer classes to players of ages 2-7.
- Leading a sports program that thrives on positive praise and encourages participation.

References

"Christina is to be commended for using reflection as an integral part of her learning process. She thinks about what's worked, what hasn't and what she can do differently, or more of, for the next lesson."

"Christina has maintained an excellent rapport with people of all ages especially with children who were fortunate to work with her ... she has very strong written and verbal communication skills, and is extremely organized."

"Christina was a diligent and earnest teacher, and I appreciated her work ethic and attitude very much. She consistently performed her duties with competence, giving careful attention to each student."

"She engaged the students, and created an environment that made the children feel happy and willing to learn."

Affiliations

Golden Key International
Honour Society

NJTESOL

Korea English Network

Activities

NY Road Runners

Team Dirt

KELLI O'KEEFE

PROFESSIONAL SUMMARY

Registered Nurse with 10+ years' experience in clinical settings providing nursing care to diverse populations.

EDUCATION

New Jersey City University, School of Nursing
 School Nurse Instructional Certificate, December 2013
 Brookdale Community College, School of Nursing
 Associates degree, registered Nurse, May 2006
 Kean University, School of Business
 Bachelor of Science, Management Science, May 1990

SKILLS

- Strong clinical judgment
- Thorough physical assessments
- High level of autonomy
- Patient/family focused
- Patient evaluation/intervention
- Patient and family advocacy
- Foley catheter insertion/removal familiarity
- Dedicated hospice care provider
- Wound Care aptitude
- Successful diagnosis/treatment of childhood illnesses
- Hospice and palliative care experience

WORK HISTORY

- School Nurse - Manalapan-Englishtown Regional School District** 09/2014- Present
- Medication Administration
 - Prioritize the assessment and treatment of students.
 - Insulin Medication Knowledge and assistance.
 - Excellent communications skills and interaction with students.
 - Keep office organized and records updated.
 - Update School Nurse on her return.
 - Effective counseling in health maintenance and disease management.
 - Computer Literate for management of health room records
- School Nurse -- Saint Peter School -- Point Pleasant Beach** 09/05/2013-09/2014
 See above
- Substitute School Nurse -- Various School Districts** 02/2012 - 04/2013
 Board of Education approved as a Substitute School Nurse in the following districts: Avon, Bradley Beach, Neptune City, Spring Lake, Spring Lake Heights, Manalapan-Englishtown and Wall Township.
- Visiting Nurse-Per Diem**
- Seabrook Village - Tinton Falls, NJ** 02/2010 - 04/2013
- Effective counseling in health maintenance and disease management.
 - Liaised between patients and physicians to ensure patient comprehension of treatment plans.
 - Provide Medication Management.
 - Diagnosed and treated patients with chronic and acute health problems such as MI, arrhythmias, asthma, COPD and Pneumonia.
 - Provided on-call care at all times of day and night.
 - Followed infection control procedures.
- Case Manager-Hospice Nurse-Per Diem**
- Life Choice Hospice - Toms River, NJ** 07/2007 - 04/2013
- Evaluate patients for admission.
 - Assessment and treatment of patients at end of life.

Nichole R. Covert



Key Qualifications in Education

- **Develops** creative teaching methods to make learning fun.
- **Ability** to multi-task in a demanding atmosphere.
- **Creates** age appropriate activities for children of all ages.
- **Performs** basic child wellness tasks.
- **Communicates** effectively, verbally and written, with parents and children.
- **Proficient** with Microsoft Word Suite, Internet Explorer, and all Windows Software.

Education and Certifications

A.A. in Humanities and Social Sciences, Jefferson Community College, Watertown, NY
May 2014. 3.91/4.0 GPA, President's List

Courses related to Education: Survey of Children's Literature, Child Psychology, Principles of Education, and Student Teaching.

Experience in Education

Lead Teacher of the 2 year old class at Christ Church Children's School.

- **Planned** activities that encourage growth in language, social and motor skills.
- **Implemented** a "circle time", which had previously not been done before.
- **Managed** class of 12 two-year olds without an aide.
- **Assisted** parents in potty training.
- **Taught** children on the Autism Spectrum.
- **Responsibilities** included collecting monthly tuition payments and issuing receipts.
- **Promoted** to Lead Teacher after only 2 months as a Teacher's Aide.

Lead Teacher of the Infant Class at First Presbyterian Church Day School.

- **Created** age appropriate activities, to include art and music.
- **Managed** a class of 6 infants, age ranges 3 months to 12 months, with an aide.
- **Offered** opportunities that inspired confidence and problem-solving skills
- **Provided** a nurturing environment for the children.
- **Provided** parents with confidence that their children would be well cared for.
- **Promoted** to Lead Teacher after only 1 month as a Teacher's Aide.
- **Daily** interaction with parents and performed duties per their requirements.

Employment History

Child Care/Home Management, Manasquan, NJ. Full-time daily. 2001-Present.

Front Desk Associate/Child Care Provider, Tilton Fitness, Manahawkin, NJ. 2009-2010.

Lead Teacher, First Presbyterian Church Day School, Columbus, GA. 2000-2001

Lead Teacher, Christ Church Children's School, Savannah, GA. 1999-2000.

Personal References

[REDACTED]

Tracy Loftus



Objective

I am seeking a position in which I am able to support and encourage children to enjoy learning as well as to achieve their potential.

Education

-SUNY Oneonta, Oneonta, NY-Bachelors of Science- Sociology

-Pace University, Pleasantville, NY-18 credits toward Master's in Counseling with a 4.0 GPA

Experience

October 2007-Present

Caterer ~Fairways at Dunwoodie ~Yonkers, NY -Organized and planned menus for corporate events, holiday parties, luncheons as well as other social gatherings. Worked with a team to provide exceptional service for events such as weddings, bridal/baby showers, family reunions, corporate events, etc.

September 2011-June 2013

Teacher's Aide~ Little Learners~ Yonkers, NY-Assisted up to 10 pre-kindergarten age children during small learning activities. Observed students to supply lead teacher with feedback regarding potential learning blocks as well as provided support for lead teacher. Interacted with students throughout the day to keep them engaged.

January 2014-Present

Substitute Teacher ~St. Veronica School ~Howell, NJ- Filled in for teachers when they needed a day out of school, followed lesson plans for the daily activities, worked with grades ranging from pre-kindergarten through 7th.

Achievements

-NJ Para Professional Certification, June 2016

-First Aid/CPR/AED Certification

-Co-managed a youth sports association for over 250 children, 2008-2013

-Coach for cheer, t-ball, pee wee track, pee wee cross country, 2004-present

- Cub Scout Den Leader, 2005, 2006, 2012 & 2013

-Girl Scout Leader, 2013-present

-Class Mother, 2011-present

-PTA Board Member, 2014-present

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Affirmative Action Program
June 16
M

[See POLICY ALERT Nos. 191 and 209]

1140 AFFIRMATIVE ACTION PROGRAM

The Board of Education shall adopt and implement written educational equality and equity policies in accordance with the provisions of N.J.A.C. 6A:7 – Managing For Equality And Equity In Education.

The Board’s affirmative action program shall recognize and value the diversity of persons and groups within society and promote the acceptance of persons of diverse backgrounds regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status. The affirmative action program will also promote equal educational opportunity and foster a learning environment that is free from all forms of prejudice, discrimination, and harassment based upon race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status in the policies, programs, and practices of the Board of Education.

The Board shall inform the school community it serves of these policies in a manner including, but not limited to, the district's customary methods of information dissemination. The Board shall develop a Comprehensive Equity Plan once every three years, which shall identify and correct all discriminatory and inequitable educational and hiring policies, patterns, programs, and practices affecting its facilities, programs, students, and staff.

The Board shall assess the district's needs for achieving equality and equity in educational programs based on an analysis of student performance data such as: National Assessment of Educational Progress and State assessment results, Pre-Kindergarten through grade twelve promotion/retention data, Pre-Kindergarten through grade twelve completion rates; re-examination and re-evaluation of classification and placement of students in special education programs if there is an over representation within certain groups; staffing practices; student demographic and behavioral data; quality of program data; and stakeholder satisfaction data prior to developing the Comprehensive Equity Plan. The purpose of the needs assessment is to identify and eliminate discriminatory practices and other barriers in achieving equality and equity in educational programs.



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Affirmative Action Program

The Board shall annually designate a member of its staff as the Affirmative Action Officer and form an Affirmative Action Team, of whom the Affirmative Action Officer is a member, to coordinate and implement the requirements of N.J.A.C. 6A:7 – Managing For Equality And Equity in Education. The Board shall assure that all stakeholders know who the Affirmative Action Officer is and how to access him or her.

The Affirmative Action Officer ~~must~~ **shall** have a New Jersey standard certification with an administrative, instructional, or educational services endorsement, pursuant to N.J.A.C. 6A:9B et seq. The Affirmative Action Officer shall: coordinate the required professional development training for certificated and non-certificated staff pursuant to N.J.A.C. 6A:7-1.6; notify all students and employees of district grievance procedures for handling discrimination complaints; and ensure the district grievance procedures, which include investigative responsibilities and reporting information, are followed.

The Affirmative Action Team shall: develop the Comprehensive Equity Plan pursuant to N.J.A.C. 6A:7-1.4(c); oversee the implementation of the district's Comprehensive Equity Plan pursuant to N.J.A.C. 6A:7-1.4(c); collaborate with the Affirmative Action Officer on coordination of the required professional development training for certificated and non-certificated staff pursuant to N.J.A.C. 6A:7-1.6; monitor the implementation of the Comprehensive Equity Plan; and conduct the annual district internal monitoring to ensure continuing compliance with State and Federal statutes governing educational equality and equity, pursuant to N.J.A.C. 6A:7-1.4(d).

The Board shall provide professional development training to all certificated and non-certificated school staff members on a continuing basis to identify and resolve problems associated with the student achievement gap and other inequities arising from prejudice on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status. All new certificated and non-certificated staff members shall be provided with professional development training on educational equality and equity issues within the first year of employment. Parents and other community members shall be invited to participate in the professional development training.



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Affirmative Action Program

The Commissioner or his/her designee shall provide technical assistance to local school districts for the development of policy guidelines, procedures, and in-service training for Affirmative Action Officers so as to aid in the elimination of prejudice on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status.

N.J.A.C. 6A:7-1.4; 6A:7-1.5; 6A:7-1.6

Adopted:



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Comprehensive Equity Plan
Jun 16
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[See POLICY ALERT Nos. 136, 168, 172, 191 and 209]

1523 COMPREHENSIVE EQUITY PLAN

The Board of Education shall submit a Comprehensive Equity Plan based on an assessment of the district's needs for achieving equity in educational programs that includes a cohesive set of policies, programs, and practices that ensure high expectations and positive achievement patterns and equal access to education opportunity for all learners, including students and teachers.

The Board's obligation to be accountable for the requirements in N.J.A.C. 6A:7 is not precluded or alleviated by any rule or regulation of any organization, club, athletic association, or other league or group.

The Comprehensive Equity Plan shall include the following:

1. ~~A needs assessment that includes student assessment and behavioral data disaggregated by gender, race, ethnicity, Limited English Proficiency, Special Education, Migrant, date of enrollment, student suspension, expulsion, Child Study Team referrals, Pre-Kindergarten through grade twelve promotion/retention data, Pre-Kindergarten through grade twelve completion rates, and re-examination and re-evaluation of classification and placement of students in special education programs if there is overrepresentation within a certain group; staffing practices; quality of program data; and stakeholder satisfaction data~~ **An assessment of the school district's needs for achieving equity in educational programs. The assessment shall include staffing practices, quality-of-program data, stakeholder-satisfaction data, and student assessment and behavioral data disaggregated by gender, race, ethnicity, limited English proficiency, special education, migrant, date of enrollment, student suspension, expulsion, Child Study Team referrals, preschool through grade twelve promotion/retention data, preschool through grade twelve completion rates, and re-examination and re-evaluation of classification and placement of students in special education programs if there is overrepresentation within a certain group;**



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Comprehensive Equity Plan

2. A description of how other Federal, State, and district policies, programs, and practices are aligned to the Comprehensive Equity Plan;
3. ~~Adequate~~ ~~yearly~~ ~~p~~Progress targets for closing the achievement gap;
4. Professional development targets regarding the knowledge and skills needed to provide a thorough and efficient education as defined by the Core Curriculum Content Standards; differentiated instruction and formative assessments aligned to Core Curriculum Content Standards; and high expectations for teaching and learning; and
5. Annual targets addressing district needs in equity in school and classroom practices that are aligned to professional development targets.

A Comprehensive Equity Plan shall be developed **written** every three years and the Board of Education shall initiate the Comprehensive Equity Plan within sixty days of its approval and shall implement the plan in accordance with the timelines approved by the New Jersey Department of Education.

In the event the Board of Education does not implement the Comprehensive Equity Plan within one hundred eighty days of its approval date, or fails to report its progress annually, ~~or as required by the New Jersey Department of Education,~~ sanctions deemed to be appropriate by the Commissioner of Education or his/her designee shall be imposed, and may include action to suspend, terminate, or refuse to award continued Federal or State financial assistance, pursuant to N.J.S.A. 18A:55-2.

N.J.A.C. 6A:7-1.9

Adopted:



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Equal Employment Opportunities

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[See POLICY MEMO No. 116]

[See POLICY ALERT Nos. 136, 168, 191 and 209]

1530 EQUAL EMPLOYMENT OPPORTUNITIES

The Board of Education shall, in accordance with law, guarantee equal employment opportunity throughout the district.

The Board shall ensure all persons shall have equal and bias free access to all categories of employment and equal pay for equal work in this district without regard to the candidate's race, color, creed, religion, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, socioeconomic status, or disability, pursuant to N.J.A.C. 6A:7-1.1. The school district's employment applications and pre-employment inquiries conform to the guidelines of the New Jersey Division of Civil Rights.

The Board will use equitable practices that prevent imbalance and isolation based on race, color, creed, religion, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, socioeconomic status, or disability among the district's certificated and non-certificated staff and within every category of employment, including administration. Promotions and transfers will be monitored to ensure non-discrimination.

The Board shall not assign, transfer, promote or retain staff, or fail to assign, transfer, promote or retain staff, on the sole basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability or socioeconomic status, pursuant to N.J.A.C. 6A:7-1.1.

The Board will target underutilized groups in every category of employment. The Board will provide among the faculty of each school role models of diverse racial and cultural backgrounds.

The Board shall not enter into a contract with a person, agency, or organization that discriminates in employment practices or in the provision of benefits or services, on the basis of race, color, creed, religion, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, socioeconomic status, or disability, either in employment practices or in the provision of benefits or services to students or employees, pursuant to N.J.A.C. 6A:7-1.1.



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Equal Employment Opportunities

The Superintendent shall promulgate a complaint procedure for the adjudication of disputes alleging violation of the law prohibiting discrimination in employment or this policy.

The Board shall not discriminate against any person for that person's exercise of rights under the laws prohibiting discrimination in employment or this policy.

N.J.S.A. 18A:6-5; 18A:6-6; 18A:28-10; 18A:29-2

N.J.A.C. 6A:7-1.1 et seq.; 6A:7-1.8

Adopted:



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Affirmative Action Program for Employment and
Contract Practices

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[See POLICY ALERT Nos. 116, 167, 172, 191 and 209]

1550 AFFIRMATIVE ACTION PROGRAM FOR EMPLOYMENT AND CONTRACT PRACTICES

The Board of Education shall, in accordance with State statutes and administrative code and Federal law and regulations, strive to overcome the effects of any previous patterns of discrimination in district employment practices and shall systematically monitor district procedures to ensure continuing compliance with anti-discrimination laws and regulations.

The Board will ensure all persons regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status shall have equal and bias-free access to all categories of employment in the public educational system of New Jersey, pursuant to N.J.A.C. 6A:7-1.1.

The Board will not enter into any contract with a person, agency, or organization that discriminates on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status, either in employment practices or in the provision of benefits or services to students or employees.

The Board shall not assign, transfer, promote or retain staff, or fail to assign, transfer, promote or retain staff, on the sole basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status.

The Board shall ensure equal pay for equal work among members of the district's staff, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status, pursuant to N.J.A.C. 6A:7-1.1.

N.J.A.C. 6A:7-1.1 et seq.; 6A:7-1.8

Adopted:



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Curriculum Content
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[See POLICY ALERT Nos. 95, 120, 137, 147, 153 and 209]

2200 CURRICULUM CONTENT

The Board of Education will provide the instruction and services mandated by law and rules as necessary for the implementation of a thorough and efficient system of free public education and such other instruction and services as the Board deems appropriate for the thorough and efficient education of the students of this district. The Board shall annually approve a list of all programs and courses that comprise the district's curriculum and shall approve any subsequent changes in the curriculum in accordance with Policy No. 2220.

For purposes of this policy "curriculum" means planned learning opportunities designed to assist students toward the achievement of the intended outcomes of instruction.

The curriculum will be reviewed by the Superintendent and approved annually by the Board. In accordance with law, the curriculum shall, as a minimum, include the curricular mandates of N.J.S.A. 18A - Education and N.J.A.C. 6 and 6A - Education and all of the New Jersey Core Curriculum Content Standards and Cumulative Progress Indicators.

Districts with secondary school(s) – Remove (N/A)

[and the courses required by Policy No. 5460 and N.J.A.C. 6A:8-5 for high school graduation.]

The Superintendent is responsible for implementing the curriculum approved by the Board.

The Board directs the curriculum be consistent with the educational goals and objectives of this district, the New Jersey Core Curriculum Content Standards and responsive to identified student needs. The Superintendent shall, in consultation with teaching staff members, assure the effective articulation of curriculum across all grade levels



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Curriculum Content

Choose one or more of the following alternatives: - I don't think any apply to us

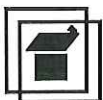
___ and among the schools of this district.

___ and among the constituent districts of the _____ Regional School District.

___ and among the school districts sending to the _____ School District.

The curriculum shall provide programs in accordance with Board policies and the New Jersey Core Curriculum Content Standards, including but not limited to:

1. Preparation of all students for employment or post secondary study upon graduation from high school;
2. Instruction in workplace readiness skills, visual and performing arts, comprehensive health and physical education, language arts literacy, mathematics, science, social studies (including instruction on the Constitution of the United States, United States history, Community Civics, and the geography, history and civics of New Jersey), and World Languages;
3. Continuous access to sufficient programs and services of a library/media facility, classroom collection, or both, to support the educational program of all students in accordance with Policy No. 2530;
4. Guidance and counseling to assist in career and academic planning for all students, in accordance with Policy No. 2411;
5. A continuum of educational programs and services for all children with disabilities, in accordance with Policy No. 2460 and Regulation Nos. 2460.1 through 2460.14;
6. Bilingual education, English as a Second Language, and English language services for students of limited English language proficiency, when the number of such students so necessitates, in accordance with Policy No. 2423;



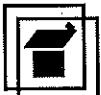
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Curriculum Content

7. Programs and services for students at risk who require remedial assistance in accordance with ~~Policy Nos.~~ **Policies** 2414, 2415, and 5460;
8. Equal educational opportunity for all students in accordance with ~~Policy Nos.~~ **Policies** 2260, 5750, and 5755;
9. Career awareness and exploration as required, and vocational education as appropriate;
10. Educational opportunities for students with exceptional abilities, in accordance with Policy No. 2464;
11. Instruction in accident and fire prevention;
12. A substance abuse prevention program;
13. A program for family life education; and
14. Programs that encourage the active involvement of representatives from the community, business, industry, labor and higher education in the development of educational programs aligned with the standards.

N.J.S.A. 18A:6-2; 18A:6-3; 18A:35-1 et seq.
N.J.A.C. 6A:8-1.1 et seq.; 6A:14 et seq.
New Jersey Core Curriculum Content Standards

Adopted:



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Affirmative Action Program for School
and Classroom Practices

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[See POLICY ALERT Nos. 95, 116, 191 and 209]

2260 AFFIRMATIVE ACTION PROGRAM FOR SCHOOL AND CLASSROOM PRACTICES

The Board of Education shall provide equal and bias-free access for all students to all school facilities, courses, programs, activities, and services, regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status, by:

1. Ensuring equal and barrier-free access to all school and classroom facilities;
2. Attaining minority representation within each school, which approximates the district's overall minority representation. Exact apportionment is not required, however, the ultimate goal is a reasonable plan achieving the greatest degree of racial balance, which is feasible and consistent with sound educational values and procedures;
3. Utilizing a State-approved English language proficiency measure on an annual basis for determining the special needs of **English language learners** and **their** progress in learning English of ~~language-minority students~~ pursuant to N.J.A.C. 6A:15-1.3(eb);
4. Utilizing bias-free multiple measures for determining the special needs of students with disabilities, pursuant to N.J.A.C. 6A:14-3.4;
5. Ensuring that support services, including intervention and referral services and school health services pursuant to N.J.A.C. 6A:16, are available to all students; and
6. Ensuring that a student is not discriminated against because of a medical condition. A student shall not be excluded from any education program or activity because of a long-term medical condition unless a physician certifies that such exclusion is necessary. If excluded, the student shall be provided with equivalent and timely instruction that may include home instruction, without prejudice or penalty.



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Affirmative Action Program for School
and Classroom Practices

The Board of Education shall ensure that the district's curriculum and instruction are aligned to the State's Core Curriculum Content Standards and address the elimination of discrimination by narrowing the achievement gap, by providing equity in educational programs and by providing opportunities for students to interact positively with others regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status, by:

1. Ensuring there are no differential requirements for completion of course offerings or programs of study solely on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status;
2. Ensuring courses shall not be offered separately on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status;
 - a. Portions of classes which deal exclusively with human sexuality may be conducted in separate developmentally appropriate sessions for male and female students, provided that the course content for such separately conducted sessions is the same.
3. Reducing or preventing the underrepresentation of minority, female, and male students in all classes and programs including gifted and talented, accelerated, and advanced classes;
4. Ensuring that schools demonstrate the inclusion of a multicultural curriculum in its instructional content, materials and methods, and that students understand the basic tenet of multiculturalism;
5. Ensuring that African American history, as well as the history of other cultures, is infused into the curriculum and taught as part of the history of the United States, pursuant to N.J.S.A. 18A:35-1 and the New Jersey Core Curriculum Content Standards; and
6. Ensuring that instruction on the Holocaust and other acts of genocide is included in the curriculum of all elementary and secondary schools, as developmentally appropriate, pursuant to N.J.S.A. 18A:35-28.



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Affirmative Action Program for School
and Classroom Practices

The Board of Education shall ensure all students have access to adequate and appropriate counseling services. When informing students about possible careers, professional or vocational opportunities, the Board shall not restrict or limit the options presented to students on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status. The district will not use tests, guidance, or counseling materials which are biased or stereotyped on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status.

The Board of Education shall ensure that the district's physical education program and its athletic programs are equitable, co-educational, and do not discriminate on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, religion, disability, or socioeconomic status, as follows:

1. The district shall provide separate restroom, locker room, and shower facilities on the basis of gender, but such facilities provided for students of each gender shall be comparable;
2. A school within the school district may choose to operate separate teams for both genders in one or more sports or single teams open competitively to members of both genders, so long as the athletic program as a whole provides equal opportunities for students of both genders to participate in sports at comparable levels of difficulty and competency; and
3. The activities comprising such athletic programs shall receive equitable treatment, including, but not limited to, staff salaries, purchase and maintenance of equipment, quality and availability of facilities, scheduling of practice and game time, length of season, and all other related areas or matters.

N.J.S.A. 18A:36-20

N.J.A.C. 6A:7-1.7

Adopted:



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Guidance Counseling
Jun 16
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[See POLICY ALERT Nos. 102, 153, 168, 172 and 209]

2411 GUIDANCE COUNSELING

The Board of Education requires that a planned program of guidance and counseling be an integral part of the educational program of the schools to assist students in making and implementing informed educational and occupational choices including academic, career and personal/social development.

A program of guidance and counseling, including developmental career guidance and exploration, shall be offered to all students in this school district and shall

Choose only one of the following alternatives: We have to select this one as we don't have a certified guidance counselor.

- be conducted entirely by teaching staff members certified as guidance personnel.
- include the services of teaching staff members certified as guidance personnel and other designated teaching staff members.
- be the responsibility of the classroom teacher, who may draw upon the services of other, more specialized staff members as required.
- involve the coordinated efforts of all teaching staff members under the leadership of certified guidance and counseling personnel.

The Superintendent is directed to implement a guidance program that carries out the purposes of this policy and:

1. Involves teaching staff members at all appropriate levels;
2. Honors the individuality of each student;
3. Is integrated with the total educational program;
4. Is coordinated with available resources of the community;



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5. Provides for cooperation of school staff with parent(s) or legal guardian(s) and shares parents' or legal guardians' concern for the development of their children;

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Guidance Counseling

6. Provides for the means of sharing information among appropriate staff members in the student's interest;

7. Is available equitably to all students and prohibits biased counseling and the use of materials that discriminate among students on the basis of their race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation or sex, **gender, gender identity or expression**, social or economic **socioeconomic** status, or disability; and

8. Establishes a referral system that utilizes all the aid the schools and community offer, guards the privacy of the student, and monitors the efficacy of such referrals.

N.J.A.C. 6A:19-1.2; 6A:8-2.2

N.J.A.C. 6A:7-1.7; 6A:8-3.2

Adopted:



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Bilingual and ESL Education
Jun 16
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[See POLICY ALERT Nos. 94, 102, 110, 120, 137,
141, 145, 187, 191 and 209]

2423 BILINGUAL AND ESL EDUCATION

The Board of Education will provide programs of bilingual education, English as a second language (ESL), and English language services for **English language learners (ELLs)** ~~students of Limited English Proficiency (LEP)~~ as required by law and rules of the State Board of Education. ~~ELLs Students of LEP~~ are those students whose native language is other than English and who have **varying degrees of English language proficiency in any one of the domains of sufficient difficulty speaking, reading, writing, or understanding listening and is synonymous with limited** the English **speaking ability pursuant to N.J.S.A. 18:35-15 to 26** ~~language English language proficiency test, so as to be denied the opportunity to learn successfully in the classrooms where the language of instruction is English.~~

Identification of ~~LEP Students~~ **ELLs**

The Board will conduct a screening process to determine the native language of each **ELL** student at the time of enrollment in the school district. A census shall be maintained of all **identified** students whose native language is other than English. The English language proficiency of each student whose native language is not English shall be determined by a screening process that includes the administration of a New Jersey Department of Education-approved English language proficiency test, an assessment of the student's level of reading in English, a review of the student's previous academic performance, **including their performance on results of standardized tests in English**, and a review of the input of teaching staff members responsible for the educational program **for ELLs of the limited English proficient students.**

Program Implementation

The district shall provide the following programs:

1. An English language services program **to improve the English language proficiency of ELLs** whenever there are **at least one or more**, but fewer than ten ~~LEP students~~ **ELLs** enrolled ~~within the schools of~~ **in the school district**. English language services shall be **provided** in addition to the regular school program;



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Bilingual and ESL Education

2. An ESL program **that provides at least one period of ESL instruction based on student language proficiency** whenever there are ten or more ~~LEP students~~ **ELLs** enrolled ~~within the schools of~~ **in the school** district; and
3. A bilingual **education** program whenever there are twenty or more ~~LEP students~~ **ELLs** in any one-language classification **enrolled in the school district pursuant to N.J.S.A. 18A:35-18**. Where the age range, grade span, and/or geographical location of eligible students makes a full-time bilingual program impractical, the Board may **annually** offer an instructional program alternative, provided ~~that program has been approved or~~ a waiver for the alternative program has been requested and approval has been granted by the Department of Education. The Board may establish a program in bilingual education for any language classification with fewer than twenty students.

All teachers in these programs shall be appropriately certified in accordance with the requirements as outlined in N.J.A.C. 6A:15-1.9. Every student participating in a bilingual, ESL, or English language services program shall be entitled to continue such participation for a period of three years **pursuant to N.J.S.A. 18A:35-19**.

Bilingual, ~~ESL~~ **English as a Second Language**, and English Language Services Program Enrollment, Assessment, Exit, and Re-entry

Students enrolled in a bilingual, ESL, or English language services program shall be assessed annually **using with** a New Jersey Department of Education-approved English language proficiency test to determine their progress in achieving English language proficiency goals and readiness for exiting the program. ~~LEP students~~ **ELLs** enrolled in a bilingual, ESL, or English language services program shall be placed in a monolingual English ~~p~~Program when they have demonstrated readiness to function successfully in the English-only program. ~~The~~ **This process to determine the readiness or inability of the individual student to function successfully in the English-only program** shall be initiated by the student's level of English proficiency as measured by a New Jersey Department of Education-established standard on an English language proficiency test, ~~and~~ **The** readiness of the student shall be further assessed on the basis of multiple indicators ~~that which shall include,~~ **at a minimum,; include** classroom performance,; the



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Bilingual and ESL Education

student's reading level in English; the judgment of the teaching staff member or members responsible for the educational program of the student; and performance on achievement tests in English.

In accordance with provisions of N.J.S.A. 18A:35-22.1, a ~~parent(s) or legal guardian(s)~~ may remove a student who is enrolled in a bilingual education program at any time; except that during the first three years of a student's participation in a bilingual education program, ~~the parent(s) or legal guardian(s)~~ may only remove the student at the end of each school year. If during the first three years of a student's participation in a bilingual education program, a ~~parent(s) or legal guardian(s)~~ wishes to remove the student prior to the end of each school year, the removal must be approved by the Executive County Superintendent of Schools. The ~~parent(s) or legal guardian(s)~~ may appeal the Executive County Superintendent's decision to the Commissioner of Education.

Newly exited students who are not progressing in the mainstream English program may be considered for re-entry to bilingual and ESL programs in accordance with the provisions of N.J.A.C. 6A:15-1.10(e)1 through (e)5.

When the exit review process **for exiting a student from a bilingual, ESL, or English language services program has been** is completed, the student's ~~parent(s) or legal guardian(s)~~ shall be informed by mail of the placement determination. A ~~parent(s) or legal guardian(s)~~, or teaching staff member who disagrees with the proposed placement may appeal the decision in writing to the **Superintendent of Schools or designee _____**, who will provide a written explanation for the decision within _____ **seven** working days ~~of receiving the written appeal~~. The complainant may appeal this decision in writing to the Board **within seven calendar days of receiving the Superintendent's or designee's written explanation of the decision**. The Board will review the appeal and respond in writing **to the parent** within forty-five calendar days **of the Board's receipt of the parent's written appeal to the Board**. A complainant not satisfied with the Board's **determination of the appeal** explanation may appeal to the Commissioner of Education.



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Bilingual and ESL Education

Parental Involvement

The parent(s) or legal guardian(s) of ~~ELLs student of limited English proficiency~~ will be notified in accordance with the provisions of N.J.A.C. 6A:15-1.13 that their child has been identified as eligible for enrollment in a bilingual, ESL, or English language services program. Notice shall be in writing, **and in the language in which the parent(s) in the language of which the child of the parents so notified possesses a primary speaking ability, and in English.** The notice must also include **a statement the information that the parents have the option of declining their child's enrollment in a bilingual program, and shall be given an opportunity to do so if they choose so chose.**

The district will notify the parent(s) or legal guardian(s) of the ~~LEP student ELLs~~ by mail ~~no later than~~ **within** thirty days after the beginning of the school year that ~~their child has been identified as~~ **of the child's identification.** ~~eligible for enrollment in a bilingual, ESL, or English language services program.~~ If the student has not been identified as LEP prior to the beginning of the school year, then the parent(s) or legal guardian(s) must be notified within two weeks of the student's placement in a bilingual, ESL, or English language services program.

Parent(s) or legal guardian(s) shall receive progress reports **of students enrolled in bilingual, ESL, or English language services programs** in the same manner and frequency as **progress reports** are those sent to parents or legal guardians of other students **enrolled in the district.**

The Superintendent or designee will provide for the maximum practical involvement of parent(s) of ELLs ~~Parent(s) or legal guardian(s) of students of limited English proficiency will be offered opportunities for involvement in the development and review of program objectives and dissemination of information to and from the district Boards of Education and communities served by the bilingual, ESL, or English language services education programs. A school district that implements a bilingual education program shall establish a parent~~ **An advisory committee on bilingual education shall be formed with of which the majority membership will be** being parent(s) or legal guardian(s) of students of limited English proficiency **of ELLs.**



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Bilingual and ESL Education

Graduation

~~ELLs Students of limited English proficiency~~ will qualify for graduation from high school in accordance with N.J.A.C. 6A:8-5.1(a) and Policy No. 5460.

Program Plan

The Superintendent shall prepare and submit a plan for a bilingual, ESL, or English language services program every three years to the Board and the New Jersey Department of Education for approval in accordance with the provisions of N.J.A.C. 6A:15-1.6.

N.J.S.A. 18A:35-15 through 18A:35-25
N.J.A.C. 6A:15-1.1 et seq.

Adopted:



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Educational Program Evaluation
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[See POLICY ALERT Nos. 140, 172 and 209]

2610 EDUCATIONAL PROGRAM EVALUATION

The Board of Education directs the Superintendent to develop and implement a systematic plan for the continuous evaluation of the educational program against the educational goals established by this Board. To this end, the Superintendent shall employ such tests and methods as may be indicated by sound professional judgment. Wherever possible, the assessment program shall follow evaluation procedures set forth in the course guides.

The Superintendent shall maintain a calendar of assessment activities and shall make periodic evaluation reports to the Board during the school year. Findings of the assessment program may be used to evaluate the progress of students and the effectiveness of staff members. The Board will annually make available to the public the collective progress of students toward the goals of the district.

The Board will annually, prior to the end of the school year and in conjunction with appropriate members of the administrative staff, conduct a review of the educational progress of the district, assess district and student needs, and establish long range and short range objectives for the educational program. The Board's annual report will be submitted to the Commissioner of Education as required.

The Superintendent shall annually recommend improvements in the educational program based on the Board's evaluation of the district's program. The Board reserves the right to employ experts from outside the school district to serve in the evaluation process.

N.J.S.A. 18A:7A-11
N.J.A.C. 6:8-3.2; 6A:8-4.1 et seq.
N.J.A.C. 6A:19-2.6 [**vocational districts**]

Adopted:



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Student Assessment
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[See POLICY ALERT Nos. 120, 135, 147, 153, 168, 170, 197, 205 and 209]

2622 STUDENT ASSESSMENT

The Commissioner of Education shall implement a system and related schedule of Statewide assessments to evaluate student achievement of the Core Curriculum Content Standards in accordance with the provisions of N.J.A.C. 6A:8-4.1 et seq. The Board of Education is required to administer the applicable Statewide assessments according to the schedule prescribed by the Commissioner.

State assessments provide parents with important information about their child's progress; detailed diagnostic information about each individual student's performance that educators, parents, and students can utilize to enhance foundational knowledge and student achievement; and include item analysis which will clarify a student's level of knowledge and understanding of a particular subject or area of a subject. The data derived from State assessments will be utilized by teachers and administrators to pinpoint areas of difficulty and customize instruction accordingly. Such data can be accessed and utilized as a student progresses to successive school levels.

The New Jersey Department of Education, pursuant to State law and regulations, requires all students to take State assessments as scheduled. There is no provision for a student to opt-out of Statewide assessments. If a student is absent on a testing date, the student will be expected to take the missed test on another school day. Parents and students will be informed of all scheduled testing dates, including make-up testing dates for students who missed the initial testing date.

Statewide Assessment System

The Superintendent of Schools shall develop and annually present to the Board for its approval an assessment program that complies with the rules of the State Board of Education.

Test Administration Procedures and Security Measures

All Statewide assessments shall be administered in accordance with the Department of Education's required test administration procedures and security measures. Any breach of such procedures or measures shall be immediately reported to the Superintendent or designee.



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Student Assessment

Documentation of Student Achievement

The Department of Education shall provide the Superintendent with documentation of student achievement after administration of each test in accordance with the provisions of N.J.A.C. 6A:8-4.2. The Board shall maintain an accurate record of each student's performance on Statewide assessments in accordance with N.J.A.C. 6A:8-4.2. Information regarding individual student test scores shall only be released in accordance with Federal and State law.

Accountability

The Superintendent shall report preliminary and final results of annual assessments to the Board of Education as required by the New Jersey Department of Education. The Board will provide parents, students, and citizens with results of annual assessments according to N.J.A.C. 6A:8-4.23. The Board shall provide appropriate instruction to improve skills and knowledge for students performing below established levels of student proficiency in any content area either on Statewide or local assessments. All students are expected to demonstrate the knowledge and skills of the Core Curriculum Content Standards as measured by the Statewide assessment system.

Public Reporting

In accordance with the requirements of N.J.A.C. 6A:8-4.5, the Department of Education shall report annually to the State Board of Education and the public on the progress of all students and student subgroups in meeting the Core Curriculum Content Standards as measured by the Statewide assessment system. In public reporting of school and district performance data, the Department of Education shall not compromise the confidentiality of individual students.

Parental Notification

Parents shall be informed of the district assessment system and of any special tests that are to be administered to their children.



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Student Assessment

Student Accommodations/Modifications

The Board shall provide appropriate accommodations or modifications to the Statewide assessment system as specified by the Department of Education for English Language Learners (ELLs) and students with disabilities as defined in N.J.A.C. 6A:14-1.3 or eligible under Section 504 of the Rehabilitation Act as determined by the Individualized Educational Plan (IEP) or 504 Team in accordance with N.J.A.C. 6A:8-4.1(d)1.

N.J.S.A. 18A:7C-1

N.J.A.C. 6A:8-4.1 et seq.; 6A:8-5.1; 6A:14-1.1 et seq.; 6A:14-3.7;
6A:14-4.10

Adopted:



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Equal Educational Opportunity
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[See POLICY ALERT Nos. 95, 116, 136, 168 and 209]

5750 EQUAL EDUCATIONAL OPPORTUNITY

The Board of Education directs that all students enrolled in the schools of this district shall be afforded equal educational opportunities in strict accordance with law. No student shall be denied access to or benefit from any educational program or activity or from a co-curricular or athletic activity on the basis of the student's race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation ~~or sex~~, **gender, gender identity or expression**, ~~social or economic~~ **socioeconomic** status, or disability. The Board shall assure that all students are free from harassment, sexual or otherwise.

The Board directs the Superintendent to allocate faculty, administrators, support staff members, curriculum materials, and instructional equipment supplies among and between the schools and classes of this district in a manner that ensures equivalency of educational opportunity throughout this district. The school district's curricula in the following areas will eliminate discrimination, promote mutual acceptance and respect among students, and enable students to interact effectively with others, regardless of race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation ~~or sex~~, **gender, gender identity or expression**, ~~social or economic~~ **socioeconomic** status, or disability:

1. School climate/learning environment;
2. Courses of study, including Physical Education;
3. Instructional materials and strategies;
4. Library materials;
5. Software and audio-visual materials;
6. Guidance and counseling;
7. Extra-curricular programs and activities;
8. Testing and other assessments.



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Equal Educational Opportunity

The school district's curricula will include Multi-cultural Education content and practices, instruction on African-American History in the teaching of U.S. History and instruction on the Holocaust and other acts of Genocide.

Affirmative action shall be taken to ensure that students are protected from the effects of discrimination, in accordance with Policy No. 2260. Students who experience less than equal educational opportunities or experience discrimination shall use the procedure established by Regulation No. 5750 to report and appeal any harassment or discriminatory practice.

The conduct of teaching staff members shall exemplify the highest principles of equality and democracy. Conduct and attitudes that display discrimination are contrary to the policies of this Board and, further, are destructive to the self esteem that this Board wishes to encourage in all students. A teaching staff member's act of derision or enmity, in any form, against a person or persons on the basis of race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation or ~~sex~~, **gender, gender identity or expression**, ~~social or economic~~ **socioeconomic** status, or disability shall be considered to be conduct unbecoming to a professional staff member of this district and shall be subject to appropriate discipline.

The Superintendent shall develop and promulgate a procedure by which a student or parent may appeal Board policy, district practice, or the act or omission of any district employee that allegedly violates this policy.

42 U.S.C.A. 12101

N.J.S.A. 10:5-1

N.J.S.A. 18A:4A-1, et seq.

N.J.S.A. 18A:6-5 et seq.; 18A:36-20

N.J.A.C. 6A:7-1.1 et seq.; 6A:14-1.2

Adopted:



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Equity in Educational Programs and Services

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[See POLICY ALERT Nos. 136 and 209]

5755 EQUITY IN EDUCATIONAL PROGRAMS AND SERVICES

Equity In Student Access

It is the policy of the Board of Education to ensure equal and bias-free access to all school facilities, courses, programs, activities, and services, regardless of race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation ~~or sex~~, **gender, gender identity or expression**, ~~social or economic~~ **socioeconomic** status, or disability.

The school district administration will ensure: that all students will have equal and barrier-free access to all school and classroom facilities, that minority and female students are not under-represented in gifted and talented or accelerated/advanced courses and that minority and male students are not over-represented in detentions, suspensions, expulsions, dropouts, or special needs classifications. Support services will be available to all students and that all limited English-proficient students and students with disabilities will have equal and bias-free access to all school programs and activities. The school district will ensure equal and bias-free access for all students to computers, computer classes, vocational education classes, and technologically-advanced instructional assistance, regardless of race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation ~~or sex~~, **gender, gender identity or expression**, ~~social or economic~~ **socioeconomic** status, or disability.

The Board of Education will refrain from locating new facilities in areas that will contribute to imbalanced, isolated, or racially identifiable school enrollments. The school district administration will assign students to ensure that the racial/national origin composition of each school's enrollment reflects the composition of the districtwide enrollment and so that school and classroom enrollments are not identifiable on the basis of race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation ~~or sex~~, **gender, gender identity or expression**, ~~social or economic~~ **socioeconomic** status, or disability.



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Equity in Educational Programs and Services

Students will not be separated or isolated by race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation ~~or sex,~~ **gender, gender identity or expression, social or economic socioeconomic** status, or disability within schools, courses, classes, programs, or extracurricular activities. Bias-free multiple measures for determining the special needs of language-minority students and students with disabilities will be utilized. Pregnant students will be permitted to remain in the regular school program and activities and if not permitted to attend school by her doctor, the student will be provided equivalent instruction.

Equity in Guidance Programs and **Support** Services

The school district will ensure the guidance program **and support services** provides access to adequate and appropriate counseling services for **all students, including, but not limited to,** minority students, limited English-proficient students, non-college bound students, and students with disabilities. A full range of possible career, professional, and/or vocational choices will be presented to all students.

Equity in Physical Education Training

All school district physical education programs will be co-educational, ~~with the exception of wrestling practice and a minimum of 75% of the electives are chosen by at least 30% of enrolled male and female students, when the physical education programs are elective~~ **with any exceptions to be in accordance with Federal and State laws and regulations.**

Equity in Athletic Programs

The school district's athletic program will provide equitable opportunities for female and male students to participate in athletics and equitable support for cheerleading programs and comparable facilities for male and female teams. The athletic program will have relatively equal numbers of varsity and sub-varsity teams for male and female teams and equitable scheduling of night games, practice times, and numbers of games for male and female teams.



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Equity in Educational Programs and Services

Appeal Procedure

Any student or their parent(s) or legal guardian(s) may appeal school practices involving equity through the procedure established in Regulation No. 5750.

N.J.A.C. 6:4-1 et seq.

Title IX of the Education Amendments of 1972

~~Athletic Guidelines 1986~~

N.J.A.C. 6A:7-1.1 et seq.

Adopted:



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Equal Employment Opportunity Complaint Procedure

Jun 16

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[See POLICY ALERT Nos. 116, 191 and 209]

R 1530 EQUAL EMPLOYMENT OPPORTUNITY COMPLAINT PROCEDURE

A. Purpose and Application

1. The purpose of this procedure is to give any district employee or candidate for employment the opportunity to appeal an alleged denial of equal employment opportunity in violation of State statutes and administrative codes, and Federal laws and Policy No. 1530, guaranteeing “equal access to all categories of employment without regard to the candidate’s race, color, creed, religion, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, **gender identity or expression**, socioeconomic status, or disability.”
2. This procedure is intended to facilitate an equitable and just resolution of a dispute at the most immediate level and should be implemented in an informal manner.
3. Every reasonable effort will be made to expedite the process in the interest of a prompt resolution. Time limits may, however, be extended with the consent of all parties.
4. All participants in the procedure will respect the confidentiality that this district accords to information about individual employees.

B. Definitions

1. “Board of Education” means the Board of Education of the **Bradley Beach** School District.
2. “Complaint” means an alleged discriminatory act or practice.
3. “Complainant” means a staff member who alleges a discriminatory act or practice.



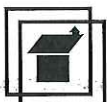
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Equal Employment Opportunity Complaint Procedure

4. "Day" means a working or calendar day as identified.
5. "Discriminatory act or practice" means denial of equal employment opportunity in violation of State statutes and administrative codes and Federal laws and Policy No. 1530.
6. "School district" means the **Bradley Beach** School District.

C. Procedure

1. A complainant who believes that he/she has been harmed or adversely affected by a discriminatory practice or act prohibited by law and/or policy shall discuss the matter with his/her immediate supervisor in an attempt to resolve the matter informally.
2. If the matter is not resolved to the satisfaction of the complainant within thirty working days, the complainant may submit a written complaint to the Affirmative Action Officer. The complaint will include:
 - a. The complainant's name and address,
 - b. The specific act or practice that the complainant complains of,
 - c. The school employee, if any, responsible for the allegedly discriminatory act,
 - d. The results of discussions conducted in accordance with paragraph C.1., and
 - e. The reasons why those results are not satisfactory.
3. The Affirmative Action Officer will investigate the matter informally and will respond to the complaint in writing no later than seven working days after receipt of the written complaint. A copy of the complaint and the response will be forwarded to the Superintendent.



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Equal Employment Opportunity Complaint Procedure

4. The response of the Affirmative Action Officer may be appealed to the Superintendent in writing within three working days after it has been received by the complainant. The appeal will include the original complaint, the response to the complaint, and the complainant's reason for rejecting the response. A copy of the appeal must be given to the staff member alleged to have acted discriminatorily.
5. On his/her timely request (that is, submitted before the expiration of the time within which the Superintendent must render a decision), the complainant will be given an informal hearing before the Superintendent, at a time and place convenient to the parties, but no later than seven working days after the request for a hearing has been submitted. The Superintendent may also require the presence at the hearing of the staff member charged with a discriminatory act and any other person with knowledge of the act complained of.
6. The Superintendent will render a written decision in the matter no later than seven working days after the appeal was filed or the hearing was held, whichever occurred later. Copies of the decision will be given to all parties.
7. The complainant may appeal the Superintendent's decision to the Board by filing a written appeal with the Board Secretary no later than three working days after receipt of the Superintendent's decision. The appeal shall include:
 - a. The original complaint,
 - b. The response to the complaint,
 - c. The Superintendent's decision,
 - d. A transcript of the hearing, if one has been made, or a summary of the hearing to which all parties have consented, and
 - e. The complainant's reason for believing the Superintendent's decision should be changed.



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8. A copy of the appeal to the Board must be given to the staff member, if any, charged with a discriminatory act.

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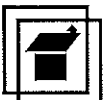
Equal Employment Opportunity Complaint Procedure

9. The Board will review all papers submitted and may render a decision on the basis of the proceedings below. If the complainant so requests, the Board may convene a hearing, at which all parties may be represented by counsel and may present and examine witnesses, who will testify under oath.
10. The Board will render a written decision no later than forty-five calendar days after the appeal was filed or the hearing held, whichever occurred later. Copies of the decision will be given to all parties.
11. The complainant will be informed of his/her right to appeal the Board's decision to the:

- a. Commissioner of Education
New Jersey State Department of Education
P.O. Box 500
Trenton, New Jersey 08625-0500
Telephone: (877) 900-6960 or the
- b. New Jersey Division on Civil Rights
Trenton Regional Office
Office of the Attorney General
140 East Front Street -- 6th Floor
Trenton, New Jersey 08625-0090
Telephone: (609) 292-4605

D. Record

1. The records of any complaint processed in accordance with this procedure shall be maintained in a file kept by the Affirmative Action Officer.
2. A copy of the decision rendered at the highest level of appeal will be kept in the employee's personnel file.



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[See POLICY ALERT Nos. 153 and 209]

R 2200 CURRICULUM CONTENT

Courses of study and instructional materials and programs shall be designed to eliminate discrimination and promote understanding and mutual respect between children **regardless** of different races, colors, creeds, sexes, **age, marital status, affectional or sexual orientations, gender, gender identity or expression, religion, ancestryies, national origins, social or socioeconomic status, and/or disabilities.**

In order to eliminate possible bias in the curriculum, staff shall use the following criteria:

- A. When instructional material contains stereotypes or discriminatory statements, staff should help students identify the stereotypes or discriminatory statement(s) and discuss with students the consequences of repeated stereotyping and discriminatory statements.
- B. If a particular instructional material is highly objectionable, staff should not use it, ~~N.J.A.C. 6:4-1.3(f)~~; such material should be brought to the attention of the Building Principal so that the Affirmative Action Officer can evaluate the objectionable material. Alternatively, the teacher might discuss the questionable material instead of eliminating it, depending on the makeup and maturity of the class and the purposes of the instruction.
- C. Another recommended technique for handling materials that contain biases or stereotypes is to offset it by using unbiased supplementary materials, ~~N.J.A.C. 6:4-1.3(f)~~.
- D. Community involvement when developing instructional programs and attendant materials shall be encouraged.



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[See POLICY ALERT Nos. 153 and 209]

R 2411 GUIDANCE AND COUNSELING

A. Counseling Services

1. The purpose of guidance and counseling services is to assist students in self-examination, self-evaluation, and analysis of alternatives so that each student can benefit most fully from his/her education and life experiences.
2. Counseling services will include:
 - a. Career awareness and exploration, and academic planning through consideration of personal interests, past and potential performance, and present opportunities,
 - b. Personal/social development including adjustment to situational problems, understanding of the consequences of personal behavior, and referral to assistance where appropriate, and
 - c. Crisis counseling to assist students undergoing extreme emotional reactions that disrupt immediate functioning, including post-crisis planning and referral for treatment as necessary.
3. All counseling services shall be free of bias on the basis of race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation ~~or sex~~, **gender, gender identity or expression**, ~~social or economic~~ **socioeconomic** status, or disability.

B. Career Awareness and Exploration

In fulfillment of the New Jersey Core Curriculum Content Standards, the school district shall provide a comprehensive program of guidance and



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counseling to facilitate career awareness and exploration for all students which shall be designed to:

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1. Assist students in making informed educational and occupational choices;
2. Encourage students to maintain portfolios consisting of accomplishments related to the Cross Content Workplace Readiness Standards;
3. Develop student competency in self management, educational and occupational exploration and career planning;
4. Make students aware of the relationship among personal qualities, education, training and the world of work; and
5. Acquaint students with the relationship between achieving academic standards and the attainment of career goals.

C. Consulting Services

1. The purpose of consulting services is the improvement of the instructional program and the delivery of educational services by the collaboration of those staff members responsible for the instructional program and the development of individual students.
2. Consulting services will include:
 - a. Identification of the needs of students,
 - b. Identification, evaluation, and program implementation of students with special needs,
 - c. Development and implementation of preventive and supportive programs to address such problems as student attendance, violence, and suicide,
 - d. Alerting professional staff to the purposes, functions, and availability of guidance and counseling services,



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- e. Encouragement of cooperation among teaching staff members and parent(s) ~~or legal guardian(s)~~ in resolving individual student problems and addressing student needs,
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Guidance and Counseling
- f. Establishment and maintenance of fruitful relationships with State and local agencies for the purpose of professional referral and the sharing of experiences,
- g. Cooperation with business and industry to facilitate student job placement and vocational training, and
- h. Maintenance of a library of occupational and educational information.

D. Evaluation

The program of guidance and counseling will be reviewed annually to determine its strengths and weaknesses. The following information may be gathered and analyzed in that review:

1. Annual record of graduate placements in post-secondary situations;
2. Assessments of past graduates as to the effectiveness of guidance services received in the high school;
3. Results of surveys of parent(s) ~~or legal guardian(s)~~ and staff evaluations of guidance services;
4. Analysis of the efficacy of outside referrals;
5. Assessments by persons not employed in the school district and expert in the field of guidance and counseling; and
6. The personal evaluations of the guidance and counseling staff members to identify weaknesses in the administration of the program.



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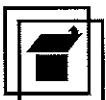
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Bilingual and ESL Education
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[See POLICY ALERT Nos. 137, 141, 145, 187, 191 and 209]

R 2423 BILINGUAL AND ESL EDUCATION

A. Definitions

1. "Bilingual education program" means a full-time program of instruction in all these courses or subjects ~~which~~ **that** a child is required by law or rule to receive, given in the native language of ~~the limited English proficient students~~ **English language learners (ELLs)** enrolled in the program and also in English; in the aural comprehension, speaking, reading, and writing of the native language of ~~the limited English proficient students~~ **ELLs** enrolled in the programs, **and** in the aural comprehension, speaking, reading, and writing of English; and in the history and culture of the country, territory, or geographic area ~~which~~ **that** is the native land of the parents of ~~limited English proficient students~~ **ELLs** enrolled in the program, and in the history and culture of the United States. ~~All students in bilingual education programs receive English as a second language instruction.~~
2. "Bilingual part-time component" means a program alternative in which students are assigned to mainstream English program classes, but are scheduled daily for their developmental reading and mathematics instruction with a certified bilingual teacher.
3. "Bilingual resource program" means a program alternative in which students receive daily instruction from a certified bilingual teacher in identified subjects and with specific assignments on an individual student basis.
4. "Bilingual tutorial program" means a program alternative in which students are provided one period of instruction from a certified bilingual teacher in a content area required for graduation and a second period of tutoring in other required content areas.

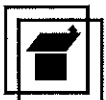


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5. "Dual-language bilingual education program" means a full-time program of instruction in elementary and secondary schools ~~which~~ **that** provides structured English language instruction and instruction in a second language in all content areas for ~~LEP~~ **ELL** students and for native English speaking students enrolled in the program.
6. "Educational needs" means the particular educational requirements of ~~students of limited English proficiency, ELLs~~; the fulfillment of which will provide them with equal educational opportunities.
7. "English as a second language (ESL) program" means a daily developmental second-language program of ~~up to two periods~~ **at least one period** of instruction based on student language proficiency which teaches aural comprehension, speaking, reading, and writing in English using second language teaching techniques, and incorporates the cultural aspects of the student's experiences in their ESL instruction. A period is the time allocated in the school schedule for instruction in core subjects.
8. ~~"English language fluency" means the ability to speak the language with sufficient structural accuracy; use vocabulary to participate effectively in most formal and informal conversations on practical, social, and school topics; read material for information; and complete forms and write essays and reports on familiar topics. Language fluency is not the same as language proficiency, which is the full command of language skills.~~

"English language development standards" means the 2012 Amplification of the English Language Development Standards, Kindergarten - Grade 12, incorporated herein by reference, as amended and supplemented, developed by the World-Class Instructional Design and Assessment (WIDA) Consortium. They are the standards and language competencies ELLs in preschool programs and elementary and secondary schools need to become fully proficient in English and to have unrestricted access to grade-appropriate instruction in challenging academic subjects. The standards are published by the Board of Regents of the University of Wisconsin System, on behalf of the WIDA Consortium



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(www.wida.us) and are available for review at <http://www.wida.us/standards/eld.aspx>.

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9. "English language learner" or "ELL" means a student whose native language is other than English. The term refers to students with varying degrees of English language proficiency in any one of the domains of speaking, reading, writing, or listening and is synonymous with limited English speaking ability as used in N.J.S.A. 18A:35-15 to 26.
910. "English language proficiency test" means a test **that** which measures English language skills in the areas of aural comprehension, speaking, reading, and writing.
1011. "English language services" means services designed to improve the English language skills of ~~students of limited English proficiency~~ **ELLs**. These services, provided in school districts with less than ten ~~students of limited English proficiency~~ **ELLs**, are in addition to the regular school program and ~~have as their goal the development of~~ **are designed to develop** aural comprehension, speaking, reading, and writing skills in English.
- ~~11. "ESL standards for Pre Kindergarten through grade twelve students" means the WIDA English Language Proficiency Standards for English Language Learners in Pre-Kindergarten through Grade Twelve, 2007 edition, developed by the World-Class Instructional Design and Assessment (WIDA) Consortium. These are the standards and language competencies limited English proficient students in Pre-Kindergarten programs and elementary and secondary schools need to become fully proficient in English and to have unrestricted access to grade-appropriate instruction in challenging academic subjects.~~
12. "Exit criteria" means the criteria ~~which~~ **that** must be applied before a student may be exited from a bilingual, ESL, or English language services education program.
13. "High-intensity ESL program" means a program alternative in which students receive two or more class periods a day of ESL



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instruction. One period is the standard ESL class and the other period is a tutorial or ESL reading class.

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14. "Instructional program alternative" means a part-time program of instruction that may be established by a Board of Education in consultation with and approval of the New Jersey Department of Education. All students in an instructional program alternative receive English as a second language.
- ~~15.~~ "Limited English proficient (LEP) students" ~~means students from Pre-Kindergarten through grade twelve whose native language is other than English and who have sufficient difficulty speaking, reading, writing, or understanding the English language as measured by an English language proficiency test, so as to be denied the opportunity to learn successfully in the classrooms where the language of instruction is English. This term means the same as limited English speaking ability, the term used in N.J.S.A. 18A:35-15 to 26.~~
- ~~16~~15. "Native language" means the language first acquired by the student, the language most often spoken by the student, or the language most often spoken in the student's home, regardless of the language spoken by the student.
- ~~17~~16. "Parent(s) **for the purposes of Policy and Regulation 2423**" means the natural parent(s) or the legal guardian(s), foster parent(s), surrogate parent(s), or person acting in the place of a parent with whom the student legally resides. **When** ~~Where~~ parents are separated or divorced, parent means the person(s) who has legal custody of the student, provided such parental rights have not been terminated by a court of appropriate jurisdiction.
- ~~18~~17. "Review process" is **means** the process established by the Board of Education to assess ~~limited-English-proficient students~~ **ELLs** for exit from a bilingual, ESL, or English language services programs.
- ~~19~~18. "Sheltered English instruction" is **means** an instructional approach used to make academic instruction in English understandable to ~~LEP ELLs~~ students. Sheltered English classes are taught by



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regular classroom teachers who have received training on strategies to make subject-area content comprehensible for **ELLs** ~~LEP students~~.

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B. Identification of Eligible ~~Limited English Language Learners (ELLs)~~ **Proficient (LEP) Students**

1. **The Superintendent of Schools will designate a teaching staff member(s) who _____ will determine the native language of each ~~ELL LEP~~ student at the time of enrollment of the student in the school district. The district _____ will:**

a. Maintain a census indicating all students identified whose native language is other than English; and

b. **Develop a screening process, initiated by a home-language survey, to determine which students in Kindergarten to grade twelve, of those whose native language is other than English, must be tested to determine English language proficiency. The screening shall be conducted by a bilingual/ESL or other certified teacher, and shall be designed to distinguish students who are proficient English speakers and need no further testing.**

~~Report annually to the New Jersey Department of Education as part of the Fall LEP Enrollment Summary, the number of all LEP students whose native language is other than English and, of that group, the number who are LEP students.~~

~~2. The Board approved screening process, initiated by a home language survey, shall determine which students in Kindergarten to grade twelve, of those whose native language is other than English, must be tested to determine English language proficiency. The screening shall be conducted by a bilingual/ESL or other certified teacher and shall be designed to distinguish those students that are proficient English speakers and need no further testing.~~



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32. The district shall determine the English language proficiency of all Kindergarten to grade twelve students, who are not screened out; **and** whose native language is other than English, by **administering** ~~the administration of~~ a Department of Education-approved English language proficiency test, assessing the level of

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reading in English, reviewing the previous academic performance of students, **including their performance on** ~~as well as~~ standardized tests in English, and reviewing the input of teaching staff members responsible for the educational program for **ELLs** ~~the limited English proficient students~~. Students who do not meet the New Jersey Department of Education standard on a Department-approved language proficiency test and who have at least one other indicator **shall be considered ELLs**, ~~are students of limited English proficiency~~. The district shall also use age-appropriate assessment methodologies to identify ~~limited English proficient~~ preschool **ELLs** ~~students in order~~ to determine their individual language development needs.

C. Bilingual Programs for ~~Limited English Proficient Students~~ **Language Learners (ELLs)**

1. All Kindergarten through ~~twelfth~~ grade ~~twelve LEP students~~ **ELLs** enrolled in the district **pursuant to N.J.S.A. 18A:7F-46** will be **provided with all** ~~receive~~ required courses and support services outlined in a. through g. below to prepare ~~LEP students~~ **ELLs** to meet the Core Curriculum Content Standards for high school graduation. This may include tutoring, after-school programs, summer programs, and remedial services as needed by **ELLs** ~~LEP students~~. The district shall also provide appropriate instructional programs to eligible pre-school ~~LEP students~~ **ELLs** based on need according to the New Jersey **Preschool Program Implementation Guidelines, 2015 Teaching and Learning Expectations: Standards of Quality (2004)**. **The guidelines provide developmentally appropriate recommendations** ~~These standards are guidelines~~ for good practice and are intended for **school** districts that provide preschool programs.
 - a. **The Board of Education shall establish** English language services designed to improve **the** English language

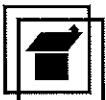


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proficiency of ~~ELLs LEP students~~ whenever there are **at least one or more**, but fewer than ten ~~LEP students~~ **ELLs** enrolled ~~within the schools of~~ **in the school** district. English language services shall be **provided** in addition to the regular school program.

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- b. **The Board of Education shall establish** ~~a~~An ESL program that provides **at least one** ~~up to two~~ periods of ESL instruction based on student language proficiency whenever there are ten or more ~~LEP students~~ **ELLs** enrolled ~~within the schools of~~ **in the school** district.
- (1) **An** The ESL curriculum that addresses the WIDA English ~~I~~Language **development** Proficiency ~~s~~Standards ~~as amended and supplemented~~ shall be developed and adopted by the Board to address the instructional needs of ~~ELLs LEP students~~.
 - (2) The ESL curriculum will be cross-referenced to the district's bilingual education and content area curricula to ensure that ESL instruction is correlated to all the content areas ~~being~~ taught.
- c. **The Board of Education shall establish** ~~A~~ bilingual education programs ~~will be established~~ whenever there are twenty or more ~~limited English proficient students~~ **ELLs** in any one-language classification enrolled in the **school** district pursuant to N.J.S.A. 18A:35-18. The bilingual education programs shall:
- (1) Be designed to prepare ~~LEP students~~ **ELLs** to acquire sufficient English skills and content knowledge to meet the Core Curriculum Content Standards. All ~~LEP students~~ **ELLs** participating in the bilingual programs **shall** ~~will~~ also receive ESL instruction;
 - (2) Include a ~~bilingual program~~ curriculum that addresses the Core Curriculum Content Standards, the WIDA English ~~I~~Language Proficiency **development** ~~s~~Standards, and the use of two



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languages. The bilingual education curriculum shall be adopted by the Board; and

- (3) Include a full range of required courses and activities offered on the same basis and under the same rules that apply to all students within the school district.

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- d. ~~ELLs LEP students will~~ shall be provided with equitable instructional opportunities to participate in all non-academic courses necessary to meet the Core Curriculum **Content** Standards, including comprehensive health and physical education, the visual and performing arts, and career awareness programs. ~~The These~~ instructional opportunities shall be designed to assist ~~LEP students~~ **ELLs** to fully comprehend all subject matter and demonstrate their mastery of the content matter.
- e. The **Board of Education** ~~district~~ shall offer sufficient courses and other relevant supplemental instructional opportunities in grades nine through twelve to enable ~~LEP students~~ **ELLs** to meet the Core Curriculum Content Standards for graduation. When sufficient numbers of students are not available to form a bilingual class in a subject area, ~~the Board shall develop~~ plans shall be developed in consultation with and approved by the New Jersey Department of Education to meet the needs of the students.
- f. **The Board of Education shall design** ~~a~~Additional programs and services shall be designed to meet the special needs of eligible ~~LEP students~~ **ELLs** and will include, but not be limited to: remedial instruction through Title I programs; special education; school-to-work programs; computer training; and gifted and talented education services.
- g. The **Board of Education** may establish dual-language bilingual education programs in ~~its~~ the schools and may make provisions for the coordination of instruction and services with the school district's ~~w~~World ~~H~~languages



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program. **Dual-language bilingual education programs** This program, if established by the Board, shall also enroll students whose primary language is English, and shall be designed to help students achieve proficiency in English and in a second language while mastering subject-matter skills. **To the extent necessary, instruction shall, to the extent necessary, be in all courses or subjects of study that allow allowing** students to meet all grade promotion and

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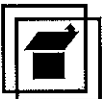
graduation standards. Where possible, these classes in **dual-language bilingual programs shall will** be comprised of approximately equal numbers of students of ~~limited English proficiency~~ and of **ELLs and of** students whose native language is English.

2. The Board of Education may establish a program in bilingual education for any language classification with fewer than twenty students.

D. Waiver Process **Provided by Statute**

The school district may request a waiver from **N.J.A.C. 6A:15-1.4(d)** ~~establishing a bilingual education program, pursuant to N.J.S.A. 18A:35-18,~~ to establish **annually** an instructional program alternative on an annual basis with the approval of the Department of Education when there are twenty or more students eligible for the bilingual education program in Kindergarten through grade twelve, and the **school** district is able to demonstrate **that it would be impractical to provide a full-time bilingual program** ~~that due to age range, grade span, and/or geographic location of eligible students, it would be impractical to provide a full-time bilingual program.~~

1. ~~Any~~ **Instructional** program alternatives shall be developed in consultation with and approved annually by the Department of Education after review of student enrollment and achievement data. All bilingual instructional program alternatives shall be designed to assist ~~LEP~~ students **ELLs** to develop sufficient English skills and subject-matter skills to meet the Core Curriculum Content Standards.



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2. The instructional program alternatives **that shall** to be established shall include, but are not limited to: **the** bilingual part-time component;; **the** bilingual resource program;; **the** bilingual tutorial program;; **the** sheltered English instruction program;; and **the** high-intensity ESL program.
3. In the event the district implements program alternatives, the district shall annually submit student enrollment and achievement data that demonstrate the continued need for these programs.

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E. Department of Education Approval of Bilingual, ESL, or English Language Services Programs

1. **Each school district providing a** ~~The school district's~~ bilingual program, ESL program, or English language services program plans shall be submitted **a plan every three years** to the New Jersey Department of Education ~~every three years~~ for approval. **At its discretion, the Department of Education may request modifications, as appropriate. Plans submitted by the school district for approval shall include information on the following** ~~The plans will include the following information:~~
 - a. Identification of students;
 - b. Program description;
 - c. Number of certified staff hired for the program;
 - d. Bilingual and ESL curriculum development;
 - e. Evaluation design;
 - f. Review process for exit; and
 - g. A budget for bilingual and ESL programs ~~and/or~~ **or** English language services programs. ~~The budget must indicate how the bilingual categorical aid funds are directly related to the bilingual/ESL program instructional services and materials.~~



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2. **The Department of Education will establish procedures for monitoring and evaluation of school district bilingual/ESL programs by means of its district and school accountability process.**

~~The district shall annually submit data on the number of LEP students served, exit data for the LEP students enrolled in the district, and data on the number of immigrant students enrolled in the district.~~

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- ~~3. The district's bilingual/ESL programs will be monitored and evaluated by the New Jersey Department of Education.~~

- ~~4. A school that fails to make progress in meeting the New Jersey Department of Education's annual measurable achievement objectives, must separately inform the parent(s) or legal guardian(s) of an LEP student of the school's failure no later than thirty days after the failure occurs.~~

F. Supportive Services

1. Students enrolled in bilingual, ESL, or English language services programs shall have full access to educational services available to other students in the **school** district.
2. To the extent that it is administratively feasible, supportive services to **ELLs** ~~LEP students~~, such as counseling, tutoring, and career guidance, should be provided by bilingual personnel who are familiar with and knowledgeable of the unique needs and background of **the ELLs** ~~LEP students~~ and their parents.

G. In-service Training

1. **A plan shall be developed for in-service training will be provided for bilingual, ESL, and mainstream teachers; administrators who supervise bilingual/ESL programs; and administrators and any personnel who observe and evaluate teachers of ELLs. The plan shall based on their needs and to include instructional strategies and appropriate assessments to**



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help ~~LEP~~ students **ELLs** meet the Core Curriculum Content Standards and the WIDA English Language **development** Proficiency Standards. All ESL and bilingual teachers **shall** will receive training in the use of the ESL curriculum.

2. The Professional Development Plan of the **school** district shall include the needs of bilingual and ESL teachers, **which** that shall be addressed through in-service training.

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Bilingual and ESL Education

H. Certification of Staff

All teachers in these programs will hold the following certifications:

1. Bilingual Classes - a valid New Jersey instructional certificate with an endorsement for the appropriate grade level and/or content area, as well as an endorsement in bilingual education **pursuant to N.J.S.A. 18A:6-38 et seq. and 18A:35-15 to 26.**
2. ESL Classes - a valid New Jersey instructional certificate in **ESL English as a second language pursuant to N.J.S.A. 18A:6-38 et seq. and N.J.A.C. 6A:9B-10.5.**
3. English Language Services - a valid New Jersey instructional certificate.

I. Bilingual, **English as a Second Language** ESL, and English Language Services Program Enrollment, Assessment, Exit, and Re-entry

1. All **ELLs** ~~LEP~~ students from Kindergarten through **twelfth** grade **twelve** shall be enrolled in the bilingual, ESL, or English language services program **established by the Board of Education as prescribed in N.J.A.C. 6A:15-1.4(b) through (e) and 1.5(a), and P.L. 1995, c. 59 and c. 327.**
2. Students enrolled in **the** a bilingual, ESL, or English language services program shall be assessed annually **using** with a Department of Education-approved English language proficiency



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test to determine their progress in achieving English language proficiency goals and readiness for exiting the program.

3. ~~ELLs LEP~~ students enrolled in **the bilingual, ESL, or English language services program** ~~one of these programs~~ shall be placed in a monolingual English program when they have demonstrated readiness to function successfully in an English-only program. ~~The~~ **This process to determine the readiness or inability of the individual student to function successfully in the English-only program** shall be initiated by the student's level of English proficiency as measured by a Department of Education-established

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standard on an English language proficiency test;. ~~The and the~~ readiness of the student shall be further assessed on the basis of multiple indicators **that** which shall **include**, at a minimum; ~~include~~ classroom performance; the student's reading level in English; the judgment of the teaching staff member or members responsible for the educational program of the student; and performance on achievement tests in English according to ~~P.L. 1991, c.12.~~

4. A parent(s) ~~or legal guardian(s)~~ may remove a student who is enrolled in a bilingual education program pursuant to provisions in N.J.S.A. 18A:35-22.1.
5. ~~Students enrolled in a bilingual, ESL, or English language services program shall be assessed annually to determine their progress in achieving English language proficiency goals and readiness for exiting the program.~~
65. Newly exited students who are not progressing in the mainstream English program may be considered for reentry to bilingual and ESL programs as follows:
 - a. After a minimum of one-half of an academic year and within two years of exit, the mainstream English classroom teacher, ~~with the approval of the Building Principal,~~ may recommend retesting **with the approval of the Principal.**



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- b. A waiver of the minimum time limitation may be approved by the Executive County Superintendent upon request of the Superintendent if the student is experiencing extreme difficulty in adjusting to the mainstream program.
- c. The recommendation for retesting **shall** ~~will~~ be based on the teacher's judgment that the student is experiencing difficulties due to problems in using English as evidenced by the student's inability to: communicate effectively with peers and adults; understand directions given by the teacher; and/or comprehend basic verbal and written materials.

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- d. The student shall be tested using a different form of the test or a different language proficiency test than the one used to exit the students.
 - e. If the student scores below the State-established standard on the language proficiency test, the student shall be re-enrolled into the bilingual or ESL program.
76. When the review process for exiting a student from a bilingual, ESL, or English language services program has been completed, **the district shall notify by mail** the student's parent(s) or legal guardian(s) ~~shall be informed by mail~~ of the **placement determination of placement**. If the parent(s), legal guardian(s) or teaching staff member disagrees with the placement, he/she may appeal the **placement** decision in writing to the **Superintendent or designee _____**, who will provide a written explanation for the decision within _____ **seven** working days **of receiving the written appeal**. The complainant may appeal this decision in writing to the Board of Education **within seven calendar days of receiving the Superintendent's or designee's written explanation of the decision**. The Board will review the appeal and respond in writing **to the parent within forty-five calendar days of the Board's receipt of the parent's written appeal to the Board**. Upon exhausting an appeal to the



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Board, the complainant may appeal to the Commissioner of Education pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3.

J. **Graduation Requirements for Limited English Proficient—Students Language Learners**

All **ELLs** ~~LEP~~ students must satisfy requirements for high school graduation according to N.J.A.C. 6A:8-5.1(a).

K. **Location of Programs**

All bilingual, ESL, and English language services programs shall be conducted within classrooms ~~approved by the Executive County Superintendent of Schools~~ within the regular school buildings of the **school district per pursuant to N.J.S.A. 18A:35-20.**

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L. **Notification to ~~Parents/Legal Guardians~~**

1. The school district will notify **by mail** the parent(s) ~~or legal guardian(s) of the LEP student of ELLs by mail of the fact~~ **no later than thirty days after the beginning of the school year** that their child has been identified as eligible for enrollment in a bilingual, ESL, or English language services program. **The district shall issue the notification within thirty days of the child's identification. Notice shall include a statement that the parents may decline their child's enrollment in a bilingual program, and they shall be given an opportunity to do so if they choose. The notice shall be in writing and in the language in which the parent(s) possesses a primary speaking ability, and in English, and shall include the following information:** ~~The parent(s) or legal guardian(s) must be notified within two weeks of the student's placement in a bilingual, ESL, or English language services program, if the student has not been identified as a LEP student prior to the beginning of the school year.~~

- a. **Why** ~~The notice shall inform the parent(s) or legal guardian(s)~~ **why the student was identified as an ELL;**
- b. **Why** ~~LEP and why the student needs to be placed in a~~ **language instructional educational program that will**



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~~help him or her develop and attain English proficiency and meet State academic standards~~ **bilingual, ESL, or English language services program;**

- bc. ~~The notice will include the student's level of English proficiency, how the such level of English proficiency was assessed, and the student's academic level;~~
- ed. ~~The notice will include the method of instruction the school district will use that will be used to serve the student, including a description of other methods of instruction~~ **methods** available and how those methods differ in content, instructional goals, and the use of English and a native language, if applicable;

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- de. ~~The notice will inform the parent(s) or legal guardian(s) how the program will meet the student's specific needs of the student in attaining English and meeting State standards;~~
- ef. The **program's** ~~notice will include the~~ exit requirements, the expected rate of transition into a classroom not tailored for **ELLs LEP students**, and, in the case of high school students, the expected rate of graduation; **and**
- fg. ~~The notice will inform the parent(s) or legal guardian(s) how the instructional program will meet the objectives of the an individualized education program of a student with a disability;~~
- g. ~~The notice will include written guidance on the rights that parents have to remove their child from a bilingual, ESL, or English language services program upon their request, in accordance with N.J.A.C. 6A:15-1.13, or to choose another program or method of instruction, if available, and how the parent(s) or legal guardian(s) will be provided assistance in selecting the best program to serve their child;~~



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- h. ~~The notice will inform the parent(s) or legal guardian(s) they have the option of declining enrollment if they choose by providing notice to the district no later than ten days after receiving the eligibility notice;~~
- i. ~~The notice shall be in writing and in the language of which the child of the parent(s) or legal guardian(s) so notified possesses a primary speaking ability, and in English; and~~
- j. ~~Whenever the district determines, on the basis of a student's level of English proficiency, that a student should exit from a program of bilingual education, the district shall notify the parent(s) or legal guardian(s) of the student by mail.~~

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- 2. **The school district shall send progress reports to** ~~The parent(s) or legal guardian(s)~~ of students enrolled in a bilingual, ESL, or English language services programs ~~shall receive progress reports~~ in the same manner and frequency as progress reports are sent to ~~parent(s) and legal guardian(s)~~ of other students enrolled in the school district.
- 3. Progress reports shall be written in English and in the native language of the ~~parent(s) or legal guardian(s)~~ of students enrolled in the bilingual **and** ~~or~~ ESL program unless **the school district** ~~it~~ can be demonstrated and documented in the three-year plan **required in N.J.A.C. 6A:15-1.6(a)** that ~~the~~ ~~this~~ requirement would place an unreasonable burden on the district.
- 4. The **school** district shall notify the ~~parent(s) or legal guardian(s)~~ when **a** students meets the exit criteria and ~~are~~ **is** placed in a monolingual English program. The notice shall be in English and in the language in which the ~~parent(s) or legal guardian(s)~~ possesses a primary speaking ability.

M. Joint Programs



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~~With The school district may join with any other school districts, with the approval of the Executive County Superintendent of Schools, on a case-by-case basis,~~ **a school district may join with another Board of Education** to provide bilingual, ESL, or English language services programs.

N. Parental Involvement

1. The **Superintendent or designee** _____ will provide for **the** maximum practicable involvement of parent(s) ~~or legal guardian(s)~~ of ~~LEP students~~ **ELLs** in the development and review of program objectives and dissemination of information to and from the **district** Boards of Education and communities served by the bilingual, ESL, or English language services education programs.

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- ~~2. A parent(s) or legal guardian(s) will be informed on how they can become involved in the education of their child and how they can actively participate in helping their child learn English, achieve at high levels in the core academic subjects, and meet State standards.~~
32. A **school** district that implements a bilingual education program shall establish a parent advisory committee on bilingual education **of** ~~on~~ which the majority will be parents ~~or legal guardians~~ of students of **ELLs** ~~limited English proficiency~~.



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STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Anti-Bullying Bill of Rights Act

District: Bradley Beach Elementary School District (0500)
County: MONMOUTH (25)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*

July 1, 2015 - June 30, 2016

Bradley Beach Elementary School (020)
STATEMENT OF ASSURANCES

By submitting the *School Self-Assessment for Determining Grades under the ABR* (Self Assessment), the chief school administrator (CSA) assures that:

1. The school safety team (SST) had the lead role in completing the Self-Assessment.
2. The public was given the opportunity to comment on the Self-Assessment prior to district board of education (BOE) approval.
3. The BOE approved the Self-Assessment at a public meeting, prior to submission to the New Jersey Department of Education (NJDOE).
4. All information in the Self-Assessment is an accurate and complete account of the status of the school's efforts implementing the ABR at the time of submission, the SST's report, the public comment on the report, and the district BOE's review of and decision on the report.
5. The NJDOE or its authorized representatives will be provided with access to, and the right to examine, all records, books, papers, or documents related to the Self-Assessment.
6. The grade assigned by the Commissioner for the school and for the school district will be posted on the home page of the *school's* website within 10 days of its receipt from the NJDOE.
7. The grade assigned by the Commissioner for the school district and each school in the district will be posted on the home page of the *school district's* website within 10 days of its receipt from the NJDOE.
8. The BOE at a public meeting will review the grades assigned by the Commissioner for each school and the school district.

BOE approval date

The Board must meet and approve the self-assessment prior to submission.

Enter Date: 08/16/2016 (MM/DD/YYYY)

By checking this box, the chief school administrator hereby certifies that he/she has read, understands and will satisfy the above Assurances in their entirety, and authorizes submission of the *School Self-Assessment for Determining Grades under the ABR*.

NOTE: Upon submission of the self-assessment forms will no longer be accessible for editing.

>> Certify & Submit

New Jersey Department of Education
Office of Student Support Services
100 Riverview Plaza
Trenton, NJ 08625
609-292-5936
609-633-9865 (fax)

TO THE BOARD OF EDUCATION
BRADLEY BEACH BOARD OF ED
FUND 10

Attachment VII-F

INTERIM BALANCE SHEET
07/31/16

ASSETS AND RESOURCES

ASSETS:

101	Cash In Bank			623,238.51
102-106	Cash and cash equivalents			.00
111	Investments			.00
116	Capital Reserve Account			115,000.00
117	Maintenance Reserve			90,000.00
118	Emergency Reserve			250,000.00
121	Tax levy receivable			5,713,964.00
	Accounts receivable:			
132	Interfund		.00	
141	Intergovernmental-state	1,085,155.02		
142	Intergovernmental-federal		.00	
143	Intergovernmental-other			
153, 154	Other (net uncollect. of)	.00	12,200.00	1,097,355.02
	Loans receivable:			
131	Interfund		.00	
151, 152	Other (net uncollect. of)	.00		.00
	Other Current Assets			.00

RESOURCES:

301	Estimated revenues		6,815,411.00	
302	Less Revenues		-6,786,296.00	29,115.00
	Total assets and resources			<u>7,918,672.53</u>

LIABILITIES AND FUND EQUITY

LIABILITIES:

421	Accounts payable			22,446.62
431	Contracts payable			.00
451	Loans payable			.00
	Other current liabilities			7,108.20
	Total liabilities			<u>29,554.82</u>



TO THE BOARD OF EDUCATION
BRADLEY BEACH BOARD OF ED
FUND 10
INTERIM BALANCE SHEET
07/31/16

FUND BALANCE:

	Appropriated:			
753,754	Reserve for Encumbrances			2,166,120.60
	Reserved fund balance:			
761	Capital Reserve Account			115,000.00
764	Maintenance Reserve Account			90,000.00
765	Tuition Reserve Account			.00
766	Emergency Reserve Acct			250,000.00
762	Adult education program			.00
751,2,6X	Other Reserves			
601	Appropriations		7,110,507.40	
602	Less: Expenditures	210,071.94		
603	Encumbrances	2,166,120.60	-2,376,192.54	4,734,314.86
604	Increase in capital reserve			1,000.00
606	Increase in Maintenance Reserve			.00
607	Increase in Emergency Reserve			
	Total appropriated			7,356,435.46
	Unappropriated:			
770	Fund balance July 1, 2016			820,005.25
303	Less-Budgeted fund balance			-287,323.00
307	Less-Bdgtd w/d frm Cap Rsv Elig			.00
309	Less Bdgtd w/d frm Cap Rsv Xcss			
310	Less Bdgtd w/d frm Maint Reserv			
311	Less Bdgtd w/d frm Tuition Rsv			
312	Less Bdgtd w/d frm Emergency Rs			
	Total fund balance			7,889,117.71
	Total liabilities and fund equity			<u>7,918,672.53</u>



TO THE BOARD OF EDUCATION
 BRADLEY BEACH BOARD OF ED
 FUND 10
 INTERIM BALANCE SHEET
 07/31/16

RECAPITULATION OF FUND BALANCE

	BUDGETED	ACTUAL	VARIANCE
Appropriations	7,110,507.40	2,376,192.54	4,734,314.86
Less Revenues	6,815,411.00	6,786,296.00	29,115.00
Subtotal	295,096.40	-4,410,103.46	4,705,199.86
Change in Capital Reserve Account:			
Plus-Increase in reserve	1,000.00		1,000.00
Less-Withdrawl from Reserve-Elig costs	.00		.00
Less-Withdrawl from Resv-Excess costs	.00		
Change in Maintenance Reserve Account			
Plus-Increase in Reserve	.00		.00
Less-Withdrawl from Reserve	.00		
Change in Tuition Reserve Account			
Less-Withdrawl from Reserve	.00		.00
Change in Emergency Reserve Acct			
Plus-Increase in Reserve	.00		.00
Less-Withdrawl from Reserve	.00		
Sub Total	296,096.40		4,706,199.86
Less: Adjustment Prior Year Encumbrances	-8,773.40	-8,773.40	
Budgeted Fund Balance	<u>287,323.00</u>	<u>-4,418,876.86</u>	<u>.00</u>



TO THE BOARD OF EDUCATION
 BRADLEY BEACH BOARD OF ED
 FUND 20
 INTERIM BALANCE SHEET
 07/31/16

ASSETS AND RESOURCES

ASSETS:

101	Cash In Bank		-638.17
102-106	Cash and cash equivalents		.00
111	Investments		.00
116	Capital Reserve Account		.00
	Accounts receivable:		
132	Interfund	.00	
141	Intergovernmental-state	37,460.36	
142	Intergovernmental-federal	.00	
153, 154	Other (net uncollect. of)	.00	37,460.36
131	Interfund loans receivable		.00
	Other Current Assets		.00

RESOURCES:

301	Estimated revenues	419,037.00	
302	Less Revenues	.00	419,037.00
	Total assets and resources		455,859.19

LIABILITIES AND FUND EQUITY

LIABILITIES:

411	Intergovt accts payable -state		.00
412	Intergovt accts payable - federal		.00
421	Accounts payable		34,860.11
402	Interfund accounts payable		.00
431	Contracts payable		.00
451	Loans payable		.00
481	Deferred revenues		2,105.02
	Other current liabilities		.00
	Total liabilities		36,965.13



TO THE BOARD OF EDUCATION
 BRADLEY BEACH BOARD OF ED
 FUND 20
 INTERIM BALANCE SHEET
 07/31/16

FUND BALANCE:

	Appropriated:				
753	Reserve for Encumbrances Curr Y				35,932.06
754	Reserve for Encumbrances Prior Y				4,310.00
	Reserved fund balance:				
761	Capital Reserve Account		.00		
604	Increase in capital reserve				
307	Budget withdrawl frm cap reserve				.00
601	Appropriations		419,037.00		
602	Less: Expenditures	4,452.94			
603	Encumbrances	35,932.06	-40,385.00	378,652.00	
	Total fund balance				418,894.06
	Total liabilities and fund equity				<u>455,859.19</u>



TO THE BOARD OF EDUCATION
 BRADLEY BEACH BOARD OF ED
 FUND 30
 INTERIM BALANCE SHEET
 07/31/16

ASSETS AND RESOURCES

ASSETS:

101	Cash In Bank		.00
102-106	Cash and cash equivalents		.00
105	Cash With Fiscal Agents		.00
111	Investments		.00
	Accounts receivable:		
132	Interfund	.00	
141	Intergovernmental-state		
142	Intergovernmental-federal		
153, 154	Other (net uncollect. of)	.00	.00
131	Interfund loans receivable		.00
161	Bonds proceeds receivable		.00
	Other Current Assets		.00

RESOURCES:

301	Estimated revenues		.00
302	Less Revenues		.00
Total assets and resources			.00

LIABILITIES AND FUND EQUITY

LIABILITIES:

421	Accounts payable		.00
402	Interfund accounts payable		.00
431	Contracts payable		.00
432	Construct conctrcts payble-retain %		.00
433	Construction contracts payable		.00
451	Loans payable		.00
	Other current liabilities		.00
	Total liabilities		.00



TO THE BOARD OF EDUCATION
 BRADLEY BEACH BOARD OF ED
 FUND 30
INTERIM BALANCE SHEET
 07/31/16

FUND BALANCE:

		Appropriated:		
753,754	Reserve for Encumbrances			.00
751,2,6X	Other Reserves			.00
601	Appropriations		.00	
602	Less: Expenditures	.00		
603	Encumbrances		.00	.00
	Total appropriated			
		Unappropriated:		
770	Fund balance July 1, 2016			.00
303	Less-Budgeted fund balance			
	Total fund balance			.00
Total liabilities and fund equity				.00



TO THE BOARD OF EDUCATION
 BRADLEY BEACH BOARD OF ED
 FUND 40
INTERIM BALANCE SHEET
 07/31/16

ASSETS AND RESOURCES

ASSETS:

101	Cash In Bank	7.32
102-106	Cash and cash equivalents	.00
105	Cash With Fiscal Agents	.00
111	Investments	.00
119	Debt Service Reserve	.00
121	Tax levy receivable	173,807.00
	Accounts receivable:	
132	Interfund	.00
141	Intergovernmental-state	
153, 154	Other (net uncollect. of)	.00
	Other Current Assets	.00

RESOURCES:

301	Estimated revenues	173,807.00
302	Less Revenues	-173,807.00
	Total assets and resources	173,814.32

LIABILITIES AND FUND EQUITY

LIABILITIES:

455	Interest payable	.00
441	Matured bonds payable	.00
	Other current liabilities	.00
	Total liabilities	.00



TO THE BOARD OF EDUCATION
 BRADLEY BEACH BOARD OF ED
 FUND 40
INTERIM BALANCE SHEET
 07/31/16

FUND BALANCE:

	Appropriated:		
767	Debt Service Reserve Acct		.00
751,2,6X	Other Reserves		
601	Appropriations	173,813.00	
602	Less: Expenditures	.00	173,813.00
608	Increase in Debt Service Reserve		.00
	Unappropriated:		
770	Fund balance July 1, 2016		7.32
303	Less-Budgeted fund balance		-6.00
313	Less Bdgtd w/d frm Debt Svs Rsv		.00
	Total fund balance		173,814.32
	Total liabilities and fund equity		<u>173,814.32</u>
	Change in Debt Service Reserve Acct		
	Plus-Increase in Reserve	.00	.00
	Less-Withdrawal from Reserve	.00	
	Sub Total	.00	



REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION
DISTRICT: BRADLEY BEACH BOARD OF ED
FUND 10
INTERIM STATEMENT
COMPARING BUDGETED REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBERANCES TO DATE
FOR ONE MONTH PERIOD ENDING 07/31/2016

REVENUE		Budgeted Estimated	Actual To Date	Note: Over or (Under)	Unrealized Balance
CURRENT EXPENSE					
52XX	From transfers	.00	.00	.00	.00
51XX	Sale of bonds	.00	.00	.00	.00
1XXX	From local sources	5,743,964.00	5,726,239.00	.00	17,725.00
2XXX	From intermediate sources	.00	.00	.00	.00
3XXX	From state sources	1,071,447.00	1,060,057.00	.00	11,390.00
4XXX	From federal sources	.00	.00	.00	.00
TOTAL REVENUE/SOURCES OF FUNDS		6,815,411.00	6,786,296.00	.00	29,115.00

EXPENDITURES		Appropriations	Expenditures	Encumbrance	Avail Balance
CURRENT EXPENSE					
11-1XX-100-XXX	Regular programs-instruction	2,364,646.00	56,093.09	459,674.01	1,848,878.90
11-2XX-100-XXX	Special education-instruction	241,995.00	4,657.56	40,652.44	196,685.00
11-230-100-XXX	Basic skills-remedial-instruction	571.00	.00	570.98	.02
11-240-100-XXX	Bilingual education-instruction	186,624.00	965.08	10,401.28	175,257.64
11-3XX-100-XXX	Voc.programs-local-instruction	.00	.00	.00	.00
11-401-100-XXX	School-spons. cocurr. activ. instr.	41,308.00	.00	7,669.50	33,638.50
11-402-100-XXX	School-spons. athletics-instruction	39,411.00	1,200.00	.00	38,211.00
11-421-XXX-XXX	Before/After School Programs	10,800.00	.00	.00	10,800.00
11-422-XXX-XXX	Summer School	23,700.00	10,317.50	13,382.50	.00
11-423-XXX-XXX	Alternative Education Programs	.00	.00	.00	.00
11-424-XXX-XXX	Other Supplemental/At-Risk Prgms	.00	.00	.00	.00
11-4XX-100-XXX	Other instructional prog.-instr.	.00	.00	.00	.00
11-800-330-XXX	Community service programs/operatio	.00	.00	.00	.00
UNDISTRIBUTED EXPENDITURES					
11-000-100-XXX	Instruction	1,753,428.00	.00	117,098.80	1,636,329.20
11-000-211-XXX	Attendance and social work services	103,086.00	4,269.62	90,025.38	8,791.00
11-000-213-XXX	Health services	101,129.00	2,620.08	9,211.92	89,297.00
11-000-216-XXX	Related Services	67,848.00	.00	25,913.00	41,935.00
11-000-217-XXX	Extraordinary Services	123,281.00	6,155.10	62,674.90	54,451.00
11-000-218-XXX	Other support services-stud-regular	.00	.00	.00	.00
11-000-219-XXX	Other support serv - stud-spec-serv	317,923.00	7,029.66	283,442.90	27,450.44
11-000-221-XXX	Improvmt of inst/supp serv inst sf	110,531.00	8,521.24	95,899.76	6,110.00
11-000-222-XXX	Educational media serv/schl library	18,017.00	482.54	4,992.46	12,542.00
11-000-223-XXX	Staff Training Services	.00	.00	.00	.00
11-000-230-XXX	Supp. serv.- general administration	257,515.00	30,053.50	170,582.50	56,879.00
11-000-240-XXX	Supp. serv. - school administration	22,973.00	1,789.42	20,797.58	386.00
11-000-251-XXX	Supp. serv. - Central Services	168,501.40	13,843.04	147,974.02	6,684.34
11-000-252-XXX	Supp. serv. - Admin Info Technology	27,160.00	1,888.32	24,365.67	906.01
11-000-261-XXX	Allowable Maint. for School Fac.	193,315.00	7,273.71	110,161.58	75,879.71
11-000-262-XXX	Custodial Services	424,162.00	15,789.59	266,131.75	142,240.66
11-000-263-XXX	Care and Upkeep of Grounds	.00	.00	.00	.00
11-000-266-XXX	Security	3,000.00	218.00	.00	2,782.00
11-000-270-XXX	Student transportation services	199,668.00	1,916.86	21,231.14	176,520.00
11-000-290-XXX	Other support services	.00	.00	.00	.00
11-000-291-XXX	Unallocated Benefits	214,524.00	20,060.03	112,148.97	82,315.00
11-000-310-XXX	Food services	10,000.00	.00	.00	10,000.00



REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION
 DISTRICT: BRADLEY BEACH BOARD OF ED
 FUND 10
INTERIM STATEMENT
 COMPARING BUDGETED REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBERANCES TO DATE
 FOR ONE MONTH PERIOD ENDING 07/31/2016

11-000-500-56X	Transfer of funds to Chtr Schls	57,295.00	8,494.00	48,801.00	.00
11-000-515-XXX	Retirement of ERIP Liability	.00	.00	.00	.00
11-000-520-XXX	Transfers to other funds	.00	.00	.00	.00
	Total general current expense				
	expenditures/uses of funds	7,082,411.40	203,637.94	2,143,804.04	4,734,969.42



REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION
DISTRICT: BRADLEY BEACH BOARD OF ED
FUND 10
INTERIM STATEMENT
COMPARING BUDGETED REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBERANCES TO DATE
FOR ONE MONTH PERIOD ENDING 07/31/2016

EXPENDITURES	cont'd:	Appropriations	Expenditures	Encumbrance	Avail Balance
CAPITAL OUTLAY					
12-XXX-XXX-73X	Equipment	6,434.00	6,434.00	.00	.00
12-4XX-400-780	Infrastructure	.00	.00	.00	.00
12-000-4XX-XXX	Facilities acquis. & Const serv	21,662.00	.00	21,662.00	.00
12-000-520-93X	Transfers	.00	.00	.00	.00
	Total capital outlay expenditures/ uses of funds	28,096.00	6,434.00	21,662.00	.00
SPECIAL SCHOOL					
13-422-100-XXX	Summer school-instruction	.00	.00	.00	.00
13-422-200-XXX	Summer school-support services	.00	.00	.00	.00
113-4XX-100-XXX	Other spec. schools-instruction	.00	.00	.00	.00
13-4XX-200-XXX	Other spec. schools-support serv	.00	.00	.00	.00
13-601-200-XXX	Accr. evening/adult H.S. p/g sup svc	.00	.00	.00	.00
13-602-100-XXX	Adult education-local-instruction	.00	.00	.00	.00
13-602-200-XXX	Adult education-local-support serv	.00	.00	.00	.00
13-629-100-XXX	Vocational evening-local-instruction	.00	.00	.00	.00
13-631-100-XXX	Evening school foreign born lcl-inst	.00	.00	.00	.00
13-631-200-XXX	Evening school foreign born lcl-ssvc	.00	.00	.00	.00
13-000-520-XXX	Transfers	.00	.00	.00	.00
	Total special schools expenditures/uses of funds	.00	.00	.00	.00
TOTAL FUNDS 11-13 EXPENDITURES		7,110,507.40	210,071.94	2,165,466.04	4,734,969.42
ARRA ESF FND16					
16-1XX-100-XXX	Distributed Expenditures	.00	.00	.00	.00
16-2XX-100-XXX	Special Ed Programs	.00	.00	.00	.00
16-4XX-100-XXX	School Sponsored Activities	.00	.00	.00	.00
16-8XX-100-XXX	Community Services	.00	.00	.00	.00
16-000-XXX-XXX	Undistributed Expenses	.00	.00	.00	.00
	TOTAL FUND 16	.00	.00	.00	.00
ARRA GSF FND17					
17-1XX-100-XXX	Distributed Expenditures	.00	.00	.00	.00
17-2XX-100-XXX	Special Ed Programs	.00	.00	.00	.00
17-4XX-100-XXX	School Sponsored Activities	.00	.00	.00	.00
17-8XX-100-XXX	Community Services	.00	.00	.00	.00
17-000-XXX-XXX	Undistributed Expenses	.00	.00	.00	.00
	Total Fund 17	.00	.00	.00	.00
TOTAL FUNDS 16&17 EXPENDITURES		.00	.00	.00	.00
TOTAL FUNDS 11-19 EXPENDITURES		7,110,507.40	210,071.94	2,165,466.04	4,734,969.42



REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION
DISTRICT: BRADLEY BEACH BOARD OF ED
FUND 20
INTERIM STATEMENT
COMPARING BUDGETED REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBERANCES TO DATE
FOR ONE MONTH PERIOD ENDING 07/31/2016

		Budgeted Estimated	Actual To Date	Note: Over or (Under)	Unrealized Balance
REVENUE					
52XX	From transfers	.00	.00	.00	.00
1XXX	From local sources	.00	.00	.00	.00
2XXX	From intermediate sources	.00	.00	.00	.00
3XXX	From state sources	89,500.00	.00	.00	89,500.00
4XXX	From federal sources	329,537.00	.00	.00	329,537.00
TOTAL REVENUE/SOURCES OF FUNDS		419,037.00	.00	.00	419,037.00
		Appropriations	Expenditures	Encumbrance	Avail Balance
EXPENDITURES					
20-00X-09X	Local Projects	.00	.00	.00	.00
20-290-309	Other Special Projects	.00	.00	.00	.00
State Projects:					
20-211	Early Childhood Prog Aid	.00	.00	.00	.00
20-212	Demonstrably Eff Prog Aid	.00	.00	.00	.00
20-213	Distance Learning Network Aid	.00	.00	.00	.00
20-214	Instructional Supplemental Aid	.00	.00	.00	.00
20-217	Targeted At Risk Aid	.00	.00	.00	.00
20-218	Preschool Education	89,500.00	.00	.00	89,500.00
20-501	Nonpublic Textbooks	.00	.00	.00	.00
20-502-505	Nonpublic Auxilliary Services	.00	.00	.00	.00
20-506-508	Nonpublic Handicapped Services	.00	.00	.00	.00
20-509	Nonpublic Nursing Services	.00	.00	.00	.00
20-510	Nonpublic Technology	.00	.00	.00	.00
20-603-618	Adult Education	.00	.00	.00	.00
20-331-360	Vocational Education State	.00	.00	.00	.00
	Other Special Projects State	.00	.00	.00	.00
	Total State Projects	89,500.00	.00	.00	89,500.00
Federal Projects:					
20-231-239	NCLB Title I	140,633.00	965.08	12,646.92	127,021.00
20-260-269	NCLB Title V & VI	.00	.00	.00	.00
20-250-259	I.D.E.A. Part B (Handicapped)	133,845.00	3,487.86	21,540.14	108,817.00
20-361-399	P.L. 101-392 (Voc. Education)	.00	.00	.00	.00
20-619-628	P.L.91-230 (Adlt Basic Education)	.00	.00	.00	.00
	Other Special Projects Federal	55,059.00	.00	1,745.00	53,314.00
	Total Federal Projects	329,537.00	4,452.94	35,932.06	289,152.00
	Total Expenditures	419,037.00	4,452.94	35,932.06	378,652.00

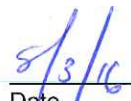


REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION
DISTRICT: BRADLEY BEACH BOARD OF ED
FUND 30
INTERIM STATEMENT
COMPARING BUDGETED REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBERANCES TO DATE
FOR ONE MONTH PERIOD ENDING 07/31/2016

		Budgeted Estimated	Actual To Date	Note: Over or (Under)	Unrealized Balance
REVENUE					
51XX	Sale of bonds	.00	.00	.00	.00
52XX	Transfer from other funds	.00	.00	.00	.00
	Other	.00	.00	.00	.00
	TOTAL REVENUE/SOURCES OF FUNDS	.00	.00	.00	.00
		Appropriations	Expenditures	Encumbrance	Avail Balance
EXPENDITURES					
30-XXX-XXX-73X	Equipment	.00	.00	.00	.00
	Facilities acquisition and constr serv:				
30-000-4XX-100	Salaries	.00	.00	.00	.00
30-000-4XX-331	Legal Services	.00	.00	.00	.00
30-000-4XX-390	Other purchased prof. & tech. serv.	.00	.00	.00	.00
30-000-4XX-450	Construction services	.00	.00	.00	.00
30-000-4XX-610	General supplies	.00	.00	.00	.00
30-000-4XX-710	Land and improvements	.00	.00	.00	.00
30-000-4XX-722	Bldgs other than lease pur agrmnts	.00	.00	.00	.00
30-000-4XX-8XX	Other objects	.00	.00	.00	.00
	Total fac. acq. and constr. serv.	.00	.00	.00	.00
	Total expenditures	.00	.00	.00	.00
30-000-520-93X	Transfer to other funds	.00	.00	.00	.00
	Total expenditures and transfers	.00	.00	.00	.00

Prepared and submitted by:


Board Secretary


Date

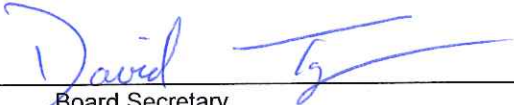


REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION
DISTRICT: BRADLEY BEACH BOARD OF ED
FUND 40
INTERIM STATEMENT
COMPARING BUDGETED REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBERANCES TO DATE
FOR ONE MONTH PERIOD ENDING 07/31/2016

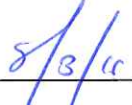
		Budgeted Estimated	Actual To Date	Note: Over or (Under)	Unrealized Balance
REVENUE					
51XX	Sale of bonds	.00	.00	.00	.00
52XX	Transfer from other funds	.00	.00	.00	.00
Local Sources:					
1210	Local Tax Levy	173,807.00	173,807.00	.00	.00
40-1XXX	Miscellaneous	.00	.00	.00	.00
	Total	173,807.00	173,807.00	.00	.00
State Sources:					
3160	Debt Service Aid Type II	.00	.00	.00	.00
3251	Add. State School Bld Aid Ch. 17	.00	.00	.00	.00
3252	Add. State School Bldg Aid Ch. 1	.00	.00	.00	.00
3253	Add. State School Bldg Aid Ch. 7	.00	.00	.00	.00
	Total	.00	.00	.00	.00
TOTAL REVENUE/SOURCES OF FUNDS		173,807.00	173,807.00	.00	.00

		Appropriations	Expenditures	Encumbrance	Avail Balance
EXPENDITURES					
40-000-515-XXX	Retirement of ERIP Liability	.00	.00	.00	.00
	Debt Service - Regular				
40-701-510-723	Princ Pmt-Comm Appr Lease Pur Agrmt	.00	.00	.00	.00
40-701-510-830	Interest	.00	.00	.00	.00
40-701-510-833	Interest Pmts-Comm Appr Ls Pur Agrm	.00	.00	.00	.00
40-701-510-834	Interest on Bonds	38,813.00	.00	.00	38,813.00
40-701-510-835	Interest on Rearly Ret Bonds	.00	.00	.00	.00
40-701-510-910	Redemption of principal	135,000.00	.00	.00	135,000.00
40-701-510-920	Amnts paid into sinking fund	.00	.00	.00	.00
	Total	173,813.00	.00	.00	173,813.00
Additional State School Bldg. Aid-C.177					
40-702-510-830	Interest	.00	.00	.00	.00
40-702-510-910	Redemption of principal	.00	.00	.00	.00
	Total	.00	.00	.00	.00
Additional State School Bldg. Aid-C.10					
40-703-510-830	Interest	.00	.00	.00	.00
40-703-510-910	Redemption of principal	.00	.00	.00	.00
	Total	.00	.00	.00	.00
Additional State School Bldg. Aid-C.74					
40-704-510-830	Interest	.00	.00	.00	.00
40-704-510-910	Redemption of principal	.00	.00	.00	.00
	Total	.00	.00	.00	.00
	Total uses of funds before transfers	173,813.00	.00	.00	173,813.00
40-000-520-930	Transfers to other funds	.00	.00	.00	.00
	Total uses of funds	173,813.00	.00	.00	173,813.00

Prepared and submitted by:



Board Secretary



Date



REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
BRADLEY BEACH BOARD OF ED
FUND 10

SCHEDULE OF REVENUES

ACTUAL COMPARED TO ESTIMATED

07/31/16

		Estimated	Actual	Unrealized
51XX	Bond Principal ERIP	.00	.00	.00
52XX	Transfers from other funds	.00		.00
LOCAL SOURCES:				
1210	Local Tax Levy	5,713,964.00	5,713,964.00	.00
1211	Local Tax Levy - Capital Resrv Incrs	.00	.00	.00
121X	Other Local Sources	.00		.00
12XX	Other governmental units	.00		.00
131X	Tuition-from individuals	12,200.00	12,200.00	.00
132X	-from other LEA'S within NJ	.00	.00	.00
1330-1340	-other	.00		.00
142X	Transp.-from other LEA's within NJ	.00		.00
1430-1440	-other	.00		.00
1XXX	Miscellaneous	17,800.00	75.00	17,725.00
	TOTAL	5,743,964.00	5,726,239.00	17,725.00
2XXX	INTERMEDIATE SOURCES	.00	.00	.00
STATE SOURCES				
3110	Foundation Aid	.00	.00	.00
3111	Core Curric Std. Aid	.00		.00
3112	Addtnl Core Curr Std. Aid	.00		.00
3113	Addtnl Suppmnt Core Curr Aid	.00		.00
3114	Abbot Parity Remedy Aid	.00		.00
3115	Addtnl Abbot vs Burke Aid	.00		.00
3116	School Choice Aid	.00		.00
3117	School Choice Stabilization Aid	.00		.00
3118	Discretionary Ed OpportunityAid	.00		.00
312X	Transportation Aid	81,273.00	81,273.00	.00
313X	Special Education Aid	210,689.00	210,689.00	.00
314X	Bilingual Aid	.00	.00	.00
315X	Aid for At-Risk Pupils	.00		.00
317X	Transition Aid	768,095.00	768,095.00	.00
3191	Public School Law Enforcement	.00	.00	.00
3193	Teacher Quality Employment Act	.00		.00
3194	Capital Grant Entitlement Program	.00		.00
3195	Consolidated Aid	.00		.00
3196	Additional Formula Aid	.00		.00
3197	Full Day Kindgtn Spl Aid	.00		.00
3XXX	Other State Aids	11,390.00		11,390.00
	TOTAL	1,071,447.00	1,060,057.00	11,390.00

FEDERAL SOURCES:



REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 BRADLEY BEACH BOARD OF ED
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SCHEDULE OF REVENUES

ACTUAL COMPARED TO ESTIMATED
 07/31/16

4100	P.L.81-874 (IMPACT)	.00	.00	.00
4200	Medical Reimbursement	.00		.00
4522	Fund 18 Jobs Fund	.00		.00
	TOTAL	.00		.00
	TOTAL REVENUES/SOURCES OF FUNDS	6.815.411.00	6.786.296.00	29.115.00



REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
BRADLEY BEACH BOARD OF ED
FUND 10

STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBERANCES

07/31/16

	Appropriations	Expenditures	Encumbrances	Balance	
Regular programs - Instruction					
11-105-100-101	Pre/Kindgtn salaries of teachers	23,461.00	.00	.00	23,461.00
11-105-100-2XX	Allocated Benefits	36,337.00	2,727.40	25,419.60	8,190.00
11-110-100-101	Kindergarten Salaries of teachers	121,810.00	.00	.00	121,810.00
11-110-100-2XX	Allocated Benefits	37,066.00	3,692.48	33,373.52	.00
11-120-100-101	Grades 1-5 salaries of teachers	922,359.00	.00	.00	922,359.00
11-120-100-2XX	Allocated Benefits	222,571.00	22,155.74	199,518.26	897.00
11-130-100-101	Grades 6-8 salaries of teachers	694,244.00	.00	.00	694,244.00
11-130-100-2XX	Allocated Benefits	150,109.00	16,097.02	133,523.98	488.00
	Total Instruction	2,207,957.00	44,672.64	391,835.36	1,771,449.00
Home Instruction:					
11-150-100-101	Salaries of teachers	1,000.00	.00	.00	1,000.00
	Total Home Instr	1,000.00	.00	.00	1,000.00
Regular programs - undis. instr.:					
11-190-100-2XX	Allocated Benefits	8,960.00	.00	.00	8,960.00
11-190-100-5XX	Other purchased services	8,000.00	1,650.00	.00	6,350.00
11-190-100-610	General supplies	91,129.00	7,918.72	48,931.17	34,279.11
11-190-100-640	Textbooks	2,000.00	.00	615.79	1,384.21
11-190-100-8XX	Other objects	45,600.00	1,851.73	18,291.69	25,456.58
	Total Reg Prog-Undist	155,689.00	11,420.45	67,838.65	76,429.90
	Total Regular Progs	2,364,646.00	56,093.09	459,674.01	1,848,878.90
SPECIAL EDUCATION - PROGRAMS					
Multiply handicapped:					
Resource room:					
11-213-100-101	Salaries of teachers	184,258.00	239.68	2,636.32	181,382.00
11-213-100-2XX	Allocated Benefits	55,487.00	4,417.88	36,766.12	14,303.00
11-213-100-610	General supplies	1,250.00	.00	1,250.00	.00
	Total	240,995.00	4,657.56	40,652.44	196,685.00
Autistic:					
Preschool handicapped-full-time:					
Home instruction:					
11-219-100-101	Salaries of teachers	1,000.00	.00	.00	1,000.00
	Total	1,000.00	.00	.00	1,000.00
	Total Special Education-Instruction	241,995.00	4,657.56	40,652.44	196,685.00



REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
BRADLEY BEACH BOARD OF ED
FUND 10
STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBERANCES
07/31/16

	Appropriations	Expenditures	Encumbrances	Available Balance
Basic skills/remedial - Instruction				
11-230-100-610 General Supplies	571.00	.00	570.98	.02
Total	571.00	.00	570.98	.02
Bilingual education - Instruction				
11-240-100-101 Salaries of teachers	175,163.00	.00	.00	175,163.00
11-240-100-2XX Allocated Benefits	9,961.00	965.08	8,995.92	.00
11-240-100-610 General supplies	1,500.00	.00	1,405.36	94.64
Total	186,624.00	965.08	10,401.28	175,257.64
School spons.cocurricular activities-Instruction				
11-401-100-1XX Salaries	33,231.00	.00	.00	33,231.00
11-401-100-6XX Supplies and materials	250.00	.00	.00	250.00
11-401-100-8XX Other objects	7,827.00	.00	7,669.50	157.50
Total	41,308.00	.00	7,669.50	33,638.50
School sponsored athletics-Instruct.				
11-402-100-1XX Salaries	22,411.00	.00	.00	22,411.00
11-402-100-5XX Purchased services	14,000.00	1,200.00	.00	12,800.00
11-402-100-6XX Supplies and materials	3,000.00	.00	.00	3,000.00
Total	39,411.00	1,200.00	.00	38,211.00
Before/After School Programs - Instruction				
11-421-100-1XX Salaries	10,800.00	.00	.00	10,800.00
Total	10,800.00	.00	.00	10,800.00
Summer School - Instruction				
11-422-100-1XX Salaries	23,700.00	10,317.50	13,382.50	.00
Total	23,700.00	10,317.50	13,382.50	.00
Other Instructional programs - Instruction				
Total Distributed Expenditures	2,909,055.00	73,233.23	532,350.71	2,303,471.06



REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
BRADLEY BEACH BOARD OF ED
FUND 10
STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBERANCES
07/31/16

	Appropriations	Expenditures	Encumbrances	Available Balance	
	-----	-----	-----	-----	
UNDISTRIBUTED EXPENDITURES					
Instruction					
11-000-100-561	Tuition LEAs w/i state - reg.	914,728.00	.00	.00	914,728.00
11-000-100-562	Tuition LEAs w/i state - spec.	362,754.00	.00	.00	362,754.00
11-000-100-563	Tuition to co.voc.sch. dist-reg.	37,440.00	.00	.00	37,440.00
11-000-100-564	Tuition to co voc schl dist-spec and regional day schools	16,200.00	.00	.00	16,200.00
11-000-100-566	Tuit-priv.sch.handi.w/i state	422,306.00	.00	117,098.80	305,207.20
11-000-100-567	Tuit.-priv.sch.handic. and other				
	Total	1,753,428.00	.00	117,098.80	1,636,329.20
Attendance and social work services					
11-000-211-1XX	Salaries	66,266.00	1,486.84	61,408.16	3,371.00
11-000-211-2XX	Allocated Benefits	36,570.00	2,782.78	28,617.22	5,170.00
11-000-211-6XX	Supplies and materials	250.00	.00	.00	250.00
	Total	103,086.00	4,269.62	90,025.38	8,791.00
Health services					
11-000-213-1XX	Salaries	86,899.00	1,570.00	2,030.00	83,299.00
11-000-213-2XX	Allocated Benefits	8,480.00	965.08	7,181.92	333.00
11-000-213-3XX	Purchased prof.& tech. services	3,500.00	.00	.00	3,500.00
11-000-213-6XX	Supplies and materials	2,100.00	.00	.00	2,100.00
11-000-213-8XX	Other objects	150.00	85.00	.00	65.00
	Total	101,129.00	2,620.08	9,211.92	89,297.00
Undist. Expend. Other Supp. Serv.					
Students - Related Services:					
11-000-216-100	Salaries	35,994.00	.00	.00	35,994.00
11-000-216-2XX	Allocated Benefits	31,254.00	.00	25,913.00	5,341.00
11-000-216-6XX	Supplies and materials	600.00	.00	.00	600.00
	Total	67,848.00	.00	25,913.00	41,935.00
Undist. Expend. Other Supp. Serv.					
Students - Extraordinary Services:					
11-000-217-100	Salaries	42,067.00	.00	.00	42,067.00
11-000-217-2XX	Allocated Benefits	81,214.00	6,155.10	62,674.90	12,384.00
	Total	123,281.00	6,155.10	62,674.90	54,451.00
Other supp.serv.-					
students - regular					



REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
BRADLEY BEACH BOARD OF ED
FUND 10
STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBERANCES
07/31/16

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
Other supp. serv.- students - special services				
11-000-219-104 Salaries of other prof. staff	231,901.00	2,160.00	229,741.00	.00
11-000-219-105 Salaries of secr.and cler.assts	24,013.00	1,009.12	2,303.88	20,700.00
11-000-219-2XX Allocated Benefits	57,509.00	3,692.48	50,421.52	3,395.00
11-000-219-6XX Supplies and materials	3,850.00	168.06	326.50	3,355.44
11-000-219-8XX Other objects	650.00	.00	650.00	.00
Total	317,923.00	7,029.66	283,442.90	27,450.44
Improvement of Instruction services other support serv.-Instr.staff				
11-000-221-102 Salaries of supervisors of instr	76,129.00	6,344.08	69,784.92	.00
11-000-221-104 Salaries of oth profess. staff	4,000.00	.00	.00	4,000.00
11-000-221-105 Salaries of secr & cler. assts.	26,292.00	2,177.16	24,114.84	.00
11-000-221-2XX Allocated Benefits	2,060.00	.00	.00	2,060.00
11-000-221-6XX Supplies and materials	2,000.00	.00	2,000.00	.00
11-000-221-8XX Other objects	50.00	.00	.00	50.00
Total	110,531.00	8,521.24	95,899.76	6,110.00
Educational media serv/sch. library				
11-000-222-1XX Salaries	11,530.00	.00	.00	11,530.00
11-000-222-2XX Allocated Benefits	5,487.00	482.54	4,992.46	12.00
11-000-222-6XX Supplies and materials	1,000.00	.00	.00	1,000.00
Total	18,017.00	482.54	4,992.46	12,542.00
Instructional Staff Training Services: Support services - general administration				
11-000-230-1XX Salaries	164,205.00	13,104.56	151,100.44	.00
11-000-230-331 Legal services	15,000.00	.00	.00	15,000.00
11-000-230-332 Audit Fees	20,000.00	.00	.00	20,000.00
11-000-230-334 Architectural/Engineering Svcs.	2,000.00	.00	.00	2,000.00
11-000-230-339 Other purchased prof. services	20,640.00	12,064.80	8,575.00	.20
11-000-230-530 Communications/telephone	13,420.00	1,182.94	2,779.58	9,457.48
11-000-230-585 BOE Other Purch Svcs(ex Tvl)	3,500.00	.00	1,853.00	1,647.00
11-000-230-590 Other purchased services	2,450.00	.00	1,340.00	1,110.00
11-000-230-6XX Supplies and materials	7,000.00	.00	466.98	6,533.02
11-000-230-890 Miscellaneous expenditures	5,500.00	.00	4,467.50	1,032.50
11-000-230-895 BOE Memberships,Dues,&Fees	3,800.00	3,701.20	.00	98.80
Total	257,515.00	30,053.50	170,582.50	56,879.00



REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
BRADLEY BEACH BOARD OF ED
FUND 10
STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBERANCES
07/31/16

	Appropriations	Expenditures	Encumbrances	Available Balance
Support services- school admin				
11-000-240-103 Salaries of principals/asst.prin	21,473.00	1,789.42	19,683.58	.00
11-000-240-6XX Supplies and materials	200.00	.00	.00	200.00
11-000-240-8XX Other objects	1,300.00	.00	1,114.00	186.00
Total	22,973.00	1,789.42	20,797.58	386.00
Support Services-Central Services				
11-000-251-1XX Salaries	146,842.00	12,632.48	134,209.52	.00
11-000-251-330 Purchased prof services	595.00	.00	295.00	300.00
11-000-251-340 Purchased tech services	12,500.00	892.00	9,812.00	1,796.00
11-000-251-600 Supplies And Materials	4,564.40	64.40	.00	4,500.00
11-000-251-890 Misc Expenditures	4,000.00	254.16	3,657.50	88.34
Total	168,501.40	13,843.04	147,974.02	6,684.34
Support Services-Admin Info Tech				
11-000-252-1XX Salaries	22,660.00	1,888.32	20,771.68	.00
11-000-252-600 Supplies And Materials	4,500.00	.00	3,593.99	906.01
Total	27,160.00	1,888.32	24,365.67	906.01
Required Maintenance for School Facilities				
11-000-261-100 Salaries	14,035.00	1,145.42	12,889.58	.00
11-000-261-420 Cleaning, repair & Maint Serv	145,980.00	1,656.46	97,272.00	47,051.54
11-000-261-610 General Supplies	28,000.00	4,471.83	.00	23,528.17
11-000-261-800 Other Objects	5,300.00	.00	.00	5,300.00
Total	193,315.00	7,273.71	110,161.58	75,879.71
Other Oper. & Maint. of Plant Services				
11-000-262-1XX Salaries	172,168.00	9,081.38	127,724.62	35,362.00
11-000-262-2XX Allocated Benifits	100,562.00	5,273.66	58,016.34	37,272.00
11-000-262-300 Purchased Prof & Tech Services	2,500.00	.00	.00	2,500.00
11-000-262-490 Other Purchased Property Srvcs	4,000.00	.00	4,000.00	.00
11-000-262-520 Insurance	45,932.00	.00	1,441.00	44,491.00
11-000-262-610 General Supplies	15,000.00	937.29	6,247.05	7,815.66
11-000-262-621 Energy - Natural Gas	36,000.00	497.26	22,502.74	13,000.00
11-000-262-622 Energy - Electricity	48,000.00	.00	46,200.00	1,800.00
Total	424,162.00	15,789.59	266,131.75	142,240.66

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
BRADLEY BEACH BOARD OF ED
FUND 10
STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBERANCES
07/31/16

	Appropriations	Expenditures	Encumbrances	Available Balance	
	-----	-----	-----	-----	
Care and Upkeep of Grounds					
Security					
11-000-266-420	Cleaning, repair & Maint Serv	3,000.00	218.00	.00	2,782.00
	Total	3,000.00	218.00	.00	2,782.00
Student transportation serv					
11-000-270-160	Salaries (btw. home & school reg	23,148.00	1,916.86	21,231.14	.00
11-000-270-503	Contrac. serv. (aid in lieu non	4,420.00	.00	.00	4,420.00
11-000-270-512	Con. Serv. (oth than home & sch)	100.00	.00	.00	100.00
11-000-270-513	Contr Serv Btwn Hm/School	55,000.00	.00	.00	55,000.00
11-000-270-517	Contr Serv/Reg Stu. ESC's	12,000.00	.00	.00	12,000.00
11-000-270-518	Contr Serv/Spl Ed Stu. ESC's	105,000.00	.00	.00	105,000.00
	Total	199,668.00	1,916.86	21,231.14	176,520.00



REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
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STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBERANCES
07/31/16

	Appropriations -----	Expenditures -----	Encumbrances -----	Available Balance -----	
Business & other supp. serv.					
Unallocated Benefits:					
11-000-291-220	Soc. security contrib.	33,595.00	3,662.79	29,932.21	.00
11-000-291-241	Other retirement contrib - reg	62,622.00	44.72	1,334.28	61,243.00
11-000-291-250	Unemployment compensation	5,000.00	.00	.00	5,000.00
11-000-291-260	Workmen's Compensation	5,843.00	.00	.00	5,843.00
11-000-291-270	Health Benefits	89,464.00	7,352.52	80,882.48	1,229.00
11-000-291-290	Other Employee Benefits	18,000.00	9,000.00	.00	9,000.00
	Total	214,524.00	20,060.03	112,148.97	82,315.00
Food services					
11-000-310-930	Transfers to cover deficit	10,000.00	.00	.00	10,000.00
	Total	10,000.00	.00	.00	10,000.00
11-000-500-56X	Transfr of Fnds to Chrtr Schls	57,295.00	8,494.00	48,801.00	.00
	Total undistributed expenditures	4,173,356.40	130,404.71	1,611,453.33	2,431,498.36
Total general current expense	expenditures	7,082,411.40	203,637.94	2,143,804.04	4,734,969.42
Total general current expense	expenditures and transfers	7,082,411.40	203,637.94	2,143,804.04	4,734,969.42

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 BRADLEY BEACH BOARD OF ED
 FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBERANCES
 07/31/16

	Appropriations	Expenditures	Encumbrances	Available Balance
CAPITAL OUTLAY				
EQUIPMENT:				
Reg. programs - instruction:				
Special education - instruction:				



REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
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COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 07/31/16

	Appropriations -----	Expenditures -----	Encumbrances -----	Available Balance -----
Undistributed expenditures:				
12-000-252-730 Administrative Information Tech	6,434.00	6,434.00	.00	.00
Undistr expend.-student transp.:				
12-XXX-X00-730 Special schools (all programs)				
Total Equipment 73X	6,434.00	6,434.00	.00	.00
FACILITIES ACQ. AND CONSTR. SERV.				
12-000-4XX-8XX Other objects	21,662.00	.00	21,662.00	.00
Total	21,662.00	.00	21,662.00	.00
Total capital outlay expenditures	28,096.00	6,434.00	21,662.00	.00



REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 BRADLEY BEACH BOARD OF ED
 FUND 10
 STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBERANCES
 07/31/16

	Appropriations -----	Expenditures -----	Encumbrances -----	Available Balance -----
SPECIAL SCHOOLS				
Summer School - Instruction				
Summer School - support services				
Other special schools - instruction				
Other special schools - supp services				
Acc Evn Adlt HS Post Grad Instruction				
Acc Evn Adult HS Post Grd-support services				
Adult Education - local - instruction				
Adult Education - local - support services				
Vocational Evening-local Instruction				
Vocational Evening-local-Support Serv.				
Eve. Sch-Foreign Born Local Instr.				
Eve. Sch.-Foreign Born Local Supp. Serv.				
TOT FNDS 11-13 EXPENDITURES	7,110,507.40	210,071.94	2,165,466.04	4,734,969.42



REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
BRADLEY BEACH BOARD OF ED
FUND 10
STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBERANCES
07/31/16

	Appropriations	Expenditures	Encumbrances	Available Balance
Fund 16				
Distributed Expenditures				
Special Ed Programs				
School Sponsd Activities				
Community Services				
Undistributed Expenditures				
Fund 17				
Distributed Expenditures				
Special Ed Programs				
School Sponsd Activities				
Community Services				
Undistributed Expenditures				
Fund 18				
Undistributed Expenditures				
Distributed Expenditures				
TOTAL FUNDS 11-18	7,110,507.40	210,071.94	2,165,466.04	4,734,969.42

I hereby certify that no line item has encumbrances or expenditures which in total exceed the line item appropriation in violation of 6:20-2A.10(a).

8/3/16 David Ty
Date Board Secretary



REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
BRADLEY BEACH BOARD OF ED
FUND 20
STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBERANCES
07/31/16

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Early Childhood Program Aid-Instruct.				
Early Childhood Program Aid-Supp Serv				
Early Childhood Program Aid-Fac Acq				
Demonstrably Effective Prog Aid-Instr.				
Demonstrably Effec Prg Aid-Supp Serv				
Demonstrably Effec Prgm Aid-Fac Acq				
Distance Learn Network Aid-Supp Serv				
Distance Learn Network Aid-Fac Acq				
Instructional Supplemental Aid-Instr.				
Instructional Supplem Aid-Supp Serv.				
Targeted At Risk Aid Instruction				
Targeted At Risk Aid Supp Serv.				
Facility Acq Equipment				
Preschool Education				
20-218-100-101 Salaries of teachers	89,500.00	.00	.00	89,500.00
Total	89,500.00	.00	.00	89,500.00
Preschool Education Aid-Supp Serv.				
Facility Acq Equipment				
Total Preschool Aid	89,500.00	.00	.00	89,500.00
TOTAL FUND 20	89,500.00	.00	.00	89,500.00

I hereby certify that no line item has encumbrances or expenditures which in total exceed the line item appropriation in violation of 6:20-2A.10(a).

8/3/16 _____
Date Board Secretary



REPORT OF THE TREASURER TO THE BRADLEY BEACH BOARD OF EDUCATION
FOR THE MONTH ENDING

7/31/16

PAGE 1 OF 6

ENDING

CASH

FUNDS	CASH BALANCE	CASH RECEIPTS THIS MONTH	CASH DISBURSEMENTS THIS MONTH	CASH BALANCE(1+2-3)
GENERAL FUND--FUND 10	\$1,361,704.88	\$128,369.21	\$411,835.58	\$1,078,238.51
SPECIAL REVENUE FUND--FUND 20	(\$35,288.93)	\$42,271.00	\$7,620.24	(\$638.17)
CAPITAL PROJECTS FUND--FUND 30	\$0.00	\$0.00	\$0.00	\$0.00
DEBT SERVICE FUND--FUND 40	\$7.32	\$0.00	\$0.00	\$7.32
TOTAL GOVERNMENTAL FUNDS	\$1,326,423.27	\$170,640.21	\$419,455.82	\$1,077,607.66
ENTERPRISE FUND--FUND 5X	\$15,768.12	\$0.00	\$8,313.24	\$7,454.88
PAYROLL	\$0.00	\$127,358.28	\$127,358.28	\$0.00
PAYROLL AGENCY	\$185,062.39	\$34,740.33	\$143,815.35	\$75,987.37
UNEMPLOYMENT TRUST	\$5,811.02	\$2,167.08	\$0.00	\$7,978.10
TOTAL TRUST & AGENCY FUNDS	\$190,873.41	\$164,265.69	\$271,173.63	\$83,965.47
TOTAL ALL FUNDS	\$1,533,064.80	\$334,905.90	\$698,942.69	\$1,169,028.01

PREPARED & SUBMITTED BY

 8/12/2016
TREASURER OF SCHOOL MONIES DATE

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--CASH ACCOUNT
 BANK: BANK OF AMERICA
 ACCOUNT #726-0100062

STATEMENT DATE: 7/31/16

\$1,107,317.79

BALANCE PER BANK			\$1,107,317.79
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT			\$0.00
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$29,710.11	
		\$0.00	
OTHER		\$0.02	
TOTAL DEDUCTIONS		\$29,710.13	
NET RECONCILING ITEMS			(\$29,710.13)
ADJUSTED BALANCE PER BANK			\$1,077,607.66

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____

RECONCILING ITEMS:

ADDITIONS

INTEREST EARNED _____

OTHER (EXPLAIN) _____

TOTAL ADDITIONS _____

DEDUCTIONS

BANK CHARGES _____

OTHER (EXPLAIN) _____

TOTAL DEDUCTIONS _____

NET RECONCILING ITEMS _____

ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BANK OF AMERICA CERTIFICATES OF DEPOSIT: _____ \$0.00

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--PAYROLL/AGENCY
 BANK: BANK OF AMERICA
 ACCOUNT #726-0102200

STATEMENT DATE: 7/31/16

\$83,084.69

BALANCE PER BANK			\$83,084.69
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT			\$0.00
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$7,097.32	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$7,097.32	
NET RECONCILING ITEMS			(\$7,097.32)
ADJUSTED BALANCE PER BANK			\$75,987.37

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____

RECONCILING ITEMS:

ADDITIONS

INTEREST EARNED _____

OTHER (EXPLAIN) _____

TOTAL ADDITIONS _____

DEDUCTIONS

BANK CHARGES _____

OTHER (EXPLAIN) _____

TOTAL DEDUCTIONS _____

NET RECONCILING ITEMS _____

ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--PAYROLL ACCOUNT
 BANK: BANK OF AMERICA
 ACCOUNT #726-0100089

STATEMENT DATE: 7/31/16

BALANCE PER BANK			\$8,709.30
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT		\$0.00	
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$8,709.30	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$8,709.30	
NET RECONCILING ITEMS		(\$8,709.30)	
ADJUSTED BALANCE PER BANK			\$0.00

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____
 RECONCILING ITEMS:
 ADDITIONS
 INTEREST EARNED _____
 OTHER (EXPLAIN) _____
 TOTAL ADDITIONS _____
 DEDUCTIONS
 BANK CHARGES _____
 OTHER (EXPLAIN) _____
 TOTAL DEDUCTIONS _____
 NET RECONCILING ITEMS _____
 ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--UNEMPLOYMENT INSURANCE
 BANK: BANK OF AMERICA
 ACCOUNT #726-0101875

STATEMENT DATE: 7/31/16

BALANCE PER BANK			\$7,978.10
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT		\$0.00	
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$0.00	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$0.00	
NET RECONCILING ITEMS		\$0.00	
ADJUSTED BALANCE PER BANK			\$7,978.10

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____
 RECONCILING ITEMS:
 ADDITIONS
 INTEREST EARNED _____
 OTHER (EXPLAIN) _____
 TOTAL ADDITIONS _____
 DEDUCTIONS
 BANK CHARGES _____
 OTHER (EXPLAIN) _____
 TOTAL DEDUCTIONS _____
 NET RECONCILING ITEMS _____
 ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--CAFETERIA ACCT.

BANK: BANK OF AMERICA

ACCOUNT #726-0101344

STATEMENT DATE: 7/31/16

BALANCE PER BANK

\$7,454.88

ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT
		\$0.00
		\$0.00
		\$0.00
TOTAL DEPOSITS IN TRANSIT		\$0.00
		AMOUNT
DEDUCTIONS: OUTSTANDING CHECKS		\$0.00
		\$0.00
OTHER		\$0.00
TOTAL DEDUCTIONS		\$0.00

NET RECONCILING ITEMS \$0.00
ADJUSTED BALANCE PER BANK

\$7,454.88

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____

RECONCILING ITEMS:

ADDITIONS

INTEREST EARNED _____

OTHER (EXPLAIN) _____

TOTAL ADDITIONS _____

DEDUCTIONS

BANK CHARGES _____

OTHER (EXPLAIN) _____

TOTAL DEDUCTIONS _____

NET RECONCILING ITEMS _____

ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

OUTSTANDING CHECKS AS OF 7/31/16
SALARY CASH ACCOUNT #726-0100089

CHECK #	AMOUNT	CHECK #	AMOUNT
26477	\$973.47		
27637	\$669.69		
27719	\$669.67		
27802	\$669.69		
27885	\$669.67		
27973	\$669.67		
27993	\$97.86		
28012	\$67.75		
28017	\$116.38		
28050	\$1,114.00		
28066	\$945.89		
28074	\$895.82		
28081	\$1,149.74		

GRAND TOTAL, SALARY ACCOUNT

\$8,709.30

OUTSTANDING CHECKS AS OF 7/31/16
CASH ACCOUNT #726-0100062

CHECK #	AMOUNT	CHECK #	AMOUNT
15821	\$4,524.01		
16303	\$16.00		
16322	\$9,087.50		
16382	\$7,255.00		
16387	\$1,300.00		
16393	\$2,806.30		
16399	\$527.00		
16414	\$3,701.20		
16415	\$189.00		
16420	\$304.10		

OUTSTANDING CHECKS AS OF 7/31/16
PAYROLL/AGENCY ACCOUNT # 7260 - 102200

CHECK #	AMOUNT	CHECK #	AMOUNT
6679	\$537.50		
6725	\$2,000.00		
6726	\$50.00		
6727	\$4,509.82		

EEE DATE	GAAP ACCOUNT	AMOUNT	DESCRIPTION	NOTES
SYSTEM DATE	08/02/16			
7/30/16	FROM 11-000-213-100.00- -	-483.00	Salaries Health Services	Budget Transfer - FROM
7/30/16	FROM 11-000-219-600.00- -	-150.00	Supplies CST	Budget Transfer - FROM
7/30/16	FROM 11-000-213-100.00- -	-4,710.00	Salaries Health Services	Budget Transfer - FROM
7/30/16	FROM 11-105-100-270.00- -	-887.00	Health Benefits	Budget Transfer - FROM
7/30/16	FROM 11-190-100-610.00- -	-4,586.00	General supplies	Budget Transfer - FROM
7/30/16	FROM 11-190-100-610.00- -	-571.00	General supplies	Budget Transfer - FROM
7/30/16	FROM 11-213-100-270.00- -	-671.00	Health Benefits	Budget Transfer - FROM
7/30/16	TO 11-000-213-270.00- -	483.00	Health Benefits	Budget Transfer - TO
7/30/16	TO 11-000-219-800.00- -	150.00	Other objects	Budget Transfer - TO
7/30/16	TO 11-000-230-339.00- -	4,710.00	Other purchased prof. services	Budget Transfer - TO
7/30/16	TO 11-110-100-270.00- -	887.00	Health Benefits	Budget Transfer - TO
7/30/16	TO 11-190-100-610.00-01-	479.00	First Grade Supplies	Budget Transfer - TO
7/30/16	TO 11-190-100-610.00-02-	109.00	Second Grade Supplies	Budget Transfer - TO
7/30/16	TO 11-190-100-610.00-03-	605.00	Third Grade Supplies	Budget Transfer - TO
7/30/16	TO 11-190-100-610.00-04-	194.00	Fourth Grade Supplies	Budget Transfer - TO
7/30/16	TO 11-190-100-610.00-56-	262.00	5th and 6th Grade Supplies	Budget Transfer - TO
7/30/16	TO 11-190-100-610.00-78-	1,468.00	7th and 8th Grade Supplies	Budget Transfer - TO
7/30/16	TO 11-190-100-610.00-KD-	272.00	KDG Supplies	Budget Transfer - TO
7/30/16	TO 11-190-100-610.00-PK-	20.00	Preschool Supplies	Budget Transfer - TO
7/30/16	TO 11-190-100-610.11-AR-	1,177.00	ART Supplies	Budget Transfer - TO
7/30/16	TO 11-230-100-610.00- -	571.00	General supplies	Budget Transfer - TO
7/30/16	TO 11-240-100-270.00- -	671.00	Health Benefits	Budget Transfer - TO
		0.00		
			TOTAL	

BRADLEY BEACH BOARD OF ED
2016 - 2017

CURRENT PAYMENT REGISTER BY CHECK

DATE RANGE: 07/20/16 thru 08/16/16

RUN: 08/11/16
12:34:3

VENDOR NAME	VEND CODE	PAYMENT	GAAP ACCOUNT	DESCRIPTION	P.O.	P/F	TYPE
CHECK 16427 dated 07/21/16 Manual Tools of the Mind	TOOLS	1,650.00	11-190-100-500.00-	Oth purch serv	17-000022	F	MV
	CHECK TOTAL	1,650.00					
CHECK 16429 dated 08/16/16 A.A. PHYSICAL THERAPY SERVICES 2006		675.00	20-250-200-320.00-	Prof Ed Service	17-000072	P	OV
	CHECK TOTAL	675.00					
CHECK 16430 dated 08/16/16 ACADEMY CHARTER HIGH SCHOOL 2124		4,247.00	11-000-500-561.00-	To Charter Sch	17-000015	P	OV
	CHECK TOTAL	4,247.00					
CHECK 16431 dated 08/16/16 ALLIANCE COMMERCIAL PEST 90060		8,494.00	11-000-500-561.00-	To Charter Sch	17-000015	P	OV
	CHECK TOTAL	8,494.00					
CHECK 16432 dated 08/16/16 AMAZON.COM	AMAZON	70.00	11-000-261-420.00-	Maintenance	17-000062	P	OV
	CHECK TOTAL	70.00					
CHECK 16433 dated 08/16/16 Arthur J.Gallagher	ARTHUR	343.51	11-190-100-610.00-78-	7th & 8th Suppl	17-000025	F	OV
	CHECK TOTAL	158.62	11-190-100-610.00-	Supplies	17-000026	F	OV
	CHECK TOTAL	144.03	11-190-100-610.00-56-	5th 6th Suppl	17-000027	F	OV
	CHECK TOTAL	120.50	11-190-100-610.00-04-	4th Grade Suppl	17-000028	F	OV
	CHECK TOTAL	19.95	11-190-100-610.00-56-	5th 6th Suppl	17-000031	F	OV
	CHECK TOTAL	786.61					
CHECK 16434 dated 08/16/16 ASCD	ARTHUR	1,441.00	11-000-262-520.00-	Insurance	17-000174	F	OV
	CHECK TOTAL	7,669.50	11-401-100-800.02-	Student Insuran	17-000175	F	OV
	CHECK TOTAL	9,110.50					
CHECK 16435 dated 08/16/16 Atlantic Tomorrows Office	4211	219.00	11-000-240-800.00-	Other objects	17-000165	F	OV
	CHECK TOTAL	219.00					
CHECK 16435 dated 08/16/16 Atlantic Tomorrows Office	ATLA	357.10	11-190-100-800.00-	Other objects	17-000011	F	OV
	CHECK TOTAL	357.10					

Attachment VII-L



BAP150

INCLUDES

No Payroll

BRADLEY BEACH BOARD OF ED
2016 - 2017

CURRENT PAYMENT REGISTER BY CHECK

RUN: 08/11/16
12:34:3

DATE RANGE: 07/20/16 thru 08/16/16

VENDOR NAME	VEND CODE	PAYMENT	GAAP ACCOUNT	DESCRIPTION	P.O.	P/F	TYPE
CHECK 16436 dated 08/16/16							
COLLIER YOUTH SERVICES	COLLIE	9,106.00	11-000-100-566.00- -	Tuit-priv hc wi	17-000179	P	OV
CHECK TOTAL		9,106.00					
CHECK 16437 dated 08/16/16							
DAVE LARKIN BUILDERS	DAVE	2,835.00	11-000-261-420.00- -	Maintenance	17-000051	F	OV
CHECK TOTAL		2,835.00					
CHECK 16438 dated 08/16/16							
DELISA DEMOLITION AND DISPOSA	DELISA	391.50	11-000-261-420.00- -	Maintenance	17-000061	P	OV
CHECK TOTAL		391.50					
CHECK 16439 dated 08/16/16							
DELL MARKETING L.P.	DELL	16,800.00	11-190-100-610.07-TE-	Tech.Supplies	17-000014	F	OV
CHECK TOTAL		16,800.00					
CHECK 16440 dated 08/16/16							
Didax Educational Resources	DIDAX	355.39	11-190-100-610.00-78-	7th & 8th Suppl	17-000147	F	OV
CHECK TOTAL		355.39					
CHECK 16441 dated 08/16/16							
DISCOUNT SCHOOL SUPPLY	DISCOU	52.31	11-240-100-610.00- -	Supplies	17-000142	F	OV
CHECK TOTAL		52.31					
CHECK 16442 dated 08/16/16							
DR. JOSEPH MANNION	MANNIO	2,000.00	11-000-213-300.00- -	Purch Prof Tech	16-000768	F	OV PYAP
CHECK TOTAL		2,000.00					
CHECK 16443 dated 08/16/16							
EPS/SCHOOL SPECIALTY INTERVE	EPS	30.00	11-190-100-610.00- -	Supplies	17-000124	F	OV
CHECK TOTAL		30.00					
CHECK 16444 dated 08/16/16							
EVAN-MOOR EDUCATIONAL PUBIS	EVAN	62.90	11-190-100-610.00-01-	1st Grade Suppl	17-000143	F	OV
CHECK TOTAL		62.90					
CHECK 16445 dated 08/16/16							
GENESIS EDUCATIONAL SVCS, INC	GENESI	71.95	11-240-100-610.00- -	Supplies	17-000154	F	OV
CHECK TOTAL		71.95					
CHECK 16445 dated 08/16/16							
GENESIS EDUCATIONAL SVCS, INC	GENESI	6,500.00	11-000-230-339.00- -	Prof Services	17-000185	F	OV
CHECK TOTAL		6,500.00					



RUN: 08/11/16
12:34:3

CURRENT PAYMENT REGISTER BY CHECK

DATE RANGE: 07/20/16 thru 08/16/16

BRADLEY BEACH BOARD OF ED
2016 - 2017

VENDOR NAME	VEND CODE	PAYMENT	GAAP ACCOUNT	DESCRIPTION	P.O.	P/F	TYPE
CHECK 16446 dated 08/16/16	KOUSTA						
GEORGE KOUSTAS PAINTING		4,800.00	11-000-261-420.00-	Maintenance	17-000010	F	OV
		4,900.00	11-000-261-420.00-	Maintenance	17-000023	F	OV
		4,900.00	11-000-261-420.00-	Maintenance	17-000024	F	OV
	CHECK TOTAL	14,600.00					
CHECK 16447 dated 08/16/16							
GLOBAL COMPLIANCE NETWORK, I GCN		1,400.00	11-000-230-339.00-	Prof Services	17-000178	F	OV
	CHECK TOTAL	1,400.00					
CHECK 16448 dated 08/16/16	GRAING						
GRAINGER		4,471.83	11-000-261-610.00-	Gen supplies	17-000008	F	OV
	CHECK TOTAL	4,471.83					
CHECK 16449 dated 08/16/16	HORIZO						
HORIZON BLUE CROSS BLUE SHIE		2,853.61	11-000-211-270.00-	Health Benefits	17-000045	P	OV
		4,875.45	11-000-217-270.00-	Health Benefits	17-000045	P	OV
		3,502.73	11-000-219-270.00-	Health Benefits	17-000045	P	OV
		457.57	11-000-222-270.00-	Health Benefits	17-000045	P	OV
		5,441.19	11-000-262-270.00-	Health Benefits	17-000045	P	OV
		9,701.20	11-000-291-270.00-	Health Bene	17-000045	P	OV
		2,587.58	11-105-100-270.00-	Health Benefits	17-000045	P	OV
		3,502.73	11-110-100-270.00-	Health Benefits	17-000045	P	OV
		20,979.38	11-120-100-270.00-	Health Benefits	17-000045	P	OV
		15,430.00	11-130-100-270.00-	Health Benefits	17-000045	P	OV
		4,417.88	11-213-100-270.00-	Health Benefits	17-000045	P	OV
		915.15	11-240-100-270.00-	Health Benefits	17-000045	P	OV
		915.15	20-231-200-200.00-	Benefits	17-000045	P	OV
	CHECK TOTAL	75,579.62					

BRADLEY BEACH BOARD OF ED
2016 - 2017

CURRENT PAYMENT REGISTER BY CHECK

RUN: 08/11/16
12:34:3

DATE RANGE: 07/20/16 thru 08/16/16

VENDOR NAME	VEND CODE	PAYMENT	GAAP ACCOUNT	DESCRIPTION	P.O.	P/F	TYPE
CHECK 16450 dated 08/16/16							
HORIZON BLUE CROSS/BLUE SHIE	DENTAL	189.75	11-000-211-270.00-	Health Benefits	17-000046	P	OV
		314.57	11-000-217-270.00-	Health Benefits	17-000046	P	OV
		189.75	11-000-219-270.00-	Health Benefits	17-000046	P	OV
		24.96	11-000-222-270.00-	Health Benefits	17-000046	P	OV
		329.57	11-000-262-270.00-	Health Benefits	17-000046	P	OV
		559.28	11-000-291-270.00-	Health Benefits	17-000046	P	OV
		139.82	11-105-100-270.00-	Health Bene	17-000046	P	OV
		189.75	11-110-100-270.00-	Health Benefits	17-000046	P	OV
		1,273.33	11-120-100-270.00-	Health Benefits	17-000046	P	OV
		764.00	11-130-100-270.00-	Health Benefits	17-000046	P	OV
		239.68	11-213-100-101.00-	Sal Res/Room	17-000046	P	OV
		49.93	11-240-100-270.00-	Health Benefits	17-000046	P	OV
		49.93	20-231-200-200.00-	Benefits	17-000046	P	OV
CHECK TOTAL		4,314.32					
CHECK 16451 dated 08/16/16							
HOUGHTON MIFFLIN HARCOURT	4306	579.20	11-190-100-610.00-03-	3rd Grade Suppl	17-000150	F	OV
CHECK TOTAL		579.20					
CHECK 16452 dated 08/16/16							
INTELLIGENT BUSINESS SYSTEMS	182	842.00	11-000-251-340.00-	Purch tech serv	17-000058	P	OV
CHECK TOTAL		842.00					
CHECK 16453 dated 08/16/16							
Jersey Central Power & Light	3021	2,667.36	11-000-262-622.00-	Energy Elec	17-000064	P	OV
CHECK TOTAL		2,667.36					
CHECK 16454 dated 08/16/16							
KENNEY, GROSS, KOVATS & PART	000002	2,632.50	11-000-230-331.00-	Legal Services	16-000765	F	OV PYAP
		357.50	11-000-230-331.00-	Legal Services	16-000767	F	OV PYAP
CHECK TOTAL		2,990.00					



BAP150

INCLUDES

No Payroll

BRADLEY BEACH BOARD OF ED
2016 - 2017

CURRENT PAYMENT REGISTER BY CHECK

DATE RANGE: 07/20/16 thru 08/16/16

RUN: 08/11/16
12:34:3

VENDOR NAME	VEND CODE	PAYMENT	GAAP ACCOUNT	DESCRIPTION	P.O.	P/F	TYPE
CHECK 16455 dated 08/16/16 LAKESHORE LEARNING	1557	324.21	11-240-100-610.00- -	Supplies	17-000094	F	OV
		364.45	11-240-100-610.00- -	Supplies	17-000095	F	OV
		114.95	11-190-100-610.00-01-	1st Grade Suppl	17-000096	F	OV
		167.72	11-190-100-610.00-03-	3rd Grade Suppl	17-000097	F	OV
		128.51	11-190-100-610.00-04-	4th Grade Suppl	17-000098	F	OV
		189.74	11-190-100-610.00-04-	4th Grade Suppl	17-000099	F	OV
		34.99	11-213-100-610.00- -	Supplies	17-000100	F	OV
		202.32	11-190-100-610.00-03-	3rd Grade Suppl	17-000101	F	OV
		1,526.89		CHECK TOTAL			
CHECK 16456 dated 08/16/16 LEARN 360	LEARN3	340.70	11-190-100-610.08-TE-	Tech software	17-000119	F	OV
		340.70		CHECK TOTAL			
CHECK 16457 dated 08/16/16 Monmouth County Curriculum Com	MONM	100.00	11-000-240-800.00- -	Other objects	16-000382	F	OV PYAP
		100.00		CHECK TOTAL			
CHECK 16458 dated 08/16/16 Morgan Maclearie	MORGAN	1,135.47	11-000-291-241.00- -	Veterens & PERS	16-000764	F	OV PYAP
		1,135.47		CHECK TOTAL			
CHECK 16459 dated 08/16/16 MUNICIPAL CAPITAL FINANCE	MCF	1,494.63	11-190-100-800.00-CP-	Copier Lease/Ma	17-000073	P	OV
		1,494.63		CHECK TOTAL			
CHECK 16460 dated 08/16/16 NEW JERSEY AMERICAN WATER	1206	229.15	11-000-262-490.01- -	Water	17-000071	P	OV
		229.15		CHECK TOTAL			
CHECK 16461 dated 08/16/16 NEW JERSEY NATURAL GAS	NJNG	497.26	11-000-262-621.00- -	Energy Nat Gas	17-000065	P	OV
		497.26		CHECK TOTAL			
CHECK 16462 dated 08/16/16 NEW ROAD SCHOOLS OF NEW JE	HROAD	5,433.24	11-000-100-566.00- -	Tuit-priv hc wi	17-000180	P	OV
		5,433.24		CHECK TOTAL			

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VENDOR NAME	VEND CODE	PAYMENT	GAAP ACCOUNT	DESCRIPTION	P.O.	P/F	TYPE
CHECK 16463 dated 08/16/16	NJ ADV	1,340.00	11-000-230-590.00- -	Ot purch serv	17-000167	F	OV
NJ Advance Media	CHECK TOTAL	1,340.00					
CHECK 16464 dated 08/16/16	3028	85.00	11-000-213-800.00- -	Other objects	17-000172	F	OV
NJDEP	CHECK TOTAL	85.00					
CHECK 16465 dated 08/16/16	109	820.00	11-000-240-800.00- -	Other objects	17-000166	F	OV
NJPSA	CHECK TOTAL	820.00					
CHECK 16466 dated 08/16/16	352	11.66	11-000-219-800.00- -	Other objects	17-000069	P	OV
Northbrook		11.67	11-000-230-890.00- -	Misc expend	17-000069	P	OV
		11.67	11-000-251-890.00- -	Misc expend	17-000069	P	OV
	CHECK TOTAL	35.00					
CHECK 16467 dated 08/16/16	504	207.85	11-240-100-610.00- -	Supplies	17-000155	F	OV
Perfection Learning Corp.	CHECK TOTAL	207.85					
CHECK 16468 dated 08/16/16	46	286.00	11-000-230-530.00- -	Telephone	17-000056	P	OV
PITNEY BOWES, INC.	CHECK TOTAL	286.00					
CHECK 16469 dated 08/16/16	POWER	99.89	11-000-230-530.01- -	Internet Access	17-000068	P	OV
POWER TO LEARN	CHECK TOTAL	99.89					



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VENDOR NAME	VEND CODE	PAYMENT	GAAP ACCOUNT	DESCRIPTION	P.O.	P/F	TYPE
CHECK 16470 dated 08/16/16 REALLY GOOD STUFF	70000	127.46	11-190-100-610.00- -	Supplies	17-000103	F	OV
		136.25	11-190-100-610.00- -	Supplies	17-000104	F	OV
		121.32	11-240-100-610.00- -	Supplies	17-000105	F	OV
		157.26	11-240-100-610.00- -	Supplies	17-000106	F	OV
		22.92	11-213-100-610.00- -	Supplies	17-000107	F	OV
		78.94	11-190-100-610.00-56-	5th 6th Suppl	17-000109	F	OV
		130.06	11-190-100-610.00-02-	2nd Grade Suppl	17-000110	F	OV
		53.16	11-190-100-610.00-03-	3rd Grade Suppl	17-000111	F	OV
		34.65	11-190-100-610.00-04-	4th Grade Suppl	17-000112	F	OV
		69.20	11-190-100-610.00-04-	4th Grade Suppl	17-000113	F	OV
		292.92	11-190-100-610.00-56-	5th 6th Suppl	17-000114	F	OV
		319.19	11-190-100-610.00-78-	7th & 8th Suppl	17-000115	F	OV
		23.19	11-240-100-610.00- -	Supplies	17-000116	F	OV
		153.81	11-190-100-610.00-PK-	PRK Supplies	17-000117	F	OV
		60.91	11-230-100-610.00- -	Supplies	17-000121	F	OV
		101.76	11-190-100-610.00-KD-	KDG Supplies	17-000136	F	OV
		1,883.00		CHECK TOTAL			
CHECK 16471 dated 08/16/16 Rochester 100,Inc	ROCH	576.00	11-190-100-610.00- -	Supplies	17-000134	F	OV
		576.00		CHECK TOTAL			
CHECK 16472 dated 08/16/16 SCHOLASTIC CLASSROOM	4316	1,586.35	11-190-100-610.00-78-	7th & 8th Suppl	17-000079	F	OV
		1,586.35		CHECK TOTAL			
CHECK 16473 dated 08/16/16 SCHOOL SPECIALTY	69	105.89	11-190-100-610.00- -	Supplies	17-000081	F	OV
		75.02	11-190-100-610.00-04-	4th Grade Suppl	17-000086	F	OV
		88.90	11-190-100-610.00-04-	4th Grade Suppl	17-000087	F	OV
		68.19	11-190-100-610.00-PK-	PRK Supplies	17-000091	F	OV
		338.00		CHECK TOTAL			
CHECK 16474 dated 08/16/16 SCOLLES SYSTEM	1098	3,297.05	11-000-262-610.00- -	Supplies	17-000047	F	OV
		3,297.05		CHECK TOTAL			

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VENDOR NAME	VEND CODE	PAYMENT	GAAP ACCOUNT	DESCRIPTION	P.O.	P/F	TYPE
CHECK 16475 dated 08/16/16	SCRUBB	937.29	11-000-262-610.00- -	Supplies	17-000004	F	OV
SCRUBBER DOCTOR	CHECK TOTAL	937.29					
CHECK 16476 dated 08/16/16	STAPLE	168.06	11-000-219-600.00- -	Suppl. CST	17-000035	F	OV
STAPLESLINK		19.67	11-190-100-610.00-78-	7th & 8th Suppl	17-000036	F	OV
		100.11	11-190-100-610.00-56-	5th 6th Suppl	17-000037	F	OV
		51.80	11-190-100-610.00-04-	4th Grade Suppl	17-000038	F	OV
		134.65	11-190-100-610.00-03-	3rd Grade Suppl	17-000039	F	OV
		57.60	11-190-100-610.00-78-	7th & 8th Suppl	17-000043	F	OV
		119.15	11-190-100-610.00-78-	7th & 8th Suppl	17-000044	F	OV
	CHECK TOTAL	651.04					
CHECK 16477 dated 08/16/16	205	169.50	11-000-230-590.00- -	Ot purch serv	16-000766	F	OV PYAP
STATE OF NEW JERSEY	CHECK TOTAL	169.50					
CHECK 16478 dated 08/16/16	STRONG	149.00	11-000-230-585.01- -	Gen.Adm.Travel	17-000005	F	OV
STRONGE & ASSOCIATES		675.00	11-000-230-339.00- -	Prof Services	17-000164	F	OV
	CHECK TOTAL	824.00					
CHECK 16479 dated 08/16/16	TEDIRE	140.08	11-190-100-610.00-01-	1st Grade Suppl	17-000133	F	OV
TEACHER DIRECT	CHECK TOTAL	140.08					
CHECK 16480 dated 08/16/16	1458	18,024.39	20-231-200-200.00- -	Benefits	16-000763	F	OV PYAP
TREASURER, STATE OF N.J.		4,778.00	20-232-200-200.00- -	CO Title I	16-000763	F	OV PYAP
		3,913.55	20-241-200-200.00- -	Employee benef.	16-000763	F	OV PYAP
		1,885.00	20-242-200-200.00-CO-	Employee benef.	16-000763	F	OV PYAP
		6,259.17	20-250-200-200.00- -	Benefits	16-000763	F	OV PYAP
	CHECK TOTAL	34,860.11					
CHECK 16481 dated 08/16/16	VER	76.02	11-000-230-530.00- -	Telephone	17-000070	P	OV
VERIZON	CHECK TOTAL	76.02					

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VENDOR NAME	VEND CODE	PAYMENT	GAAP ACCOUNT	DESCRIPTION	P.O.	P/F	TYPE
CHECK 16482 dated 08/16/16 XTel Communications, Inc.	530	2,389.85	11-000-230-530.00 -	Telephone	17-000188	P	OV
CHECK TOTAL		2,389.85					
CHECK 654321 dated 08/03/16 BRADLEY BEACH BOE	Manual 429	7,108.20	11-899-000-001.00 -	PYAP DUE CAFETE	17-000184	F	MV
CHECK TOTAL		7,108.20					
GRAND TOTAL		235,479.16					

FUND SUMMARY

FUND	TOTAL
11 GENERAL CURRENT EXPENSES	198,978.97
20 SPECIAL REVENUES FUNDS	36,500.19
GRAND TOTAL	235,479.16

**CHECKED AS TO RECEIPT OF MATERIAL AUDITED AND APPROVED
FOR PAYMENT FOR SERVICES RENDERED.**

APPROVED FOR PAYMENT BY THE BOARD OF EDUCATION ON 8/16/2016
D. Card 8/11/2016