

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Special Meeting**  
**July 25, 2017**

I. Call To Order

The special meeting held by the Bradley Beach Board of Education was called to order at 7:12 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:        Mrs. Carlucci            Mr. Warnet  
                  Mr. Lozowick            Dr. Monroe  
                  Mrs. Merenda  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Bardinas            Dr. Rodriguez  
                  Mr. Gerdes              Mr. Young

Business Administrator's Report

Mr. Tonzola began his section of the agenda by reminding those Board members who are up for reelection and wished to run again, to do so with the county clerk by 4:00 p.m. on July 31<sup>st</sup>.

Mr. Tonzola then went over his agenda items with the Board. Mr. Tonzola told the Board that the lowest responsible bidder for the steam pipe project was Magic Touch Construction Company, Inc. Mr. Tonzola informed the Board that the recommendation was to accept the base bid and disregard the alternates that were bid on. Magic Touch Construction's bid was \$120,000, which included a \$10,000 allowance for unforeseen project cost that are not included in the base bid. If the allowance is not used, then the \$10,000 would be deducted from the base bid at the completion of the project. A board discussion followed that included topics such as the safety of the contractor, the closing of the northwest staircase while the work was being completed, and references regarding the contractor. Mr. Tonzola stated that the start date for the project would be around mid-August with a completion date of October 1<sup>st</sup>.

Special Meeting  
July 25, 2017

Mr. Tonzola then discussed with the board the resolution to reduce fiscal year 2018 appropriations to budget for the reduction of \$21,429 in state aid revenue. Mr. Tonzola informed the Board that the administration would reduce appropriations in the tuition accounts as well as the health benefit accounts to offset the lost revenue. The district was able to reduce these accounts due to the fact of lower than projected cost for both tuition and medical benefit premiums.

IV. Business Administrator/Board Secretary's Report

A. Approval of Construction Project Bid Award

Resolved: That the Board approve the following resolution:

**WHEREAS**, on 7/20/2017 the Bradley Beach Board of Education conducted a public bid opening for the award of the Steam Piping Repairs which yielded the following for consideration:

| Contractor                          | Base Bid  | Alt. # 1 | Alt. # 2 | Alt. # 3 | Alt. # 4 | Alt. # 5                                 | Alt. # 6                                 |
|-------------------------------------|-----------|----------|----------|----------|----------|--|--|
| Magic Touch Construction, Co., Inc. | \$120,000 | \$15,000 | \$19,000 | \$31,000 | \$24,000 | \$ 5,000                                 | \$10,000                                 |
| Cypreco Industries, Inc.            | 129,000   | 35,000   | 45,000   | 35,000   | 25,000   | 40,000<br>Not marked as<br>Add or Deduct | 35,000<br>Not marked as<br>Add or Deduct |
| Sunnyfield Corporation              | 165,000   | 15,960   | 19,565   | 31,745   | 25,000   | 23,000                                   | 15,500                                   |

and:

**WHEREAS**, in accordance with the provisions of the Public Schools Contract Law N.J.S.A. 18A:18A-1 et seq.;

**NOW, THEREFORE BE IT RESOLVED**, that the Bradley Beach Board of Education award the contract for the Steam Piping Repairs to Magic Touch in the total contract lump sum of \$120,000 as follows:

| Contractor                          | Base Bid  |
|-------------------------------------|-----------|
| Magic Touch Construction, Co., Inc. | \$120,000 |

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 5-0

B. Approval to Reduce 2017/2018 Appropriations Due to Reduction in State Aid Revenue

Resolved: That the Board approve the following resolution:

**WHEREAS**, on 7/14/2017 the State of New Jersey Department of Education released their final fiscal year 2018 state aid figures to the Bradley Beach Board of Education, which yield a reduction of \$21,429 in state aid revenue; and:



Special Meeting  
July 25, 2017

**WHEREAS**, the Bradley Beach Board of Education must hold a public meeting to adopt a plan to address the state aid reduction no later than August 1, 2017; and:

**WHEREAS**, the Bradley Beach Board of Education has the following three options within its fiscal year 2018 budget to account for the reduction in state aid:

1. Use surplus to maintain budgeted appropriations
2. Reduce appropriations for 2017/2018; or
3. A combination of 1 and 2 above

**NOW THEREFORE BE IT RESOLVED**, that the Bradley Beach Board of Education will reduce appropriations for the 2017/2018 school year in the following account codes to account for the reduction in state aid:

| Account Code      | Account Description                           | Amount of Reduction |
|-------------------|---|---------------------|
| 11-000-100-561.00 | Tuitions to LEAs within the State Regular Ed. | \$ 5,000            |
| 11-000-291-270.00 | Health Benefits                               | 5,000               |
| 11-120-100-270.00 | Health Benefits                               | 5,000               |
| 11-130-100-270.00 | Health Benefits                               | 6,429               |
| Total             |   | \$21,429            |

MOTION: Mrs. Merenda                      SECOND: Mr. Warnet                      VOTE: 5-0

C. Approval of Use of School Building – Bradley Beach Police Department

Resolved: That the Board approve the use of the Bradley Beach Elementary School gymnasium by the Bradley Beach Police Department on August 6, 2017 to conduct a community relations basketball game. (Attachment IV-C).

MOTION: Mrs. Merenda                      SECOND: Mr. Warnet                      VOTE: 5-0

- V. Old Business – None
- VI. New Business – None
- VII. Committee Reports – None
- VIII. President’s Report – None
- IX. Public Comments (Agenda Items Only) – None
- X. Public Comments (Other Items Only) – None

Special Meeting  
July 25, 2017

XI Executive Session

President Monroe called for an Executive Session at 7:47 p.m. to discuss legal matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 5-0

XII. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:59 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary