

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
May 17, 2016

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Dr. Rodriguez
 Mrs. Carlucci Mr. Warnet
 Mr. Gerdes Mr. Young
 Mr. Lozowick Dr. Monroe
 Mrs. Merenda
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

IV. Discussion Items – None

Dr. Wisniewski discussed the 2016/2017 school schedule with the Board. Dr. Wisniewski compared the current schedule to the new proposed schedule for both K-4 and the middle school 5-8. The proposed schedule has been developed identifying the greatest need for the students, which is an increase in language arts literacy and mathematics every week. After his presentation, Dr. Wisniewski addressed the questions that individual Board members had.

Superintendent's Report

Dr. Wisniewski began the workshop session by giving the Board an overview of the events that have taken place after the last Board meeting. These events included:

1. Take your child to work day
2. The 8th grade car wash
3. Cinco de Mayo event
4. The empty bowls event

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- 5. The Spring Dance
- 6. Bradley Beach's Emergency Management Service visiting the school

Dr. Wisniewski then went over his agenda items, in particular, the creation of the Supervisor of Special Services/LDTC position and the summer school appointments.

Afterwards, Mr. Tonzola began his section of the agenda by reminding those Board members who are up for reelection and wished to run again, that they must do so with the county clerk by 4:00 p.m. on July 25th. Mr. Tonzola then went over his agenda items with the Board, particularly the approval of the new premium rates for health and dental insurance.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:04 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:05 p.m.

Roll Call

Present: Mr. Bardinas Mrs. Merenda
Mrs. Carlucci Dr. Rodriguez
Mr. Gerdes Mr. Young
Mr. Lozowick Dr. Monroe
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting/Public Hearing – April 26, 2016

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0-1
Mr. Warnet abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the creation of the job description for the Supervisor of Special Services/LDTC. (Attachment VI-A.1)

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 9-0

2. Resolved: That the Board approve the appointment of School Nurse Kelli O'Keefe for the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2016,

through August 11, 2016, (Monday through Thursday, except for the first week, which will run Tuesday through Thursday). The hours will be 3.5 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 9-0

3. Resolved: That the Board approve the appointment of Kathleen Day as a Substitute School Nurse for the Bradley Beach Elementary School Summer Program at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]

Motion Tabled (VI-A.3)

4. Resolved: That the Board approve the appointment of School Social Worker, Alison Zylinski, and School Psychologist, Jessica Stephan to provide CST services from July 1, 2016, through August 31, 2016. Collectively, the CST services will not exceed a total of 60 hours with compensation at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

5. Resolved: That the Board approve the appointment of Occupational Therapist Kathleen Anzzolin for the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2016, through August 11, 2016, (Monday through Thursday, except for the first week, which will run Tuesday through Thursday). The OT services will not exceed a total of 24 hours with compensation at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B/G]

Note: Grant funds to be paid out of federal funds account codes 20-251-100-101.00-SU, IDEA Basic Carryover and 20-250-100-101.00-SU IDEA Current Year

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

6. Resolved: That the Board approve the appointment of Physical Therapist Barbara O'Boyle of the company, A. A. Physical Therapy Services, for the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2016, through August 11, 2016, (Monday through Thursday, except for the first week, which will run Tuesday through Thursday). The PT services will not exceed a total of 12 hours with a contracted rate of \$75 per hour. [G]

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

7. Resolved: That the Board approve the appointment of Speech Therapist Pam Jones for the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2016, through August 11, 2016, (Monday through Thursday, except for the first week, which will run Tuesday through Thursday). The Speech services will not exceed a total of 30 hours with a contracted rate of \$75 per hour. [B/G]

Note: Grant funds to be paid out of federal funds account codes 20-251-100-101.00-SU, IDEA Basic Carryover and 20-250-100-101.00-SU IDEA Current Year

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

8. Resolved: That the Board approve the appointment of Pam Jones to conduct Speech Evaluations at the rate of \$300 per evaluation, from July 1, 2016 through August 31, 2016. [B]

Note: Grant funds to be paid out of federal funds account codes 20-251-100-101.00-SU, IDEA Basic Carryover and 20-250-100-101.00-SU IDEA Current Year

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

9. Resolved: That the Board approve the appointment of Rebecca Kopet of the company, Curtis Consulting, LLC, to conduct LDTC Evaluations at the rate of \$325 per evaluation, from July 1, 2016 through August 31, 2016. [B]

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

10. Resolved: That the Board approve the appointment of the following teachers to teach in the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2016, through August 11, 2016, (Monday through Thursday, except for the first week, which will run Tuesday through Thursday). The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [B/G]

- Kevin Cosgrove
- Ashley Girard
- Donna Hamernick
- Alisyn Morder
- Jessica Oliviera
- Amy Roth

Note: Grant funds to be paid out of federal funds account codes 20-251-100-101.00-SU, IDEA Basic Carryover and 20-250-100-101.00-SU IDEA Current Year

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

11. Resolved: That the Board approve the appointment of the following classroom aides in the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2016, through August 11, 2016, (Monday through Thursday, except for the first week, which will run Tuesday through Thursday). The hours for classroom aides will be 3.5 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$15.00/hour: [B/G]

- Traci Rankel
- Danielle Reif
- Marissa Vitale

Note: Grant funds to be paid out of federal funds account codes 20-251-100-106.00-SU, IDEA Basic Carryover and 20-250-100-106.00-SU IDEA Current Year

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

12. Resolved: That the Board approve the following substitute teachers in the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2016, through August 11, 2016, (Monday through Thursday, except for the first week, which will run Tuesday through Thursday). The hours for substitute teachers will be 3.5 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [B/G]

- Jillian Kreutzer
- Morgan Maclearie
- Michelle Sprengel
- Patricia Velazquez-Orlando
- Marissa Vitale

Note: Grant funds to be paid out of federal funds account codes 20-251-100-101.00-SU, IDEA Basic Carryover and 20-250-100-101.00-SU IDEA Current Year

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

13. Resolved: That the Board approve the attendance and the registration cost of the following staff member for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Kristin Krupa	5-24-16	Workshop and Mini-Lessons in Math	Millstone, NJ	No Cost

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 9-0

14. Resolved: That the Board accept the notification of resignation, with regret, from cafeteria aide Nancy Armstrong, effective April 27, 2016. (Attachment VI-A.14)

Note: This position was approved at the Regular Meeting of April 26, 2016

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 9-0

15. Resolved: That the Board approve the appointment of Gail Mayer to the position of cafeteria aide, effective May 17, 2016 through June 30, 2016, at an hourly rate of \$11.71 for one hour per day. [B]

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 9-0

B. Policy

1. Resolved: That the Board approve the following policies for second reading. (Attachment VI-B.1)

POLICY NUMBER	POLICY
P 0167	Public Participation in Board Meetings (Revised)
P 0168	Recording Board Meetings (Revised)
P 2422	Health and Physical Education (Revised)
P 2425	Physical Education (Abolished)
P 2431	Athletic Competition (M) (Revised)
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
P&R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P&R 5310	Health Services (M) (Revised)
P&R 5330.01	Administration of Medical Marijuana (M) (New)
P&R 8462	Reporting Potentially Missing or Abused Children (M) (Revised)
P 8550	Outstanding Food Service Charges (New)

2. Resolved: That the Board approve the amendment to the submission of the Fiscal Year 2016 of the NCLB Consolidated Application

MOTION: Mr. Bardin SECOND: Mr. Young VOTE: 8-0-1
 Mrs. Merenda abstained

C. Students

1. Resolved: That the Board approve the following sending tuition contracts to Neptune for student ID Numbers 9400310919 and 2514963660, effective December 1, 2015. The tuition charge will be based on the 2015/16 estimated tuition calculation rates for Pre-Kindergarten of \$12,728 and Kindergarten of \$11,220. [T]
2. Resolved: The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation and bullying in the month of April.
3. Resolved: That the Board approve the following 2015/2016 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
6-3-16	STEM Club	Brookdale Community College, Lincroft, NJ	-0-	\$353.00 <i>First Student (BCC will reimburse if we send them an invoice)</i>
5-19-16 or Rain date 5-24-16	8 th gr.	Walking Trip to Neptune High School with Mrs. Zylinski & another staff member for 8 th grade special ed. Students to transition to high school	-0-	-0-

MOTION: Mr. Gerdes SECOND: Mr. Warnet VOTE: 9-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Health/Dental Insurance Providers/Rates (2016/2017)

Resolved: That the Board approve the following insurance providers/rates for the 2016/2017 school year:

Horizon (Medical/Prescription and Dental)
 Horizon Blue Cross Blue Shield of New Jersey
 Newark, NJ

Monthly Premiums

	<u>POS</u> (Group # 82768-03)	<u>Dental</u> (Group # 82768-30)
Single	\$ 915.15	\$ 49.93
Husband/Wife	1,938.46	139.92
Parent/Child	1,500.62	139.92
Family	2,587.58	139.92

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 9-0

B. Approval of Additional Appointments/Reappointments

Resolved: That the Board approve the additional following appointments/reappointments for the 2016/2017 school year:

Right To Know Contact Person	Samuel Bullock
AHERA Representative	Samuel Bullock
Integrated Pest Mgmt. Contact Person	Samuel Bullock
Petty Cash Fund	David Tonzola
Public Agency Compliance Officer	David Tonzola
Open Public Records Administrator	David Tonzola
Affirmative Action Officer	Michael Liebmann
Substance Abuse Coordinator	Alison Zylinski
Purchasing Agent	David Tonzola

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 9-0

C. Approval of Use of School Building – Bradley Beach Police Department

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Police Department on August 23, 2016 to conduct onsite training exercises and professional development. (Attachment VII-C).

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 9-0

D. Approval to Accept Grant from the Monmouth County Curriculum Consortia

Resolved: That the Board accept the grant of \$500.00 from the Monmouth County Curriculum Consortia for the purchase of student supplies. Furthermore, that the Board authorize the Business Administrator to create budget account code 20-090-100-610.16-MC and revenue code 20-1000.12 to account for this transaction. (Attachment VII-D).

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 9-0

E. Approval of Memorandum of Agreement Between Bradley Beach Board of Education and Bradley Beach Education Association 2016-2019

Resolved: That the Board approve the attached Memorandum of Agreement between Bradley Beach Board of Education and the Bradley Beach Education Association for the three (3) year period commencing on July 1, 2016 to June 30, 2019. (Attachment VII-E) [B]

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 9-0

F. Approval of Construction Project Change Orders

Resolved: That the Board approve the following resolution:

WHEREAS, on June 16, 2015 the Bradley Beach Board of Education awarded George Koustas Painting and Contracting, LLC an original bid for the Roof Cupola Project in the total contract lump sum of \$97,000, which included one allowance,

WHEREAS. Changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED that the Bradley Beach Board of Education approves the following change orders, GC-01 to George Koustas Painting and Contracting, LLC as per attachment VII-F. [B]

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 9-0

G. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-G)

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 9-0

H. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-H)

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 9-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of April 30, 2016, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 9-0

J. Approval of Budget Transfers (2015/2016)

Resolved: That the Board approve the 2015/2016 budget transfers as listed on Attachment VII-J.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 9-0

K. Approval of April 2016 Payroll

Resolved: That the Board approve the April 2016 gross payroll in the amount of \$351,755.97.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 9-0

L. Approval of Bills Payment

Resolved: That the Board approve payment of the May 17, 2016 regular bills list and as certified and approved. (Attachment VII-L)

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MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 9-0

M. Approval of Application for Extraordinary Aid – FY 2015/2016 School Year

Resolved: That the Board approve the Application for Extraordinary Aid for the FY 2015/2016 school year as on file in the office of the Business Administrator/Board Secretary.

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 8-0-1
Mrs. Merenda abstained

N. Approval of FY 2017 NCLB Consolidated Formula Grant Application Submission

Resolved: That the Board approve the submission of the FY 2017 NCLB Consolidated Formula Grant Application:

Program Name	FY 2017 Award Amount
NCLB Title IA	\$140, 633
NCLB Title IIA	38,876
NCLB Title III	16,183

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 8-0-1
Mrs. Merenda abstained

VIII. Old Business

New Business: Dr. Rodriguez stated that the Remembrance Bench has arrived and that the Board and administration can plan a ceremony for the dedication of the bench.

Dr. Monroe stated that the following events will be held in the upcoming weeks:

1. The Spring Carnival will be held on June 3rd
2. The Memorial Day Parade will be held on May 27th
3. The Spring concerts will be held on June 2nd and June 9th
4. Graduation will be held on Thursday June 16th at 7:00pm

IX. New Business– None

X. Committee Reports

Dr. Rodriguez stated that the curriculum committee has met.

XI. President’s Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

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XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary